



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION

April 7, 2021

REGIONAL MEMORANDUM
 NO. 140-2021

TO: OIC – Assistant Regional Director
 All Schools Division Superintendents
 All Regional Office Chiefs
 SGOD Chiefs
 SEPS - SMME
 School Heads
 All Others Concerned

WORKSHOP ON THE UPDATING OF KNOWLEDGE MANAGEMENT INFORMATION SYSTEM (KMIS)

1. The DepED-CAR through the Regional Field Technical Assistance Team (RFTAT) and Information and Communications Unit (ICTU) created a venue of accessing and benchmarking best practices that would technically provide the schools in CAR with adequate understanding and information on how to implement best practice to improve their schools' performance through Knowledge Management Information System (KMIS).
2. Relative to this, the Regional Office through the Field Technical Assistance Division and ICTU announces the conduct of Workshop on the Updating of Knowledge Management Information System (KMIS) at RNEAP Hall on April 23, 2021.
3. This activity aims to:
 - a. update Regional Office personnel, SDOs and schools on Knowledge Management Information System (KMIS);
 - b. present the prototype of the KMIS;
 - c. gather inputs to further improve the KMIS; and
 - d. ensure the effective and efficient utilization of the Knowledge Management Information System.
4. The expected participants are the following:

Participants	Number of Pax
Office of the Regional Director	1
Estela L. Cariño EdD, CESO III	



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 - 1318 | **Fax No.:** (074) 422-4074
Website: www.depedcar.ph | **Email Address:** car@deped.gov.ph



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Office of the Asst. Regional Director	1
Florante E. Vergara	
RFTAT Members	5
Aida L. Payang	
Atty. Sebastian G. Tayaban	
Atty. Vanessa B. Flora	
Carmel F. Meris	
Jennifer P. Ande	
Field Technical Assistance Division	4
Ethielyn E. Taqued	
Alfredo B. Lanas	
Marjory T. Valdez	
Elvira M. Cudli	
Regional ICT Unit	4
Jumar B. Yago-an	
Vandolph B. Flora	
Glenn P. Papa	
Raffy Calawa	
Online Participants for SDOs	16
8 SMME	
8 School Heads	
TOTAL	31

5. For Schools Division Office participants, the link for the activity shall be sent via DepED email account a day before the activity and likewise directed to submit names of participants to ftaddepedcar@gmail.com on or before April 16, 2021.
6. Attached are the Enclosures for the Program of Activities and Program Management Team for reference.
7. Regional Office participants are requested to bring their laptop and extension cord to be used during the activity. Likewise, all are advised to observe health and safety protocols like social distancing, wearing of facemask and face shield, disinfection and regular handwashing.
8. Meals and snacks of the Regional Office participants shall be charged against MOOE subject to usual accounting rules and regulations.
9. Should there be queries, feel free to contact the FTAD through ftaddepedcar@gmail.com.
10. Immediate dissemination of and strict compliance with this memorandum is directed.


ESTELA L. CARIÑO EdD, CESO III
 Director IV/Regional Director

4/7/2021

Enclosure 1. Program of Activities

WORKSHOP ON THE UPDATING OF KNOWLEDGE MANAGEMENT INFORMATION SYSTEM (KMIS)

Venue: NEAP, DepED – CAR
Wangal La Trinidad, Benguet

Date: April 23, 2021

PROGRAM OF ACTIVITIES

TIME	ACTIVITY/IES	IN-CHARGE
8:00 – 8:30	Registration	FTAD Personnel
8:30 – 9:00	Preliminaries National Anthem Prayer Acknowledgment of Participants Welcome Remarks Statement of Purpose Message	c/o Elvira M. Cudli c/o Elvira M. Cudli Marjory t. Valdez, <i>EPS</i> Florante E. Vergara <i>OIC - ARD</i> Ethielyn E. Taqued <i>Chief ES - FTAD</i> Estela L. Cariño Edd, <i>CESO III</i> <i>Regional Director</i>
9:00 – 10:00	Overview of the Knowledge Management Information System	Jennifer P. Ande <i>Chief Education Supervisor</i> <i>Officer In-Charge, RNEAP</i>
10:00 – 10:15	Health Break	-
10:15 – 12:00	Presentation of the Prototype of the Knowledge Management Information System	Jumar B. Yago-an <i>Information Technology Officer I</i>
12:00 – 1:00	Lunch Break	-
1:00 – 3:00	Workshop/Forum	Jumar B. Yago-an <i>Information Technology Officer I</i> Vandolph B. Flora <i>Computer Programmer II</i>
3:00 – 3:15	Health Break	-
3:15 – 4:30	Continuation of the Workshop	c/o ICT Unit
4:30 – 5:00	Closing Program - Acknowledgment	Ethielyn E. Taqued <i>CES - FTAD</i>
<i>Master of Ceremony: Alfredo B. Lanas, EPS</i>		

Enclosure 2. Program Management Team/Technical Working Group

Program Management Team

Over-all Management	<p>Estela L. Cariño EdD, CESO III <i>Director IV/ Regional Director</i></p> <p>Florante E. Vergara <i>OIC- Asst. Regional Director</i></p> <p>Ethielyn E. Taqued EdD <i>Chief ES - FTAD</i></p>
Program Coordinator	<p>Alfredo B. Lanas <i>Education Program Supervisor</i></p>
Chairperson	<p>Jumar B. Yago-an <i>Information Technology Officer I</i></p>
Technical Working Group	
Attendance/Registration and Program Paper	<p>Chairperson: Elvira T. Cudli, ADAS I Member: Marjory T. Valdez, EPS</p>
Certificates	<p>Chairperson: Elvira T. Cudli, ADAS I Member: Marjory T. Valdez, EPS</p>
Evaluation	<p>Chairperson: Marjory T. Valdez, EPS Member: Elvira T. Cudli, ADAS I Leonardo M. Aquino, EPS</p>