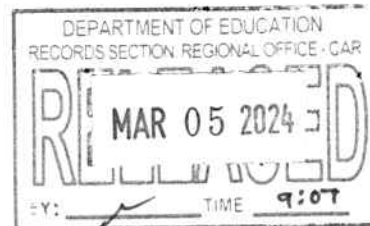




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



01 March 2024

REGIONAL MEMORANDUM

No. 132-2024

PLANNING MEETING FOR THE CONDUCT OF REGIONAL TRAINING OF TRAINERS (RTOT) AND SCHOOL LEADERS ON THE MATATAG CURRICULUM

To: Assistant Regional Director
Schools Division Superintendents
All Other Concerned

1. Relative to the conduct of the Regional Training of Division Trainers and School Leaders on MATATAG Curriculum, the Human Resource Development Division (HRDD), in coordination with the Curriculum and Learning Management Division (CLMD), will conduct the planning meeting for the aforementioned training on March 12, 2024 at SNC Hall, Wangal, La Trinidad, Benguet.
2. The objectives of the said activity are as follows:
 - a. discuss the training implementation plan for the Regional Training of Trainers (RTOT);
 - b. walk through the learning resource package materials for the smooth conduct of the RTOT;
 - c. address possible issues in the conduct of the RTOT; and
 - d. other matters
3. Identified participants attached in Enclosure 1 shall register to the link <http://tinyurl.com/PLANRTOT> on or before March 8, 2024. Participants from SDOs shall check in on March 11, 2024, 3:00pm onwards. First meal shall be dinner on March 11, 2024 and last meal shall be PM snack on March 12, 2024, 3:00pm.
4. Board and lodging of SDO participants and meals of RO participants shall be charged to the Training on the MATATAG Curriculum for Teachers and School Leaders Fund while travel and other incidental expenses of participants from SDOs shall be charged to local funds subject to existing accounting and auditing rules and regulations.
5. Attached is the Training Matrix (Enclosure 2) for guidance and reference.



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6. For queries and clarifications, please contact the Human Resource Development Division – National Educators Academy of the Philippines in the Region (HRDD-NEAPR) through Rosita C. Agnasi, OIC-HRDD-NEAPR through email address at car.neapr@deped.gov.ph.

7. Immediate and widest dissemination of this Memorandum is directed.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director 

HRDD-NEAPCAR/RCA/esf



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

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 DepEd Tayo Cordillera

<https://depedcar.ph>



Republic of the Philippines
Department of Education

Cordillera Administrative Region

(Enclosure 1 to RM No. 132.2024)

LIST OF PARTICIPANTS					
No	Name	Designation	Office/School	Division	Learning Area Specialization
1	Jennifer P. Ande	CES	Regional Office	CLMD	AP /Values
2	Rosita C. Agnasi	OIC - CES	Regional Office	HRDD	Mathematics
3	Alfred B. Lanas	EPS	Regional Office	CLMD	Mathematics
4	Asterio C. Madalla	EPS	Regional Office	CLMD	Science
5	Nover Keithley S. Mente	EPS	Regional Office	CLMD	English
6	Judica Dasco	OIC - EPS	Regional Office	CLMD	AP
7	Jonalyn C. Ambrona	EPS	Regional Office	CLMD	TLE
8	Rosemarie A. Yangkin	EPS	Regional Office	CLMD	Filipino
9	Edgar D. Vicente	EPS	Regional Office	CLMD	MAPEH
10	Corazon C. Alos	EPS	Regional Office	CLMD	Values
11	Denia O. Tarnate	EPS	Regional Office	CLMD	Kindergarten
12	Elvernice S. Fanged	EPS	Regional Office	HRDD	TLE
13	Pedro B. Talingdan	EPS	Division Office	Abra	Filipino
14	Mijurodel Rifareal	EPS	Division Office	Abra	Mathematics
15	Richard Simisim	EPS	Division Office	Apayao	MAPEH
16	Angela Castillo	EPS	Division Office	Apayao	Science
17	Juliet C. Sannad	CES	Division Office	Baguio	Values
18	Sydney Cariño	EPS	Division Office	Baguio	SPED/Kinder
19	Macarthy B. Malanes	EPS	Division Office	Benguet	AP /IPEd
20	Rizalyn Guznian	EPS	Division Office	Benguet	English
21	Merlyn Conchita de Guzman	EPS	Division Office	Benguet	Science
22	Lourdes Bilowan	EPS	Division Office	Ifugao	Values
23	Herminia Hoggang	EPS	Division Office	Ifugao	IPED
24	Romulo Galnawan	CES	Division Office	Kalinga	Elementary
25	Journalisa Sacbat	EPS	Division Office	Kalinga	Filipino
26	Maria Medea Vallejo	PSDS	Division Office	Tabuk City	English
27	Elizalde Blaza	Head Teacher	Division Office	Tabuk City	Mathematics
28	Ethielyn Taqued	CES	Regional Office	QAD	Science
29	Dexter B. Andres	EPS	Regional Office	HRDD	Science
30	Ester L. Gallotan	EPS	Regional Office	QAD	TWG
31	Asuncion Saguid	SEPS	Division Office	Baguio City	TWG
32	Laureen Likigan	SEPS	Regional Office	HRDD	TWG
33	Sasha Joseph Daganos	EPS	Regional Office	HRDD	AP
34	Emmanuela Gabol	EPSp II	Regional Office	HRDD	TWG
35	Margie Gardingan	EPSpII	Regional Office	HRDD	TWG
36	Jefferson Villena	AA III	Regional Office	HRDD	TWG
37	Warley Kinidawan	DM II	Regional Office	HRDD	TWG
38	Marvin John Flores	AA I	Regional Office	HRDD	TWG
39	Marilyn Tolbe	PSDS	Division Office	Benguet	TWG
40	Nemia Lite	EPS	Division Office	Mt. Prov	TWG
41	Gemma Lomboy		Division Office	Mt. Prov	TWG
42	Jardson Onio	EPS	Division Office	Benguet	Math



Republic of the Philippines
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(Enclosure 2 to RM No. 132.2024)

TRAINING MATRIX

TIME	ACTIVITY	PERSONNEL IN-CHARGE
Day 0 - March 11, 2024		
3:00pm-5:00pm	Arrival to DepED-Regional Office	Warly Kindiawan Dormitory Manager
DAY 1- March 12, 2024		
6:00am-7:30am	Breakfast	
7:30am-8:30am	Registration	Jefferson Villena NEAPR
	Preliminaries: AVP Nationalistic Song Prayer Cordillera Hymn Acknowledgment of Participants Statement of Purpose	HRDD Laureen Likigan SEPS, HRDD Rosita C. Agnasi OIC-HRDD
8:30am – 9:30am	Regional Training Implementation Plan (RTIP)	Jennifer P. Ande CES, CLMD
9:30am-9:45am	Health Break	
9:45am-10:30am	Continuation...RTIP	Jennifer P. Ande CES, CLMD
10:30am-12:00nn	Program Management Team	Rosita C.Agnasi EPS, OIC-HRDD
12:00nn-1:00pm	Lunch	
1:00pm-3:00pm	Walkthrough of the MATATAG Curriculum Learning Packages	Nover Keithly Mente Education Program Supervisor
3:00pm-3:15pm	Health Break	
3:14pm-4:15pm	Monitoring and Evaluation of the MATATAG Curriculum	Dexter B. Andres Education Program Supervisor
4:15pm-4:30pm	Synthesis and Ways Forward	Elvernice S. Fanged Education Program Specialist II
4:30pm-4:45pm	Closing Remarks Acknowledgment	CLMD HRDD
4:45pm-5:00pm	Daily Evaluation	Florence Balictan Education Program Supervisor, QAD