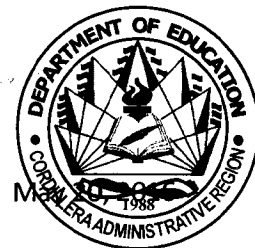




Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION  
Wangal, La Trinidad, Benguet




Regional Memorandum  
No. **155-2016**

**REGIONAL PRIVATE SCHOOLS ANNUAL ASSEMBLY AND CONFERENCE**

To : Schools Division Superintendent  
Private Schools Principal/Administrators  
All Divisions

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JUN 03 2016  
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1. This is to announce the conduct of the Regional Private Schools Annual Assembly and Conference at the Department of Education, Cordillera Administrative Region (DepEd-CAR) Regional Office-NEAP R, Wangal, La Trinidad, Benguet on July 14, 2016 at 8:00 AM to 5:00 PM
2. The following are the objectives of the activity:
  - a. Orient the participants on the processes and guidelines in the establishment and operation of private schools (Elementary, Junior High School and Senior High School).
  - b. Clarify issues and concerns on:
    - School operations and expectations
    - Change of names of schools
    - Transfer of students (Into/out from)
    - Senior High School concerns
    - Expanded GASTPE/ Updates
3. The participants to this activity are the chief of the SGOD and one (1) private school coordinator in the Schools Division Offices, the school head or one (1) representative from each private school, the staff of the Quality Assurance Division, Two (2) representative from the Field and Technical Assistance Division (FTAD), SHS coordinators for both TVEL and Academic Tracks from the Curriculum and Learning Management Division (CLMD). Participants from the private schools are requested to send their confirmation of their attendance to the Quality Assurance Division through email address: [depedcarqad@gmail.com](mailto:depedcarqad@gmail.com) or through Cell phone Number **09277071041** or land line No. **422-5187** on or before July 7, 2016.
4. The travel expenses from the Schools Divisions shall be charged against their respective local funds; while those from the Private Schools/Institutions shall arrange with the finance officer of their respective schools. Supplies and materials, two snacks (AM & PM) and lunch shall be charged against regional funds subject to accounting rules and regulations.
5. Immediate and wide dissemination of this memorandum is desired.

  
**ELLEN B. DONATO, Ed.D., CESO III**  
Director IV

Telephone Numbers:

Office of the Director IV	-422-4074	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-1318	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Non Formal Education Division	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014				
		Supply Unit	-422-2198				