

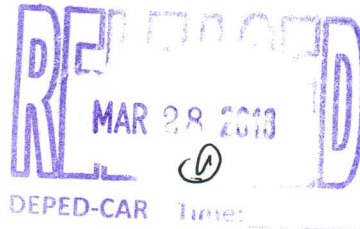


Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION  
Wangal, La Trinidad, Benguet



Regional Memorandum

No. 108-2018 S. 2018



March 27, 2018

**SCHOOL-BASED DEVELOPMENT PROGRAM (Batch 1 & 2)**

**TO: Schools Division Superintendents  
Heads, Public and Private Secondary Schools  
All Others Concerned**

1. In line with Republic Act No. 9155 or the *Governance of Basic Education or Act of 2001* that specifies that a school head shall be both an instructional leader and administrative manager and Republic Act. No. 10533 or the *Enhanced Basic Education Act of 2013* that stipulates that principals shall undergo workshops and training to enhance their skills on their role as academic, administrative and community leaders, the Department of Education (DepED), Cordillera Administrative Region through the Human Resource Development Division (HRDD) of the Regional Office, shall conduct the School Based Development Program (Batch 1 & Batch 2) on the following schedules;

Batch	Date	Venue
Batch 1	April 9 to 13	Ovemar Hotel and Resort, Vigan City
Batch 2	May 14 to 18	Ecolodge Hotel, Magsaysay Ave., Baguio City

2. The SBMP is intended to improve the capacity of the school heads to manage their schools as well as prepare aspirants to handle the responsibilities of a school head. The program design is anchored on the National Competency-Based Standards for School Heads (NCBSSH).

3. The participants to these trainings are the following:

a. National qualifying Examination for Principals/National Qualifying Examination for School Heads/Principals' Test Passers (2008- 2016),

b. Incumbent SHS or Schools Division Office-designated teachers-in-charge (TICs) or officers-in-charge (OICs) of elementary, secondary or integrated schools; and

4. The following are the expected number of participants from SDOs for Batch 1 & 2 (with different pax for batch 1& 2). They are requested to proceed to the training venue on Day 0 or before the start of the training proper.

	<b>Division</b>	<b>No. of Pax (Batch 1 &amp; 2)</b>
1	Abra	7
2	Apayao	7
3	Baguio City	7
4	Benguet	7
5	Ifugao	7
6	Kalinga	7
7	Mt. Province	7
8	Tabuk City	7
9	Regional Management Team	14
<b>Total</b>		<b>70</b>

4. Division Offices are also requested to submit the list of participants using the table below on or before April 6, 2018 thru the following email address;

- [Depedcar@gmail.com](mailto:Depedcar@gmail.com) or [hrdd.depedcar@gmail.com](mailto:hrdd.depedcar@gmail.com)

**Division:** \_\_\_\_\_

<b>Name of Participants</b>	<b>Male</b>	<b>Female</b>	<b>School /Official Station</b>	<b>Contact Number</b>

5. The participants are requested to bring their own laptop, pocket wifi and other important documents related to the training.

6. The Regional Management Team is requested to attend as trainer or facilitator, class manager and to monitor and evaluate the conduct of the said training. They are as follows;

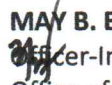
	Name		Division
1	RD May B. Eclar/ARD Bettina D. Aquino	ORD	RO
2	Whitney Dawayen	Resource Person	Baguio City
3	Brenda Carino	Resource Person	Baguio City
4	Rosita Agnasi	RP & Facilitator	Benguet
5	Remedios Quinio	RP & Facilitator	Baguio City
6	Teodora Botis	RP & Facilitator	Baguio City
7	Petronilo Briguela	Resource Person	Abra
8	Geraldine Maysa	Resource Person	Apayao
9	Wilbert Quidno	Resource Person	Benguet
10	Atkinson Tudlong	Resource Person	Mt. Province
11	Elbert Banatao	Resource Person	Kalinga
12	Melchor Langbisan	Resource Person	Kalinga
13	Oliver Tubiagon	RP & Facilitator	Ifugao
14	Esther Rizaldo	RP & Facilitator	Benguet
15	Maksim Botillas	QAME	RO
16	Emmanuela Gabol	Secretariat	RO
17	Rosmarie Dalang	Facilitator	RO
18	Margie Gardingan	Secretariat	RO
	Charline Balahyas	Secretariat	RO

7. Participants and the Regional Management Team shall be entitled to CTOs during the conduct of the training in lieu of Saturdays, Sundays and Holidays as per CSC and DBM Joint Circular No. 2, s.2015.

8. Meals, snacks, accommodation, and training materials shall be charged against downloaded HRTD Funds, while the transportation expenses and other incidental expenses shall be charged against school or other local funds subject to the usual accounting rules and regulations.

9. The first meal to be served will be dinner of Day 0 and the last meal will be lunch and PM snack on the last day of seminar.

10. Immediate and widest dissemination of this Memorandum to all concerned is desired.

  
**MAY B. ECLAR, PhD, CESO V**  
Officer-In-Charge  
Office of the Regional Director