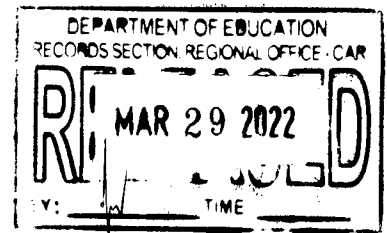




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Wangal, La Trinidad, Benguet



March 29, 2022

REGIONAL MEMORANDUM
 No. 152.2022

**PLANNING MEETING FOR THE CONDUCT OF TRAINING OF TRAINERS
 FOR SPECIAL/INCLUSIVE EDUCATION IMPLEMENTERS**

To: Assistant Regional Director
 Schools Division Superintendents
 All Schools Division Offices
 All Others Concerned

1. In pursuit to excellence and with the thrust of ensuring the continuity of learning in basic education amidst the limited face-to-face, the Department of Education – Cordillera Administrative Region through the Curriculum and Learning Management Division (CLMD) will be conducting a **Planning Meeting for the Conduct of Training of Trainers for Special/Inclusive Education Implementers** on April 6, 2022 from 8:00 am to 4:30 pm at the SNC Hall, DepEd-CAR Compound, Wangal, La Trinidad, Benguet.
2. The activity aims to:
 - a. identify training needs of teachers on the implementation of SPED/IE;
 - b. plan sessions/topics for the training of trainers;
 - b. assign sessions/topics to resource speakers; and
 - c. finalize training matrix for the activity.

3. Participants to this activity are detailed below:

Station	Name	Designation	Expected Number
Regional Office	RD/ARD, OIC-CLMD, RO SPED Focal, NEAP Personnel		4
SDO Abra	Pedro Talingdan Jr.	EPS, SPED Focal	1
SDO Apayao	Ma. Teresa Bermudez	HT-I	1
SDO Baguio City	Ellen Grande	SP	2
	Arlyn Cayacay		
SDO Benguet	Mesenia Laquio	MT-I	2
	Lorna Nanasca	SPET II	
SDO Ifugao	Fleurdeliza Tegui-in	SPET I	1
SDO Kalinga	Jane Basitan	MT-I	1
SDO Mt. Province	To be identified by the SDO SPED Focal		1
SDO Tabuk City	Lasinda Pangsiw	SPET I	1
TOTAL			14



4. SPED Focals in each Schools Division Office shall facilitate in informing the identified participants and training needs of teachers in the implementation of SPED/IE.
5. Attached for your reference is Enclosure 1 or the Activity Matrix.
6. Board and lodging of participants and meals shall be charged to the downloaded Program Support Fund for Learners with Disabilities while travel and incidental expenses shall be charged to School MOOE/Local Funds subject to usual budgeting accounting and auditing rules and regulations.
7. Triage and check - in of participants from Abra, Apayao, Ifugao, Kalinga, Mt. Province, and Tabuk City will start at 2 PM of April 5, 2022 while Check - out will be at 12NN of April 6, 2022.
8. Strict observance of health and safety protocols like wearing of facemasks, physical distancing, disinfection, handwashing is expected from the participants.
9. For more details and/or queries kindly contact the Regional SPED Focal through e-mail: denia.tarnate@deped.gov.ph.
10. Immediate and widest dissemination of and compliance with this Memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

For the Regional Director:


FLORANTE E. VERGARA
Assistant Regional Director *fw*

Enclosure 1 to RM No. 152.2022

Activity Matrix

National Anthem	AVP
Prayer	AVP
Cordillera Hymn	AVP
DepEd Quality Policy	Denia O. Tarnate EPS, SPED Focal
Statement of Purpose	Rosita C. Agnasi OIC-CLMD
Opening Remarks/Message	Estela P. Leon-Cariño EdD, CESO III Regional Director
Planning Meeting Proper	Facilitator: Denia O. Tarnate, EPS, CLMD Lauren Likigan, EPS II, NEAPR
a. Brainstorming on the Training Needs of Teachers on the Implementation of SPED/Inclusive Education	
b. Identification of Priority Needs based on the reported training needs	
c. Identification of sessions/topics for the Training of Trainers	
d. Assigning of topics to possible resource speakers	
e. Finalization of Training Matrix	
Ways Forward	Denia O. Tarnate
Closing Remarks	Florante E. Vergara Assistant Regional Director
Acknowledgement	Denia O. Tarnate
Closing Prayer	From the Participant