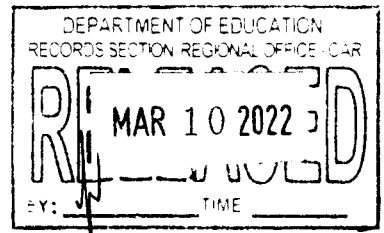




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



March 7, 2022

REGIONAL MEMORANDUM

No. 116-2022

DOWNLOADING OF FUNDS FOR PROVISION OF LEARNING RESOURCES FOR SCHOOL YEAR 2021-2022

To: Assistant Regional Director
 Schools Division Superintendents
 All Schools Division Offices
 All Others Concerned

- Please be informed that a total amount of Ten Million Seven Hundred Seventy-Six Thousand Six Hundred Five Pesos (PhP 10,776,605.00) under FY 2022 Flexible Learning Options (FLO) fund has been downloaded to your divisions for the provision of learning resources for Quarter 4 of SY 2021-2022.
- The amount allotted to the Schools Division Offices is as follows:

Division	Amount of Budget Allocation
Abra	1,519,000.00
Apayao	869,195.00
Baguio City	1,908,300.00
Benguet	2,502,550.00
Ifugao	1,274,716.00
Kalinga	786,778.00
Mountain Province	1,083,023.00
Tabuk City	833,043.00
TOTAL	10,776,605.00

- SDOs shall ensure proper utilization of the funds for the purposes and considerations provided under DM-CI- 2022-028 titled **“Supplementary Guidelines in the Utilization of Downloaded Funds for Provision of Learning Resources for SY 2021-2022”** attached in enclosure 1.

Responsible Person	Terms of Reference
Division Learning Resource Education Program Supervisor (by SDOs)	Filling out of physical accomplishment targets, number of procured, delivered SLMs, Activity Sheets, Tablets and USBs and other LRs or other activities charged against the fund
Division Accountant Division Budget Officer (by SDOs)	Filling out of obligations and disbursements





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Chief, RO Finance Division (Region)	Review of overall obligations and disbursements
Chief, CLMD Regional LR EPS	Monitoring of Completion of SOEs
Schools Division Superintendent Regional Director	Approval of Submitted SOEs

4. Utilization and liquidation of the downloaded funds shall adhere to existing budgeting, procurement, accounting, auditing rules and procedures.
5. For inquiries and clarifications, please contact OIC-CLMD Rosita C. Agnasi at rosita.agnasi@deped.gov.ph or Supervising Administrative Officer Cristina Paquit at cristy.paquit@deped.gov.ph
6. Immediate dissemination of and strict compliance with this Memorandum is desired


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director 



Republic of the Philippines
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Wangal, la Trinidad, Benguet

Enclosure 1 to RM No.: 116-2022

Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

JOINT MEMORANDUM
DM-CI-2022-028

TO : ALL REGIONAL DIRECTORS

FROM : ANNALYN M. SEVILLA
Undersecretary for Finance
[Signature]

DIOSDADO M. SAN ANTONIO
Undersecretary for Curriculum and Instruction
[Signature]

SUBJECT : Supplementary Guidelines in the Utilization of Downloaded Funds for Provision of Learning Resources for SY 2021-2022

DATE : January 28, 2022

This memorandum is issued to establish the guidelines on the release and utilization of the downloaded funds amounting to **Php 679,342,502.00** charged against the **Fiscal Year (FY) 2022 Flexible Learning Options (FLO) Fund** primarily for the printing and delivery of Quarter 4 self-learning modules (SLMs) for School Year (SY) 2021-2022, specifically on the following subjects:

Grade level	Learning Area
Grade 4	English, Science, Math, Filipino, Araling Panlipunan, Physical Education, and Health
Grade 5	English, Science, Math, Filipino, Araling Panlipunan, Edukasyon sa Pagpapakatao, Music, Arts, and Health
Grade 6	English, Science, Math, Filipino, Araling Panlipunan, Edukasyon sa Pagpapakatao, Music, Arts, and Health
Grade 7	English, Science, Math, Filipino, Araling Panlipunan, Edukasyon sa Pagpapakatao, Music and Health
Grade 8	English, Science, Math, Filipino, Edukasyon sa Pagpapakatao, Music, Arts, and Health
Grade 9	English, Science, Math, Filipino, Araling Panlipunan, Edukasyon sa Pagpapakatao, Music, Arts, Physical Education, and Health
Grade 10	English, Science, Math, Filipino, Araling Panlipunan, Edukasyon sa Pagpapakatao, Music, Arts, Physical Education, and Health

The allocation per region is attached hereto for reference as **Annex A**.



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The Regional Offices (ROs) or Schools Division Offices (SDOs), as the case may be, may conduct any applicable procurement modality, pursuant to Republic Act (RA) No. 9184, or the *Government Procurement Reform Act*, and its Implementing Rules and Regulations (IRR)

ROs and/or SDOs may nonetheless use any amount for the purchase of other learning resource requirements aligned with the respective contextualized learning continuity plan.

The utilization of the downloaded funds shall be guided for the same purpose and considerations provided in DepEd Order (DO) No. 18, s. 2020¹ and the following joint memoranda, only as to applicable provisions for the procurement/provision and delivery of learning resources and/or instructional materials:

Joint Memorandum	Subject	Main Purpose
DM-OUCI-2021-514 dated November 4, 2021	Supplementary Guidelines in the Utilization of Additional Downloaded Funds for Provision of Learning Resources of SY 2021-2022	Reiterates the earlier issued joint memoranda on the utilization of downloaded funds for the provision of learning resources for SY 2021-2022
DM-OUCI-2021-321 dated August 12, 2021	Request to Procure Learning Resources Through Agency to Agency Procurement or Any Procurement Modality at the Regional Office	Clarifies that agency to agency procurement and other procurement modalities are tenable and that no further authorization from the DepEd Central Office is required to adopt said procurement modality and procurement may be done at the regional level.
Joint Memorandum No. DM-OUCI 2021-309 dated August 5, 2021	Supplementary Guidelines in the Utilization of Additional Downloaded Funds for Provision of Quarters 1 and 2 Learning Resources of SY 2021-2022	Refers to Joint Memorandum No. DM OUCI 2021-195 dated June 2, 2021 and Joint Memorandum No. DM OUCI 2021-261 on the release and use of the said funds.
Joint Memorandum No. DM OUCI 2021-195 dated June 2, 2021	Supplementary Guidelines in the Utilization of Downloaded Funds for Provision of Quarters 1 and 2 Learning Resources of SY 2021-2022	States that the utilization of funds should be compliant with the Department Order 18 s. 2020 (Policy Guidelines for the Provision of Learning Resources in the Implementation of the Basic Education Learning Continuity Plan [BE-LCP]) except the use of Special Education Fund (SEF) and/or actual contributions from external partners as the basis for the allocation formula to be used in distributing the fund to the school divisions. In addition, the joint memo reiterates that the use of the fund shall also be guided by Memorandum No. OUF-2020-0614.
Joint Memorandum No. DM OUCI 2021-261 dated	Clarifications on DM-OUCI-2021-195 and Provision of	Provides information and clarifies certain aspects in the continuous response of the

¹ **Policy Guidelines for the Provision of Learning Resources in the Implementation of the Basic Education Continuity Plan** dated July 20, 2020



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Joint Memorandum	Subject	Main Purpose
July 8, 2021	Information for the Continuous Response of the Department to the Pandemic As Regards Learning Resources, Compliance with COA Rules and Other Regulations, and Submission of Reports	Department to the pandemic situation, more particularly the legal basis for the provision of learning resources, compliance with Commission on Audit (COA) Rules and Other Regulations, and reporting of data and expenditures.
Joint Memorandum No. DM OUCI 2021-210 dated June 4, 2021.	Data Validation and Verification of Online and Offline Additional Information on the Summary of Expenditure Reports	The utilization of the fund shall be reported in the Statement of Expenditure (SOE) template provided under this Joint Memorandum
Memorandum No. OUF-2020-0614 dated November 9, 2020	Clarifications on DepEd Order 18, s. 2020 and DepEd Order 32, s. 2020 (Guidelines on the Engagement of Services of Learning Support Aides to Reinforce the Implementation of the BE-LCP in time of COVID-19 Pandemic)	Clarifies the list of eligible activities that may be charged against the said funds.
DM-CI-2020-00245 September 9, 2020	Technical Specifications for the Printing of Quarter 2 Self-Learning Modules (SLMs)	Technical specifications that may be adopted for the printing of Q1 and Q2 SLMs

Any balance may be used in the succeeding school year for the provision of learning resources, devices, equipment, and other allowable expenditures under DO No. 18, s. 2020 and subsequent issuances related thereto, subject to existing budgeting, accounting, auditing, and procurement rules and regulations.

Finally, for the Monitoring and Evaluation of the said funds, the utilization of which shall be reported in the Statement of Expenditure (SOE) template provided under Joint Memorandum No. DM OUCI 2021-210 dated June 4, 2021 and in the Progress Monitoring Report on Learning Resources required in DM-CI 2022-020 dated January 21, 2022.

For information and guidance.

Enclosures

Joint Memorandum No. DM-OUCI-2021-321

Joint Memorandum No. DM OUCI 2021-309

Joint Memorandum No. DM OUCI 2021-195

Joint Memorandum No. DM OUCI 2021-261

Joint Memorandum No. DM OUCI 2021-210

Memorandum No. OUF-2020-0614

DM-CI-2020-00245