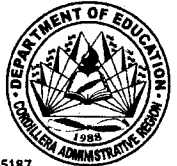




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



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Admin. Office: 422-1804; Finance Division: 422-5155; Curriculum & Learning Mgt. Division: 422-7096; Quality Assurance Division: 422-5187

April 04, 2016

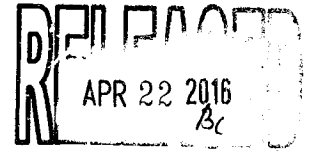
REGIONAL MEMORANDUM

NO. series 2016

117.2016

To :

**All Regional Office Division Chiefs
Schools Division Superintendents of Ifugao and Mountain Province
All Others Concerned**



DEPED-CAR Time: 2:13

From :

ELLEN B. DONATO
ELLEN B. DONATO, ED. D. CESO III
Regional Director

Subject :

ANNOUNCING THE REORGANIZATION AND RECONSTITUTION OF THE COMMITTEES FOR THE COFFEE TABLE BOOK PROJECT 2016, "DEPED-CAR: 28 YEARS OF LASTING LEGACIES"

In view of the several and overlapping of activities, where concerned regional office staff and other identified SDO committee members of the **COFFEE TABLE BOOK PROJECT 2016**, contained in Regional Memorandum No. 065, series 2016 are equally involved, and considering the timeline set for the development and production of the said project, this office hereby reorganizes the committees and reconstitutes memberships contained in aforesaid memorandum, based on actual participation and involvement as of deadline of outputs on March 31, 2016 as announced during the March 17 launching of the project at the Covered Court, DepEd-CAR, Wangal, La Trinidad, Benguet.

COFFEE TABLE BOOK PROJECT 2016

Committees	Responsibilities
Overall Book Project Coordination Chairperson: RD Ellen B. Donato Members: OIC ARD Francis Cesar Bringas All Regional Office Division Chiefs/OIC Chiefs	*conceptualize, Organize and do initial design *preside over all planning and coordination meetings *approve final manuscript *evaluate contributions to be included for Publication *lead staff to facilitate production of Expectations assigned to regional division headed *validate information and data gathered *review the whole book content and input suggestions for improvement
Book Coordinators/ Writers Chairperson: Soraya T. Faculo Members: Cornelia Adaci-Dulnuan Patricia Dumaguing	*facilitate ISBN application *develop the text for each chapter *submit outputs on time and attend all periodic meetings *evaluate, validate contributions submitted



The round metal gong of the Cordillera known locally as "gangsa" is a symbol of the upland people's culture that has been passed on from generation to another.

The profile of a person blowing a "tangguyob" represents a community being called for an important matter or action.

The lines that shape the mountains, the rice terraces, clouds and rivers symbolize the connectivity and flow of human interaction in a geographic area such as the Cordillera.

All the symbols combined represent unity and harmony of its people with culture and environment in beating the gong for self-determination.

<p>Contributors/Interviewers/Information and Data Gathering Janet M. Ambucay, Emmanuela M. Gabol, Purita de los Santos, Susan Daoas-Bangnan, Evangeline P. Malag, Bryan A. Capuyan, Atty. Vanessa B. Flora, Jaime Colas, Katrina Ruth K. Verzola, Margie B. Gardingan, Cresencio Gamay, Edgar T. Alos, Michelle B. Andaya, Jennilyn Kitongan</p>	<ul style="list-style-type: none"> *collect and submit photos, write-ups, data and information gathered from concerned parties *conduct interviews and submit scripts to regional division chief concerned and in turn to book coordinators/writers
<p>Photo Documentation and Secretariat Manilyn D. Botilas, Jeremy Kermit Padilla, Glenn Papa, Daisy Eswat and Georaloy Palao- ay</p>	<ul style="list-style-type: none"> *photo research, photo selection, photo processing and photo repair, follow up ISBN application and processing *document proceedings during meetings and submit minutes on time *prepare requests for needs during meetings and facilitate deliveries of the same
<p>Design, Lay Out and Copy Editing To be contracted out</p>	<ul style="list-style-type: none"> *improve initial design, lay out and put in place ideas that the overall committee want presented/portrayed relative to the theme/title of the CTB *review grammar, sentence structure, presentations in accordance to CTB SOP *suggest how best to present the stories and photographs alongside captions *follow up printing with winning printing press and facilitate the production of dummies for review and final draft before printing, and *facilitate the timely delivery of the copies to DepEd-CAR

All provisions contained in Regional Memo No. 065, series 2016 that are inconsistent with this Memo are hereby rescinded.

For the information, guidance and compliance of all concerned.