

April 23, 2018

Regional Memorandum  
No. 134-2018

**Regional Performance Assessment and Planning Workshop**

To: **Schools Division Superintendents**  
**All Schools Division Offices**




DEPED-CAR Time: \_\_\_\_\_

1. For the organization to be able to deliver services efficiently and in accordance with the K to 12 mandate, it has to come together and lay out plans for direction-setting. Before SY 2018 to 2019 would unfold, the Office aims to gather its personnel, review previous implementation activities, sort out issues and concerns, and plan for activities that are objective and client-driven. In view of this vision, the Regional Office through the CLMD, FTAD, and QAD would conduct the **Regional Performance Assessment and Planning Workshop** on **May 2 to 4, 2018** at a venue to be announced later.
2. Objectives of this activity are for the RO and SDO personnel to: review previous implementation activities vis-à-vis targets set in the 2017 OPCRF; resolve issues and concerns based on feedbacks gathered from Kumustahan, ROMEA/RMEA, and field monitoring and evaluation activities; and firm up strategic directions for curriculum management in the 2018 OPCRF.
3. Participation is expected from the following personnel:

Participants	No. of Participants
<b>Regional Office</b>	
• Regional Director	1
• Assistant Regional Director	1
• Chiefs	8
• CLMD	16
• QAD	5
• FTAD	3
• RMET	4
• RFTAT	7
<b>Schools Division Offices</b>	
• SDS/ASDS	8
• CID Chiefs	8
• SGOD Chiefs	8
• EPS per Learning Area per SDO	80
• SMME In-charge	8
• Planning	8
• DFTAT (3 per SDO)	24
<b>TOTAL</b>	<b>189</b>

4. Attached in *Enclosure No. 1* are the report templates to be accomplished by each SDO. Template A will be presented on Day 1 of the Activity. **Reference will be the 2017 OPCRF.** Template B will be presented per learning area during the break-away sessions on Day 2.
5. Meals (breakfast, AM snack, lunch, PM snack, and dinner) for 3 days will be charged to the 2018 Regional MOOE for CLMD/QAD/FTAD. Regional personnel shall be excluded from breakfast and dinner. First meal will be breakfast of April 25 and last meal will be dinner of April 27.
6. Travel expenses and other meals not covered within the activity duration will be charged to local funds subject to the usual accounting and auditing rules and regulations.
7. All other Regional Memoranda pertaining to schedules of "CLMD-CID Kumustahan" (RM 104), RMEA (RM 107), RFTAT and DFTAT Consultative Conferences (RM 126) are hereby rescinded.
8. Immediate dissemination of and strict compliance to this Memorandum is directed.

  
**MAY B. ECLAR, PhD, CESO V**  
Officer In-charge  
Office of the Regional Director

**Template A: Presentation Template**

This will be followed in the preparation of slide decks for the presentation of Accomplishments. Have this be ready before Day 1 of the Activity:

- a. Title of Presentation and SDO
- b. KRA 1 of the 2017 OPCRF
- c. Objective 1
- d. MOV for KRA 1 and Objective 1
- e. KRA 2
- f. Objective 2
- g. MOV for KRA 2 and Objective 2
- h. ....and so on

**Template B: TA Plan (per learning area)**

ISSUES/CONCERNS	POSSIBLE SOLUTION	TA STRATEGY	TIME FRAME (Week, Month)	EXPECTED OUTCOME

## ACTIVITY DESIGN/PROGRAM OF ACTIVITIES

<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR</b>
<b>DAY 1</b>		
8:00 – 8:30	Opening Message and Orientation	RD May B. Eclar, CESO V
8:30 – 9:00	Looking Back...DepEd Vision/Mission/Framework and Mandate of the Regional Office	RD May B. Eclar, CESO V
9:00 – 10:00	The CLMD Framework	Chief Emilia Faustino
10:00 – 10:15	<i>Health Break</i>	
10:15 – 12:00	Interfacing of Regional Functional Divisions	Chiefs: ESSD, PPRD, HRDD, QAD, FTAD
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 3:00	Interfacing with SDOs: SDO Performance Assessment – 2017 OPCR vis-à-vis Accomplishment (20 min. each SDO) ---Abra, Apayao, Ifugao, Tabuk City, Baguio City, Benguet	Assistant Schools Division Superintendents
3:00 – 3:15	<i>Working Break</i>	
3:00 – 3:40	Continuation of Presentations --- Mt. Province, Kalinga	Assistant Schools Division Superintendents
3:40 – 4:40	Presentation of 2017 Accomplishments based on 2017 OPCR	All Regional Functional Divisions
4:40 – 5:00	Analyzing the Gaps, Challenges, Issues, and Concerns	QAD
OD	<b>Ethielyn E. Taqued</b>	
<b>DAY 2</b>		
7:45 – 8:00	Management of Learning	Florence Balictan/ Maksim Botilas
8:00 – 9:00	Presentation of QAD on Results of Processing	QAD Chief
9:00 – 10:00	Workshop 1: Break-away per SDO (Objective: to provide a forum for the SDOs to formulate their TA plans based on the analyses of gaps, challenges, issues, concerns)	FTAD In-charge
10:00 – 10:15	<i>Health Break</i>	
10:15 – 12:00	Continuation of Workshop	SDOs
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 3:00	Continuation of Workshop	SDOs
3:00 – 3:15	<i>Health Break</i>	
3:15 – 5:00	Consolidation of Plans per SDO	FTAD
OD	<b>Clemente Bandao</b>	

<b>DAY 3</b>		
<b>7:45 – 8:00</b>	<i>Management of Learning</i>	Marjorie Valdez/ Elfred Dalang
<b>8:00 – 10:00</b>	Presentations of TA Plan per SDO ---Tabuk City, Mt. Province, Ifugao, Apayao	SDOs Critiquing: RO EPS per Learning Area
<b>10:00 – 10:15</b>	<i>Health Break</i>	
<b>10:15 – 12:15</b>	Presentation of TA Plan per SDO ---Baguio City, Benguet, Kalinga, Abra	SDOs Critiquing: RO EPS per Learning Area
<b>12:15 – 1:15</b>	<i>Lunch Break</i>	
<b>1:15 – 3:00</b>	Workshop 2: 2018 Adjusted OPCR	
		SDO
<b>3:00 – 3:15</b>	<i>Health Break</i>	
<b>3:15 – 4:00</b>	Continuation of Workshop 2	
<b>4:00 – 5:00</b>	Clearing House	CLMD/FTAD/QAD
	Closing Message	RD May B. Eclar, CESO V
<b>OD</b>	<b>Jeffrey Villena</b>	