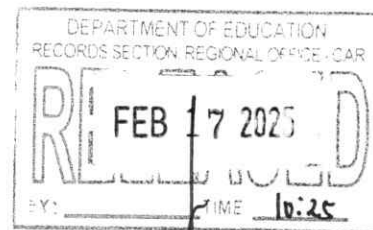




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



14 February 2025

**REGIONAL MEMORANDUM**

No. 119-2025

**COMPLIANCE TO REPORTORIAL REQUIREMENTS FOR THE GRANT OF CONTINUING PROFESSIONAL DEVELOPMENT (CPD) CREDIT UNITS**

To: Assistant Regional Director  
All Schools Division Superintendents  
All Others Concerned

1. This Office reiterates compliance to RM No. 570, s. 2024, titled **Submission of Professional Regulation Commission (PRC) Details from CPD Accredited Activities** in accordance to Republic Act 10912 (CPD Act of 2016).
2. This requirement ensures the following objectives:
  - a. Enable the granting of credit units to teacher-participants through the PRC information system;
  - b. Streamline the renewal process for teacher-participants; and
  - c. Secure the Region's accreditation as a CPD service provider.
3. All **SDO HRD SEPS/EPS II** shall refer to Enclosure 1 for the List of PRC-Accredited Activities and complete the following steps **before February 28, 2025**:
  - a. Access the required files at: <https://tinyurl.com/PostCPDcar>;
  - b. Download and complete the CPDD 05 Completion Report, to be uploaded in the same link using the following file naming convention: *SDO-ProgramAccreditationNumber*; and
  - c. **Accurately encode the details of teacher-participants in the Attendance Sheet, with the correct PRC ID Number.**
4. Should there be queries and/or clarifications, please Rosita C. Agnasi, OIC-HRDD or Lauren Likigan, SEPS-HRDD through email address at [car.hrdd@deped.gov.ph](mailto:car.hrdd@deped.gov.ph).
5. Immediate dissemination of and strict compliance with this Memorandum is desired.

**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/ Regional Director

HRDD/RCA/LbL - RM Submission of PRC-CPD Reportorial Requirements  
February 14, 2025



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**List of PRC Accredited Professional Development Activities**

<b>PROPO NENT</b>	<b>TITLE OF PROGRAM</b>	<b>ACCREDI TATION NO.</b>	<b>PARTICI PANTS</b>	<b>TOTAL HOURS</b>	<b>CREDIT UNITS</b>	<b>REMARKS FOR COMPLIANCE</b>
Ifugao	TEACHING WITH IMPACT: Instituting Modern Pedagogy and Creative Teaching Batch 3	PTR-2022-390-2843	80	48	15	Completion Report Submitted September 01, 2023 Encode Attendance Sheet (PRC Format)
RO - CLMD	TEACHING WITH IMPACT Phase 2: Capacity Building on the Accommodation of Learners with Disabilities cum Workshop on the Preparation of Learning Resources for the Blind	PTR-2022-390-2966	82	24	15	Completion Report Submitted September 11, 2023 Encode Attendance Sheet (PRC Format)
Apayao	TEACHING WITH IMPACT: Instituting Modern Pedagogy and Creative Teaching Phase 1 Batch 4	PTR-2022-390-3039	175	48	15	Completion Report Submitted November 20, 2023 Encode Attendance Sheet (PRC Format)
Apayao	Division Training of Trainers on Higher Order Thinking Skills – Professional Learning Packages (HOTS-PLPs) for Science, Mathematics, and English Teachers	PTR-2022-390-3340	190	33	15	Completion Report Submitted August 21, 2024 Encode Attendance Sheet (PRC Format)
Tabuk City	Division Training on Advancing Basic Education in the Philippines (ABC+) Project Professional Development (PD) Programs Upscaling BATCH 2	PTR-2022-390-3479	86	40	14	Completion Report Submitted April 22, 2024  Encode Attendance Sheet (PRC Format)
Kalinga	Division Training on Advancing Basic Education in the Philippines (ABC+) Project Professional Development (PD) Programs Upscaling (Batch 4)	PTR-2022-390-3783	75	40	15	Submit Completion Report (PRC Format); Encode Attendance Sheet (PRC Format)
Abra	Division Training on Advancing Basic Education in the Philippines (ABC+) Project Professional Development (PD) Programs Upscaling (Batch 3)	PTR-2022-390-3623	85	40	15	Completion Report Submitted April 22, 2024 Encode Attendance Sheet (PRC Format)
Abra	Division Training on Advancing Basic Education in the Philippines (ABC+) Project Professional Development (PD) Programs Upscaling BATCH 5	PTR-2022-390-3836	85	40	15	Completion Report Submitted November 12, 2024 Encode Attendance Sheet (PRC Format)
Ifugao	Division Training on Higher Order Thinking Skills – Professional Learning Packages (HOTS-PLPs) for Grades 7 and 8 Teachers (Batch 2)	PTR-2022-390-4155	160	32	15	Submit Completion Report (PRC Format)  Encode Attendance Sheet (PRC Format)

<b>PROPO NENT</b>	<b>TITLE OF PROGRAM</b>	<b>ACCREDI TATION NO.</b>	<b>PARTICI PANTS</b>	<b>TOTAL HOURS</b>	<b>CREDIT UNITS</b>	<b>REMARKS FOR COMPLIANCE</b>
Abra	Division Training on Higher Order Thinking Skills – Professional Learning Packages (HOTS-PLPs) for Grades 7 and 8 Teachers (Batch 2)	PTR-2022-390-4392	150	48	15	Submit Completion Report (PRC Format)  Encode Attendance Sheet (PRC Format)
RO-CLMD	Conduct of the Regional Training of Trainers (RTOT) for Indigenous Peoples Education (IPEd) of the MATATAG Curriculum	PTR-2022-390-4945	200	40	10	Submit Completion Report (PRC Format)  Encode Attendance Sheet (PRC Format)
Mt. Province	Training on Digital Teaching and Learning for Proficient Teachers	PTR-2022-390-4864	95	24	12	Submit Completion Report (PRC Format)  Encode Attendance Sheet (PRC Format)
RO-HRDD	School Heads Development Program (SHDP) 2024 Foundational Course - Batch 2	PTR-2022-390-5637	60	64	15	Submit Completion Report (PRC Format)  Encode Attendance Sheet (PRC Format)
RO-HRDD	School Heads Development Program (SHDP) 2024 Foundational Course - Batch 3	PTR-2022-390-5969	55	80	15	Submit Completion Report (PRC Format)  Encode Attendance Sheet (PRC Format)
Mt. Province	Division Training of Trainers on DepEd CAR Project CHILD (Committed and Holistic Integration of Learners' Development) Rights Batch 1	PTR-2022-390-7257	220	24	12	Submit Completion Report (PRC Format)  Encode Attendance Sheet (PRC Format)
RO-CLMD	Training for JHS and SHS Filipino Non-Majors in line with the Secondary Education Support Program (SESP) – Pagsasanay para sa Guro ng JHS at SHS na Nagtuturo ng Filipino na Hindi Majors na may Kaugnayan sa SESP	PTR-2022-390-7355	35	24	15	Submit Completion Report (PRC Format)  Encode Attendance Sheet (PRC Format)