

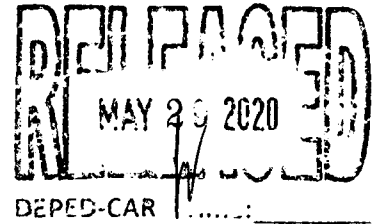


Republic of the Philippines
Department of Education
 Cordillera Administrative Region

May 29, 2020

REGIONAL MEMORANDUM
 NO. 136.2020

To: Assistant Regional Director
 Regional Office Division Chiefs
 Schools Division Superintendents
 All Divisions
 All Others Concerned



Submission of Pre-Final Drafts of Learning Continuity Plans

1. Pursuant to Regional Memorandum No. 113, s. 2020 or Guidance to SDOs on the Preparation of Proposed Learning Continuity Plans, the LCPs were presented per SDO during the MANCOM Meeting on May 26.
2. The LCP will now be renamed as Learning Continuity Operational Plan in Time of COVID-19. The Pre-Final Draft of the Proposed LCOP for each Schools Division shall be submitted to clmd.depedcar@gmail.com on or before **June 5, 2020**.
3. Relative to this, recommendations were provided for further improvement of Frameworks, Technical Specifications, and Format.
4. The goal and objectives shall also be uniform across all SDOs and the RO anchored on the Learning Continuity Plan prepared by the Central Office. Attachment 1 provides DepEd-CAR's goal and objectives.
5. The whole region shall anchor its framework on *Sulong Edukalidad*. Attachment 2 provides the illustration (credits to SDO Kalinga for the concept and design).
6. For guidance, the following specifications shall provide reference:

TECHNICAL SPECIFICATIONS	
STYLE	Description
Paper Size	A4
Font type	Bookman Old Style, size 11 or 12
Page numbers	Lower right corner
Margins	Left – 1.5”, Right – 1”, Top and Bottom – 1”
PARTS of the LCOP	
Cover Page	Logo of DepEd on the lower right corner (refer to page 67, DO 31, s. 2019) and the Division logo at the left of the DepEd logo. Include visual representation of the Division as background of the title of the document





Republic of the Philippines
Department of Education
Cordillera Administrative Region

Approval Sheet	This certifies ownership of the LCOP; Prepared by SDS, Reviewed and Recommended for Approval by the ARD; Approved by the RD							
Inside Pages	With footer at the lower right corner bearing the name or title of the LCOP and page number							
<i>Executive Summary</i>	Provides the overview or summary of the plan							
<i>Introduction</i>	Includes the rationale and the bases for the LCP preparation; explains the reasons why							
<i>Goal and Specific Objectives</i>	Explains why the Learning Continuity Plan is prepared and whom it will benefit. Refer to Attachment 1.							
<i>Situational Analysis</i>	Describes the current context (through baseline data) of the Schools in particular and Division as a whole. Discussions of Analyses of Surveys that have been initiated at the RO and SDO levels leading to Strategic Options as basis for impartial decisions and plans for action including resolves on the appropriate learning delivery to carry out							
<i>Framework</i>	Refer to Attachment 2 for the standard framework for the RO and all SDOs							
<i>Implementation Plan</i>	Structured to reflect the accountability of each functional unit in the Schools Division that has relevance to the continuity of learning. Refer to Attachment 3 for a sample culled from the RO LCOP							
KRA	OBJ	STRATEGIES	ACTIVITIES		EXPECTED RESULTS	TIMELINE	RESOURCES	REMARKS
			SDO	SCHOOL				
			<p><u>KRA</u> – aligned to OPCR of the OSDS</p> <p><u>Objectives</u> – aligned to OPCR and only those which contribute to continuity of learning</p> <p><u>Strategies</u> – culled from Sulong Edukalidad and the Strategic Options (based from SWOT)</p> <p><u>Activities</u> – own initiatives of the SDO and Schools; highlight learning delivery strategies for schools anchored on distance learning delivery (modular distance learning; online distance learning; or a blend of modular and offline distance learning)</p> <p><u>Expected Results</u> – answers the question, “What is likely to happen after implementing the activities guided by the strategies and objectives?”</p> <p><u>Timeline</u> – specific date or month/s when the activity/ies will actually be implemented</p> <p><u>Resources</u> – human, financial, and material needs of the activity/ies</p> <p><u>Remarks</u> – shall serve as a situationer or a space for determining if the plans set per objective were attained. This column shall remain unfilled until a specific action per objective is applicable</p>					

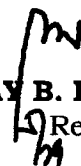




Republic of the Philippines
Department of Education
 Cordillera Administrative Region

<i>Monitoring Plan</i>	Spells out mechanisms to be organized to guarantee that actions are implemented according to expectations and goal
<i>Communication Plan</i>	Outlines plans for making the LCOP conveyed to stakeholders for information, advocacy, and support
References	Books, Official communications, documents that provided guidance in crafting the LCP
Annexes	Includes the SWOT, Monitoring Tool
KEY RESULT AREAS	
Strategic Management	
Curriculum and Instruction Management	
Human Resource Management and Development	
Building Partnerships and Linkages	
Resource Management	

7. For further guidance on language style, format, and usage, please refer to DepEd Order No. 30, s. 2019 (The Department of Education Manual of Style) and DepEd Order No. 31, s. 2019 (The Department of Education Service Marks and Visual Identity Manual).
8. Immediate dissemination of and compliance with this Memorandum is directed.


MAY B. ECLAR PhD, CESO V
 Regional Director

Attachment 1: Goal and Objectives





Republic of the Philippines
Department of Education
Cordillera Administrative Region

GOAL and OBJECTIVES

Goal Sustain delivery of quality, accessible, relevant, and liberating basic education services for all school-age learners in the midst of COVID-19 and other emergencies

Objectives

- a. Protect the health, safety, and well-being of learners, teachers and personnel; and prevent further transmission of COVID-19;
- b. Ensure learning continuity through K to 12 curriculum adjustments, alignment of learning materials, deployment of multiple learning delivery modalities, provision of corresponding training for teachers and school leaders, and proper orientation of parents or guardians of learners; and
- c. Link the BE-LCP to DepEd's pivot to quality and bridge this into the future of education, under the framework of *Sulong Edukalidad* and Futures Thinking in Education.

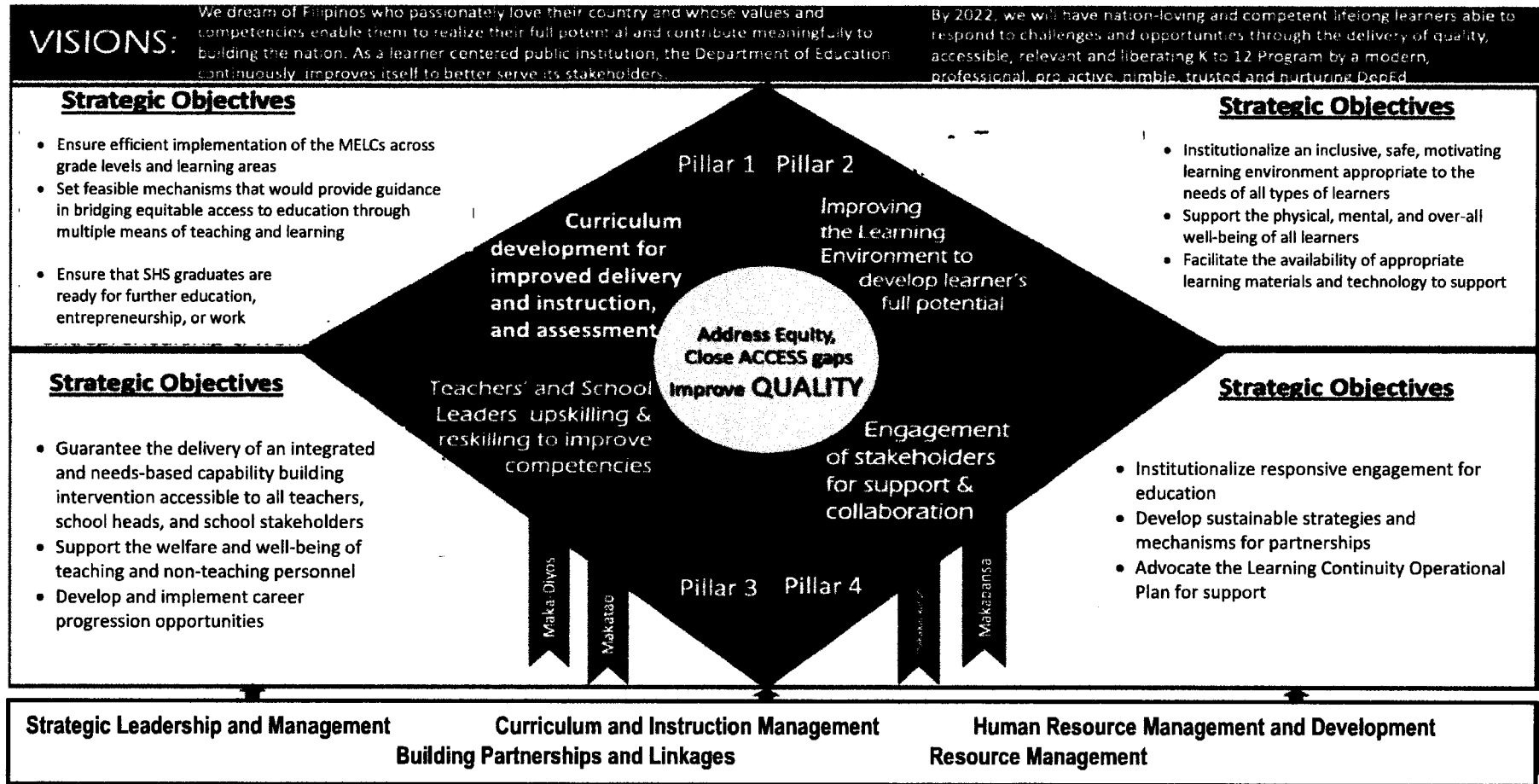
DEPARTMENT OF EDUCATION





Republic of the Philippines
Department of Education
 Cordillera Administrative Region

Attachment 2: LCOP Framework (credits to SDO Kalinga)



CLMD/cfm



Address: Wangal, La Trinidad, Benguet, 2601
 Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
 Website: www.depedcar.ph | Email Address: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
 DE-50500784 QM15



Republic of the Philippines
Department of Education
 Cordillera Administrative Region

Attachment 3: Sample Implementation Plan (RO LCOP)

KRA	OBJECTIVES	STRATEGIES (based from Framework/SWOT)	ACTIVITIES			EXPECTED OUTPUT	TIMELINE	RESOURCES	REMARKS
PILLAR 1: CURRICULUM DEVELOPMENT FOR IMPROVED DELIVERY AND INSTRUCTION, AND ASSESSMENT									
Curriculum Management *Learning Resources Management *Learning Delivery *Learning Assessment	Managed the development and contextualization of Learning Resources based on the Most Essential Learning Competencies	Enhancement of K to 12 curriculum by ensuring efficient implementation of the MELCs across grade levels and learning areas <i>(from framework)</i>	Issuance of guidelines on LR development based on MELCs	Conduct of orientation/training	Conduct of School LAC; Utilization of MELCs as basis for preparing learning resources and planning for learning delivery	Regional Memo No. of School Heads/Teachers Oriented or Trained	May	Human: CLMD CES and EPS Material: Office supplies, printer, ink Financial: PhP 0.00	
PILLAR 2: IMPROVING THE LEARNING ENVIRONMENT TO DEVELOP LEARNER'S POTENTIAL									
People Development	Institutionalized a comprehensive employee welfare program on wellness	Strengthen health and wellness of personnel and teachers <i>(from RO SWOT)</i>	Issuance of guidelines on ensuring welfare and well-being of personnel, teachers, and learners; Upskill and reskill health and wellness ambassadors to provide support to SDOs	Monitor the physical and mental health status of personnel, teachers, and learners; Capacitate school heads to ensure welfare and well-being of school personnel and learners	Ensure compliance to health protocols and issuances by DepEd, IATF, OP, LGUs	Regional Memo Monitoring Tool No. of Health and Wellness Ambassadors trained	April onwards	Human: ESSD, HRDD Material: Office supplies, printer, ink, computer Financial: PhP 0.00	

