

March 12, 2018

REGIONAL MEMORANDUM

NO. 107.2018

To : Schools Division Superintendent
 All Divisions
 All Others Concerned


RELEASED
 MAR 27 2018
 DEPED-CAR Time: _____

Subject : Conduct of the 2018 First Quarter Regional Monitoring, Evaluation and Adjustment (RMEA) Conference

1. This is to announce that the 2018 First Quarter Regional Monitoring, Evaluation and Adjustment (RMEA) Conference shall be on April 26-27, 2018. The venue will be announced later.
2. The objectives of the conference are the following:
 - a. Review, gather and document issues and concerns in the implementation of the 2018 First Quarter Programs, Projects and Activities.
 - b. Identify issues, concerns, challenges, facilitating and hindering factors in the accomplishment of PPAs.
3. The participants of the conference are the following:

Region	No.	SDOs	No.
RD	1	SDS /ASDS/Chief (CID or SGOD)	1
ARD	1	SMME In-Charge	1
Chief, RO Functional Divisions	8	Planning	1
QAD Staff	5		(3)
RMET Members	4		
TOTAL	19	3 participants/SDO	24
TOTAL PARTICIPANTS - 43			

4. Travel expenses and lodging/accommodation of participants shall be charged against local funds while meals and snacks shall be charged against Regional Office Funds subject to existing rules and regulations. The first meal shall be the breakfast of April 26, 2018 (Day 1) and the last meal shall be the afternoon snack of April 27 (Day 2).
5. Immediate dissemination and compliance of this Memorandum is desired.


MAY B. ECLAR, Ph.D., CESO V
 Officer-in-Charge
 Office of the Regional Director

REGIONAL MONITORING, EVALUATION & ADJUSTMENT CONFERENCE (RMEA) QUARTERLY MONITORING TOOL

DIVISION: _____

_____ Quarter

1. ENROLLMENT

1A. Public

Enrollment of the Previous Year (1 st Quarter Jan-Mar)	Male	Female	TOTAL	Remarks
Elementary (Kindergarten)				
Secondary (Grade 6)				
Senior High (Grade 10)				
TOTAL				

1B. Public

Early Enrollment (1 st Quarter Jan-Mar)	Male	Female	TOTAL	Analysis (What is the data telling?)
Elementary (Grade 1)				
Secondary (Grade 7)				
Senior High (Grade 11)				
TOTAL				

1C. Private

Enrollment of the Previous Year (Jun-Aug)	Male	Female	TOTAL	Remarks
Elementary (Kindergarten)				
Secondary (Grade 6)				
Senior High (Grade 10)				
TOTAL				

1D. Private

Early Enrollment (Jun-Aug)	Male	Female	TOTAL	Analysis (What is the data telling?)
Elementary (Grade 1)				
Secondary (Grade 7)				
Senior High (Grade 11)				
TOTAL				

2. PERFORMANCE INDICATORS (For A, B - all quarters; For C, D, E - 1st quarter)

	Elementary		Secondary		ALS	SUCs
	Private	Public	Private	Public		
A. Failure Rate	(10/50)100 = 5%					
B. Dropout Rate						
C. Graduation Rate						
D. Promotion Rate						
E. Completion/ Moving up						

Note: Indicate the number and rate of failures, dropout, graduation, and promotion. (number of failures, dropout, graduation, and promotion over enrolment multiplied by 100% equals the rate.)
Example: (10/50)100 = 5%

2A. Data on Failure Rates with corresponding reasons (refer to SF4) (all quarters)

Reasons	Number (Elementary)	Number (Secondary)	Intervention/ TA Provided
e.g. Teacher is always absent	0	1	

2B. Data on Dropout Rates with corresponding reasons (all quarters)

Reasons	Number (Elementary)	Number (Secondary)	Intervention/ TA Provided
e.g. Distance from home to school	0	1	

II. PAPS IMPLEMENTATION (ALL QUARTERS)

1. CORRO DOWNLOADED FUNDS

A. Capacity Building Activities (Trainings, Workshops, Seminars)

PAPS	Physical (indicate number of outputs and pax as applicable)		Financial		Remarks (Reasons for discrepancies)	Ways forward
	Target	Actual	Target	Actual		
e.g. Workshop on Assessment	8 tools 23 pax	6 tools 21 pax	10,000	8,000	<ul style="list-style-type: none"> Lack of working document 	<ul style="list-style-type: none"> Another workshop will be conducted. Give it as an assignment.

B. Conferences, Meetings and Orientations

PAPS	Physical (number of pax)		Financial		Remarks/Agreements
	Target	Actual	Target	Actual	

C. Competitions/ Search (all quarters)

PAPS	Physical		Financial		Remarks
	Target	Actual	Target	Actual	
e.g. Brigada Eskwela	5 schools	4 schools	10,000	9,000	1 school did not submit letter of intent

PAPS	Physical		Financial		Remarks
	Target	Actual	Target	Actual	
e.g. School-based feeding program	510	550	1,101,600	1,188,000	<ul style="list-style-type: none"> Increase number of beneficiaries Augmented by PTA funds

1. SDO FUNDED PAPS

PAPS	Physical		Financial		Remarks
	Target	Actual	Target	Actual	

B. Conferences, Meetings and Orientations

PAPS	Physical (number of pax)		Financial		Remarks/Agreements
	Target	Actual	Target	Actual	

C. Competitions/ Search (all quarters)

PAPS	Physical		Financial		Remarks
	Target	Actual	Target	Actual	
e.g. Brigada Eskwela	5 schools	4 schools	10,000	9,000	1 school did not submit letter of intent

D. SEF and other sources/donations

PAPS	Physical		Financial		Remarks
	Target	Actual	Target	Actual	

III. ISSUES AND CONCERNS BASED FROM ALL DATA ANALYSIS

Issues/Concerns	Recommendations
e.g. Overlapping Activities	Follow the Calendar of Activities