



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**



Wangal, La Trinidad, Benguet, 2601  
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April 11, 2019

**REGIONAL MEMORANDUM**  
128.2019

**RELEASED**  
APR 11 2019

**DEPED-CAR  
2<sup>ND</sup> REGULAR REGIONAL MANAGEMENT COMMITTEE (MANCOM) MEETING**

**TO : ASSISTANT REGIONAL DIRECTOR  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL REGIONAL OFFICE DIVISION CHIEFS  
ALL CONCERNED PERSONNEL**

- The 2<sup>nd</sup> Regular Regional Management Committee Meeting will be held on April 15-17, 2019 to be hosted by the Schools Division Office of Benguet. The venue will be at Mt. Pulag Elementary School and the room accommodation will be in Baban Home Stay, Kabayan, Benguet.
- Agenda are the following:

AGENDA	DIVISION IN-CHARGE
1. Status of Remittances and Appointments	Administrative Division
2. 2019 Senior High School Summit Concerns	CLMD
3. Updates on 2019 Palarong Pambansa	ESSD
4. Brigada Eskwela 2019	ESSD
5. Updates on Executive Order 77 "Rates of Expenses and Allowances for Official Local and Foreign Travels of Government Personnel"	Finance Division
6. BUR 1 <sup>st</sup> Quarter	Finance Division
7. Payment of Clothing Allowance, Mid-Year Bonus, Cash Allowance and Salary Differential for FY 2019	Finance Division
8. Oplan Balik Eskwela (OBE) 2019	FTAD
9. Implementation of GASTPE	QUAD
10. Plans/ Programs for Schools located in identified hazard areas for SY 2019-2020	SDO Benguet, Kalinga and Mountain Province
11. Other matters - issues and concerns of SDOs	MANCOM Members

- In preparation for the meeting, the Division Chiefs and concerned Schools Divisions Superintendents are requested to submit the e-copy of their powerpoint presentations to present as deliberated and approved as agenda during the REXECOM Meeting to the secretariat on or before April 12, 2019 until 5:00 P.M. Kindly send to this e-mail address, [manilyn.botilas@deped.gov.ph](mailto:manilyn.botilas@deped.gov.ph). The RO divisions are requested to prepare also the hardcopies in 20 sets of their presentation.

**Contact Numbers (Area Code: 074):**

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				

Tracking Number: 051023091

4. Participants to this meeting are the following Regular ManCom Members:

1	<b>May B. Eclar, Ph.D., CESO V</b> Regional Director	14	<b>Amador D. Garcia</b> OIC-SDS, Abra
2	<b>Bettina Daytec-Aquino</b> Assistant Regional Director	15	<b>Ronald B. Castillo, CESO V</b> SDS, Apayao
3	<b>Edgardo T. Alos</b> Chief, Administrative Division	16	<b>Federico P. Martin, Ed.D. CESO V</b> SDS, Baguio City
4	<b>Emilia M. Faustino</b> Chief, CLMD	17	<b>Marie Carolyn B. Verano, CESO VI</b> SDS, Benguet
5	<b>Agustin B. Gumuwang</b> Chief, ESSD	18	<b>Gloria B. Buya-ao</b> SDS, Ifugao
6	<b>Sebastian G. Tayaban</b> Chief, Finance Division	19	<b>Benilda M. Daytaca</b> OIC-SDS, Kalinga
7	<b>Jennifer P. Ande</b> Chief, FTAD	20	<b>Sally B. Ullalim, CESO V</b> SDS, Mt. Province
8	<b>Pio D. Ecuán</b> Chief, PPRD	21	<b>Benedicta B. Gamatero</b> OIC-SDS, Tabuk City
9	<b>Aida L. Payang</b> Chief, QAD	22	Secretariat from SDO Benguet
10	<b>Carmel F. Meris</b> OIC-Chief, HRDD	23	2 Medical Staff from SDO Benguet
11	<b>Manilyn D. Botilas</b> RO Secretariat		
12	<b>Evelyn A. Pasul</b> RO Secretariat		
13	<b>Melandro Payang</b> RO Secretariat		

5. Enclosure no. 1 is the schedule of activities.

6. An amount of Php 60,000.00 for the food, venue, room accommodation, and for the spiritual enhancement and physical wellness activities will be downloaded to SDO Benguet, while travel and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations. Participants who will opt to stay overnight at the Regional Office on April 14 shall be accommodated at the Regional NEAP charged to Regional MOOE.

7. Participants are advised to bring the following:

- |                |            |
|----------------|------------|
| a. Flashlights | d. Towels  |
| b. Jackets     | e. Soap    |
| c. Gloves      | f. Warmers |

8. For information, guidance and compliance of all concerned.

  
**MAY B. ECLAR, Ph.D., CESO V**  
Regional Director

**2<sup>nd</sup> REGULAR REGIONAL MANAGEMENT COMMITTEE MEETING**

Venue: Mt. Pulag Elementary School

April 15-17, 2019

**PROGRAM OF ACTIVITIES**

DATE	TIME	PARTICULARS/ AGENDA	PERSON-IN-CHARGE
<b>April 15, 2019</b>	8:00 A.M.	Departure from RO	Mr. Edgar Alos
	11:00 A.M.	Arrival, registration, Check-in at Baban Home Stay	c/o SDO Benguet
	12:00 NN	Lunch	
	2:00 P.M. onwards	Spiritual Enhancement	c/o SDO Benguet
<b>April 16, 2019</b>	6:30 – 7:30 A.M.	Breakfast	c/o SDO Benguet
	8:00 A.M. – 8:15 A.M.	Preliminaries / Opening Program	c/o SDO Benguet
	8:15 A.M. -12:00 NN	MANCOM Meeting Proper	ManCom members
	12:00 NN	Lunch	
	1:00 -5:30 P.M.	MANCOM Meeting Proper	ManCom members
	6:00 P.M. onwards	Dinner	c/o SDO Benguet
<b>April 17, 2019</b>	4:00 A.M. onwards	Physical Wellness Activity*...	c/o SDO Benguet
	4:00 A.M.	Departure for Mt. Pulag (Breakfast along the way)	c/o SDO Benguet
		Breakfast	c/o SDO Benguet
	12:00 NN	Lunch	c/o SDO Benguet
	1:00 P.M.	Departure from Mt. Pulag	
	4:00 P.M.	Departure from Baban Home Stay	

\*...Optional, for those who are interested and fit to hike only. Medical Certificate is required.