

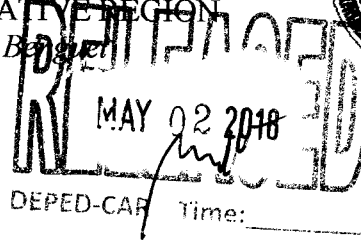


Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



REGIONAL MEMORANDUM

No. 139-2018 s.2017



TO : SCHOOLS DIVISION SUPERINTENDENTS
All Divisions

SUBJECT: **Submission of Reports for Program Monitoring**

1. Relative to the intensification and expansion on the implementation of the Alternative Learning System (ALS), data of quarterly accomplishments are needed by the Planning Office/Central Office and other stakeholder offices.
2. In view of this, the submission of quarterly reports as agreed upon during the meeting of Division Focal Persons and Education Program Specialist for ALS at NEAP Hall on January 30, 2018 and is hereby reiterated.
3. The submission will be every third week of the last month of the quarter to give time for the regional focal person to consolidate in preparation for Central Office report.
4. The report will be submitted in hard and soft copies duly signed by the SDO ALS Implementers and to be officially received by the regional office following protocols.
5. ALS Technical Assistance Tool for ALS implementers in the CLC ALS Managers will be the guide in the implementation of the program. New ALS Form 1-5 will be used instead of MIS 1-5 in the Community Learning Centers (CLC) to serve as one of the portfolio of ALS learners. (Please see attachments # 1 & 2)
6. Stipulating D.O. 59, s. 2016 that all Mobile Teachers and District ALS Coordinator are required to enlist in the LIS at least 75 learners of BLP and A&E programs. Literacy Volunteers must at least enlist 50 learners in the LIS. LIS administrators in the division must assist promptly all ALS implementers (DepEd Delivered, DepEd Procured & DepEd Partners) to avoid delay. 75% efficiency and quality level shall be observed. (Please see attachment # 3)
7. ALS Advocacy and Social Mobilization Period shall be November and December of every year. Provision of Intervention to learners will be 10 months and shall start every January and will end October of the year.
8. Each ALS implementer should have a Community Learning Center (CLC) to put and display the individual portfolio of ALS learners in the respective community where sessions are being conducted.
9. For information, guidance and strict compliance of all concerned.

MAY B. ECLAR, PhD., CESO V
Regional Director

Attachment # 1 of RM No. 133.2018

ALTERNATIVE LEARNING SYSTEM Technical Assistance Tool

Name of ALS Implementer: _____ Address: _____ Position: _____
 Designation: DALSC ___ Mobile Teacher ___ Literacy Volunteer: DepEd Procured ___ DepED Partner ___
 Name of Community Learning Center: _____ Type: Make Shift ___ Waiting Shp ___
 Semi-Permanent ___ Permanent ___ Storey: 1: ___ 2: ___ 3: ___ Others (Pls. Specify) ___
 Status/Location: Borrowed ___ School ___ Barangay Hall ___ Private House ___ Others (Pls specify) ___
 Owned ___ With MOA ___ Donated ___
 District: _____ Barangay: _____ Purok: _____
 Date of Technical Assistance Provision: _____ Schedule of Sessions: Day _____ Time _____

I. Advocacy & Social Mobilization

Activity(meeting, conference, others)	Date Conducted	Venue	Participants	Remarks

II. Tracking of ALS Learners

	Basic Lit. Level (K-1)			Elementary Level						Junior HS Gr. 7-10			Total		
	M	F	T	Lower Elem. (Gr. 2-3)			Advance Elem.(Gr 4-6)			M	F	T	M	F	T
Mapping															
Enrolment															
Completers															
Registrants															
Takers															
Passers															

III. Informal Education (Infed): Schedule: Start: _____ End: _____ Day: _____ Time: _____

	Basic Lit. Level (K-1)			Elementary Level						Junior HS Gr. 7-10			Total	Graduate of Basic Educ.	Name of Skill	Source of Fund
	M	F	T	Lower Elem. (Gr. 2-3)			Adv. Elem. (Gr 4-6)			M	F	T				
Learners as per LIS																
not in LIS																
TOTAL																

IV. Learners' Portfolio

Enrolment Form	PIS	FLT	Recognition of Prior Learning (RPL)				ALS Assessment Form (ALS AF)				Work Samples	Project	Remarks	
			1	2	3	4	1	2	3	4				

V. Teachers Portfolio

	FINDINGS	REMARKS/ACTION TAKEN
DTR		
Teacher's Profile/ PDS		
Learners' Logbook		
Daily Log of Activities (DLA)		
Session Guide/ DLL/WLL		
House Hold Survey per Purok/Barangay		
Name of Mapped Out Learners for the year		

Name of Enrolees as per LIS & not in LIS		
Name of Enrolees in Infed		
Name of Completers in LIS & not in LIS		
Name of Registrants as per LIS		
Name of Test Takers/LIS		
List of Passers		
ALS Form 1-5		
List of Successful Learners since C.Y. 2000		
Action Plan		
Monthly/Quarterly Accomplishment Report		
Contextualized IMs		
Modules Reproduced		
Partnership (internal, external)		
Fixtures/Furnitures		
Desk Top		
LAP Top		
Netbook		
Camera		
Video		
LCD		
Others		

Visual Aids/Reproduced Modules

Item	LS -1	LS -2	LS -3	LS -4	LS-5	LS -6	Remarks	Other Items
Reproduced								
Original								
Soft Copy								
Others								

Issues and Concerns:

AGREEMENT:

TA Provider:

Conferred with:

(PSDS/EPS/EPSA/School heads)

(ALS Implementer)

Legend:

- ALS – Alternative Learning System
- MT – Mobile Teacher
- DALSC – District ALS Coordinator
- LV – Literacy Volunteer
- CLC-Community Learning Center
- BLP-Basic Literacy Program (K-1)
- A&E – Accreditation & Equivalency Program (Gr 3-12)
- BLL – Basic Literacy Level (K-1)
- LE – Lower Elementary (Gr 2-3)
- AE – Advance Elementary (Gr. 4-6)
- EL – Elementary Level (K-6)
- JHS – Junior High School (Gr 7-10)
- SL – Secondary Level (Gr 7-12)
- PIS – Personal Information Sheet
- FLT – Functional Literacy Test
- DLL-Daily Lesson Log
- WLL-Weekly Lesson Log
- DLA-Daily Log of Activities
- RPL 1 – Recognition of Prior Learning (Documentary of Life Experience)
- RPL 2-Records of training/ skills
- RPL 3-Summary of Work History
- RPL 4-Learners checklist of Skills
- ILA- Individual Learning Agreement (Assessment Form 1)
- WLL - Weekly Lesson Log (Assessment Form 2)
- Review of Learning Goals- Assessment Form 3
- Learners Record Module- Assessment Form 4
- LS 1 (Learning Strand 1)- Communication Skill English & Filipino
- LS 2 (Learning Strand 2) – Scientific & Critical Thinking Skills
- LS 3 (Learning Strands 3) – Mathematical and Problem Solving
- LS 4 (Learning Strand 4) – Life and Career Skills
- LS 5 (Learning Strand 5) – Understanding the self and Society
- LS 6 (Learning Strand 6) – Digital Literacy



Republic of the Philippines
Department of Education
ALTERNATIVE LEARNING SYSTEM
ALS ENROLMENT FORM (AF2)
Learner's Basic Profile



Date : _____ LRN (if available) : _____

Personal Information (Part I)

Last Name _____		First Name _____		Middle Name _____		Name Extension _____	
• Address: _____ House No./Street/Sitio _____		Barangay _____		Municipality/City _____		Province _____	
• Birthdate (mm/dd/yyyy): ____/____/____		Place of Birth (Municipality/City) _____					
• Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female		• Civil Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widow/er <input type="checkbox"/> Separated <input type="checkbox"/> Solo Parent					
• Religion: _____		• IP (Specify ethnic group): _____		• Mother Tongue: _____		PWD: <input type="checkbox"/> Yes <input type="checkbox"/> No	
• Name of Father/Legal Guardian _____							
Last Name _____		First Name _____		Middle Name _____		Occupation _____	
• Mother's Maiden Name _____							
Last Name _____		First Name _____		Middle Name _____		Occupation _____	

Educational information (Part II)

• Last grade level completed

Elementary : K G-1 G-2 G-3 G-4 G-5 G-6

Secondary : G-7 G-8 G-9 G-10

• Why did you drop out of school? (For OSY only)

No school in Barangay School too far from home Needed to help family

Unable to pay for miscellaneous and other expenses Others: _____

• Have you attended ALS learning sessions before? YES NO

If Yes:

Name of the Program: _____ Level of Literacy: Basic Elem. Sec. InfEd

Year Attended: _____ Have you completed the Program? (Yes/No) _____

If NO, state the reason: _____

Accessibility and Availability (Part III)

• How far is it from your home to your Learning Center? _____ in kms _____ in hours and mins.

• How do you get from your home to your Learning Center? Walking Motorcycle Bicycle Others (Pls. Specify) _____

• When can you attend your Learning Session?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
What specific time can you be at your Learning Center?							

Facilitator: Signature and Date

Learner: Signature and Date



LEARNER'S PERMANENT RECORD (AF-5)

DISTRICT: _____ DIVISION: _____ REGION: _____

LEARNER'S INFORMATION

LAST NAME: _____ FIRST NAME: _____ NAME EXTENSION: _____ LRN: _____
 ADDRESS: _____ MIDDLE NAME: _____
 HOUSE NO./SITIO/ST. _____ BARANGAY _____ MUNICIPALITY/CITY _____ PROVINCE _____
 BIRTHDATE: MONTH ____ / DATE ____ / YEAR ____ SEX: Male Female

LEARNER'S EDUCATIONAL STATUS

Program Enrolled : _____ Program Enrolled : _____
 Delivery Mode : _____ Delivery Mode : _____
 CLC Name : _____ CLC Name : _____
 CLC Address : _____ CLC Address : _____
 Name of Facilitator : _____ Name of Facilitator : _____
 Calendar Year : _____ Calendar Year : _____

ASSESSMENT RESULTS	Score	
	Pre	Post
PIS Score		
Assesment for Basic Literacy (ABL)	Pre	Post
Basic Literate		
Neo Literate		
Post Literate		
Functional Literacy Assessment	Pre	Post
FLT Score in Reading		
FLT Score in Numeracy		
FLT Score in Writing		
FLT Score in Listening & Speaking		
Overall Score	0	0
InfEd	Remarks	
A & E STATUS		Remarks
Program Status		
Test Taken		
Date of Examination		
Testing Center		
Location of Testing Center		
Accreditation and Equivalency (A&E) Test Result		

ASSESSMENT RESULTS	Score	
	Pre	Post
PIS Score		
Assesment for Basic Literacy (ABL)	Pre	Post
Basic Literate		
Neo Literate		
Post Literate		
Functional Literacy Assessment	Pre	Post
FLT Score in Reading		
FLT Score in Numeracy		
FLT Score in Writing		
FLT Score in Listening & Speaking		
Overall Score	0	0
InfEd	Remarks	
A & E STATUS		Remarks
Program Status		
Test Taken		
Date of Examination		
Testing Center		
Location of Testing Center		
Accreditation and Equivalency (A&E) Test Result		

Certificate of Transfer

Eligible for Admission to _____

Certificate of Good Moral Character
 This is to certify that the above-named is a learner of good moral character.
 This certification is issued upon request of the concerned individual due to
 his/her desire to pursue formal schooling/other CLC or for employment.

Prepared By: _____ Certified Correct By: _____
 Facilitator PSDS/District Coordinator/EPSA

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Enclosure # 3 of RM No. 139 s. 2018

I: Mapped Out Learners = All mapped out ALS learners are those OSC, OSY & OSA who did not finished basic education and drop-out in the LIS of the school or those who do not have any schooling. Mapping should be higher than the enrolment. The mapping period will be conducted by the ALS implementers every November & December of the year. The age bracket and classification of learners are as follows:

1A. Age Bracket:

- 1A 1. Out of School Children (OSC) === Age 14 and below
- 1A2. Out of School Youth (OSY) === Age 15 – 24
- 1A3 Out of School Adults (OSA) === Age 25 & Above

1B. Literacy Level:

- 1B 1. Basic Literacy Level (BLL) === Kinder to Grade 1
- 1B 2. Elementary Level (EL):
 - 1B2 1. Lower Elementary (LE) === Grade 2 - 3
 - 1B2 2 Advance Elementary (AE) = Grade 4 – 6

1C Secondary Level (SL):

- c a. Junior High School (JHS) === Grade 1 – 10
- c b. Senior High School (SHS) === Grade 11 - 12

II: Enrolment = The enrolment are the ALS learners that are found in the list of mapped out learner. The Mobile Teacher and DALSC will enlist at least 75 ALS learners per D.O. 59 s. 2016. Enrolment will start every January of the year and end upon the LIS will close during the year. The duration of classes is 10 months from January to October of the year. The learners will be categorized according to age bracket and Literacy Level. The enrolment should not be not higher than the mapped out learners. The enrolment is the Access to education.

III: Completers = Are those learners that are found in the enrolment with LIS. At least 75% of the enrollees should Complete the competencies of the learner as per result of the Functional Literacy Test (FLT).

IV: Test Registrants = At least 75 % of the completers of the A&E program (Elem & Sec. level) shall register on and 75% of the Basic Literacy Level (BLL) will finished the competencies and ready for the next Literacy level of the following Calendar Year.

V. Test Takers = At least of 75% of the registrants shall take the A&E test on Testing Day

V. Test Passers = At least 75% of the Test Takers shall pass the test. This will fall under the Quality

Note: Proposed Rating Scale: (1. poor ,69% -below;) (2. Fair (70%-74%) (3. S = 75%-79%) (4: VS = 76%-80%) (5. O = 81%- 85%)

1. **Access** is on enrolment
2. **Efficiency** is on Completers, Registrants and Test Takers
3. **Quality** is on Test Passers

All ALS implementers shall track yearly their ALS passers of their whereabouts and successes (work or In-School)

Example: Enrolment of 75 learners per D.O 59 s. 2016
Completers is 75% of 75 learners is equal to 56
Registrants is 75% of 56 is equal to 42
Test Takers is 75% of 42 is equal to 32
Test Passers is 75% of 32 is equal to 24