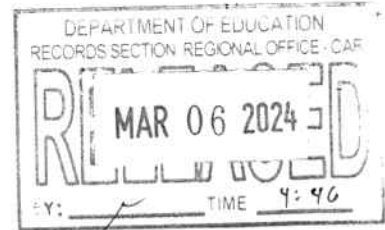




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



5 March 2024

**REGIONAL MEMORANDUM**

No. 140-2024

**WEARING OF THE PRESCRIBED UNIFORM FOR SCHOOLS DIVISION SUPERINTENDENTS (SDSs) AND ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS (ASDSs)**

To: Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. Republic Act No. 6713 otherwise known as the Code of Conduct and Ethical Standard for Public Officials and Employees and the Civil Service Commission (CSC) Memorandum Circular No. 14, s. 1991 on the Dress Code Prescribed for All Government Officials and Employees, requires all government offices to adopt their respective office uniforms for their officials and employees.
2. In connection with the unnumbered Memorandum signed by Undersecretary Michael Wesley T. Poa, dated February 6, 2024, all **SDSs** and **ASDSs** shall regularly wear the prescribed uniform for Third Level Officials from **Monday to Thursday, effective April 1, 2024.**
3. Said officials shall wear the prescribed uniform in the performance of their functions especially during attendance to official events, meetings, and conferences even if it falls on a Friday.
4. This office, through Human Resource Development Division shall monitor the implementation of wearing of the prescribed uniforms.
5. All SDSs and ASDSs shall coordinate with office of the Regional Director on the availment of the prescribed uniform's fabric and design.
6. For teaching and non-teaching personnel, a separate memorandum will be issued.
7. Immediate dissemination of and strict compliance to this Memorandum is highly enjoined.

  
**ESTELA P. LEON-CARINO EDD, CESO III**  
Director IV/Regional Director

Digitally signed by  
Carino Estela Leon  
Date: 2024.03.06  
16:23:04 +08'00'

HRDD/ RCA/ Sasha

