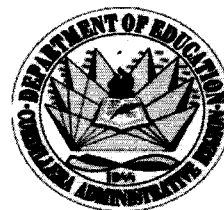


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet  
 Website: [www.deped-car.gov.ph](http://www.deped-car.gov.ph) / Email: [car@deped.gov.ph](mailto:car@deped.gov.ph)



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 MAR 14 2018

March 9, 2018

Regional Memorandum

No. ~~096-2018~~

DEPED-CAR Time: \_\_\_\_\_

**Conduct of Series of Regional Summer Training on Special Education for Regular Teachers**


To: **Schools Division Superintendents**  
**All Divisions**

1. Pursuant to DO no. 26, s. 1997 or the Institutionalization of SPED Programs in All Schools with specific provision on "local trainings at the regional, division, and district levels" and mandatory to the conduct of the NTOT on Special Education, the Regional Office, through the Curriculum and Learning Management Division, will conduct a series of **Regional Summer Training on Special Education for School Heads and Teachers in the Regular Schools**.
2. Objectives of this activity are for the participants to be oriented on the use of the International Classification for Functioning by the World Health Organization in identifying learners with disabilities; appreciate the uniqueness of these learners and how they may be provided the right educational interventions; and for Administrators to realize their significant roles in providing technical assistance to schools and classes serving these learners.
3. Participation is expected from School Heads and Teachers of Regular Schools and identified personnel from the Division Offices on the following schedules:

<b>DATE and VENUE</b>	<b>ACTIVITY</b>	<b>EXPECTED PARTICIPANTS</b>	<b>ARRIVAL/ CHECK-OUT</b>
<b>April 16 to 20, 2018</b> NEAPR, DepEd-CAR	Regional Seminar-Workshop on SPED-Phase 2	8 SDS/ASDS, 8 CID Chiefs/ EPS in SPED, 7 School Heads per Division (4 Elem., 3 Sec.), 12 Facis who did not attend NTOT; 24 Trainers	First Meal: Breakfast of April 16  Last Meal: Dinner of April 20
<b>May 13 to 18, 2018</b> Teachers Camp, Baguio City	Regional Mass Training for Regular Teachers on SPED-Batch 1	26 grades 1 to 3 teachers per Division; 38 Trainers	First Meal: Lunch of May 13 Last Meal: PM Snack of May 18
<b>May 20 to 25, 2018</b> Teachers Camp, Baguio City	Regional Mass Training for Regular Teachers on SPED-Batch 2	30 grades 4 to 6 teachers per Division; 38 trainers	First Meal: Lunch of May 20 Last Meal: PM Snack of May 25

<b>May 27 to June 1, 2018</b> Teachers Camp, Baguio City	Regional Mass Training for Regular Teachers on SPED- Batch 3	30 grades 7 to 10 teachers per Division; 38 trainers	First Meal: Lunch of May 27 Last Meal: PM Snack of June 1
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4. Attached are the following Enclosures for your guidance:
  - Enclosure No. 1: Breakdown of Participants per Activity*
  - Enclosure No. 2: Matrices of Activities*
  - Enclosure No. 3: Directory of SPED Training Team*
  - Enclosure No. 4: Confirmation Template*
  
5. Schools Division Offices are to submit list of **confirmed** participants to attend the series of Regional Summer Training following the template in *Enclosure No. 4* on or before **March 28, 2018** through email address [clmd.depedcar@gmail.com.ph](mailto:clmd.depedcar@gmail.com.ph)
  
6. Accommodation and meals (breakfast, lunch, dinner, morning and afternoon snacks) for the training duration will be charged to Downloaded Funds for this purpose. Lodging of all field participants will be in the venues specified in paragraph 3.
  
7. Travel expenses and other meals not covered within the training duration will be charged to local funds subject to the usual accounting and auditing rules and regulations.
  
8. As per CSC and DBM Joint Circular No. 2, s. 2015, teaching and non-teaching participants will be given service credits and COCs or CTOs respectively in lieu of May 13, May 20, and May 27 (Sundays). Moreover, all teaching participants will be given 5 day service credits since the training is conducted during Summer.
  
9. Immediate dissemination of and strict compliance to this Memorandum is directed.

  
**MAY B. ECLAR, PhD, CESO V**  
 Officer In-charge  
 Office of the Regional Director

**Enclosure No. 1 to RM on Series of Regional Summer SPED Training**

**BREAKDOWN OF PARTICIPANTS PER ACTIVITY**

<b>Date and Title of Activity</b>	<b>Participants</b>	<b>No. of Participants</b>
<b>April 16 to 20</b>	<b>Regional Office</b>	
<i>Regional Seminar-Workshop on SPED-Phase 2</i>	• Regional Director/Assistant Regional Director	1
	• CLMD Chief	1
	• EPS in-charge of SPED	1
	• CLMD ADAS/Documenters and QAD Monitor	2
	<b>Schools Division Offices and Schools</b>	
	• Schools Division Superintendent/Assistant Schools Division Superintendent	8
	• Chief, Curriculum Implementation Division/EPS In-charge of SPED	8
	• School Principal of Regular School-Elementary (4 per Division)	32
	• School Principal of Regular School-Secondary (3 per Division)	24
	• SPED Trainers who did not attend NTOT	12
	<b>SPED Trainers and Facilitators</b>	24
<b>TOTAL</b>	<b>108</b>	

<b>Date and Title of Activity</b>	<b>Participants</b>	<b>No. of Participants</b>
<b>May 13 to 18</b>	<b>Regional Office</b>	
<i>Regional Mass Training for Regular Teachers on SPED-Batch 1</i>	• Regional Director/Assistant Regional Director	1
	• CLMD Chief	1
	• EPS in-charge of SPED	1
	• CLMD ADAS/Documenters and QAD Monitor	2
	<b>Schools</b>	
	• Grades 1 to 3 teachers from regular schools (26 per Division)	208
	<b>SPED Trainers and Facilitators</b>	40
<b>TOTAL</b>	<b>253</b>	

<b>Date and Title of Activity</b>	<b>Participants</b>	<b>No. of Participants</b>
<b>May 20 to 25</b>	<b>Regional Office</b>	
<i>Regional Mass Training for Regular Teachers on SPED-Batch 2</i>	• Regional Director/Assistant Regional Director	1
	• CLMD Chief	1
	• EPS in-charge of SPED	1
	• CLMD ADAS/Documenters and QAD Monitor	2
	<b>Schools</b>	
	• Grades 4 to 6 teachers from regular schools (30 per Division)	240
	<b>SPED Trainers and Facilitators</b>	40
	<b>TOTAL</b>	<b>285</b>

<b>Date and Title of Activity</b>	<b>Participants</b>	<b>No. of Participants</b>
<b>May 27 to June 1</b>	<b>Regional Office</b>	
<i>Regional Mass Training for Regular Teachers on SPED-Batch 3</i>	• Regional Director/Assistant Regional Director	1
	• CLMD Chief	1
	• EPS in-charge of SPED	1
	• CLMD ADAS/Documenters and QAD Monitor	2
	<b>Schools</b>	
	• Grades 7 to 10 teachers from regular schools (30 per Division)	240
	<b>SPED Trainers and Facilitators</b>	40
	<b>TOTAL</b>	<b>285</b>

**Enclosure No. 2 to RM on Series of Regional Summer SPED Training**

**MATRICES FOR THE REGIONAL SUMMER TRAINING SERIES ON SPED**

**A. REGIONAL SEMINAR-WORKSHOP ON SPED - PHASE 2**

<b>DAY 1, APRIL 16, 2018</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
7:00 – 7:45	<i>Breakfast</i>	
7:45 – 8:30	Registration	SPED Team
8:30 – 9:30	Opening Program	CLMD
9:30 – 10:30	Plenary 1: Inclusive Education Policy Framework	Chief Emy Faustino
10:30 – 12:00	Plenary 2: Policy on the Provision of Educational Services to LSENS	Margarette Dulnoan
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 3:00	Plenary 3: Leading and Managing Inclusive Education	Niño Tibangay
3:00 – 3:15	<i>Health Break</i>	
3:15 – 5:15	Plenary 4: Universal Design for Learning	Carmel F. Meris
6:00 – 7:00	<i>Dinner</i>	
MOL (PM)	<b>Baguio City</b>	
OD	<b>Melchor Langbisan and Corazon Tamangen</b>	
<b>DAY 2, APRIL 17, 2018</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
7:00 – 7:45	<i>Breakfast</i>	
7:45 – 8:00	Management of Learning	Kalinga/Tabuk City
8:00 – 10:00	Plenary 5: Orientation on the Multi-Factored Assessment Tools (MFAT) with Simulation	Pedro B. Talingdan, Jr./ Jovita Caldito
10:00 – 10:15	<i>Health Break</i>	
10:15 – 12:00	Plenary 6: The International Classification of Functioning by WHO	Melchor B. Langbisan
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 3:00	Plenary 7: Whole Brain Teaching	RD May B. Eclar, CESO V
3:00 – 3:15	<i>Health Break</i>	
3:15 – 5:15	Plenary 8: Monitoring and Evaluation of SPED implementing schools (Provision of Technical Assistance)	Carmel F. Meris
6:00 – 7:00	<i>Dinner</i>	
OD	<b>Jumar Barbadillo and Jocelyn Belandres</b>	
<b>DAY 3, APRIL 18, 2018</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
6:30 – 7:30	<i>Breakfast</i>	
7:45 – 8:00	<i>Management of Learning</i>	Ifugao/Mountain Province
8:00 – 10:00	Difficulty in Displaying Interpersonal Behavior	Corazon Tamangen Merlita Lopit Fleurdeliza Tegui-in

10:00 – 10:15	<i>Health Break</i>	
10:15 – 12:15	Difficulty in Adaptive Skills	Janice Alacyang Judy Ann Bolayo Ashlyn Colangao
12:15 – 1:15	<i>Lunch Break</i>	
1:15 – 3:15	Difficulty in Applying Knowledge	Gemma Laine Cawas Leila Tugaoen Lornalyn Beligan Mae Marie Lunag
3:15 – 3:30	<i>Health Break</i>	
3:30 – 5:30	Difficulty in Hearing	Jeffrey Munar Lasinda Pangsiw Joyce Engngeg
6:00 – 7:00	<i>Dinner</i>	
OD	<b>Margarette Dulnoan and Merlita Lopit</b>	
<b>DAY 4, APRIL 19, 2018</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
6:30 – 7:30	<i>Breakfast</i>	
7:45 – 8:00	<i>Management of Learning</i>	Abra/Apayao
8:00 – 10:00	Difficulty in Mobility	Melchor Langbisan Myrna Bernardez Jane Basitan
10:00 – 10:15	<i>Health Break</i>	
10:15 – 12:15	Difficulty in Remembering	Margarette Dulnoan Lorna Nañasca Sherilyn Bustarga
12:15 – 1:15	<i>Lunch Break</i>	
1:15 – 3:15	Difficulty in Seeing	Mesenia Laquiao Isaac Bayangan Carmel Meris
3:15 – 3:30	<i>Health Break</i>	
3:30 – 5:30	Difficulty in Communication	Jumar Barbadillo Jocelyn Belandres Nora Burgan
6:00 – 7:00	<i>Dinner</i>	
OD	<b>Isaac Bayangan and Niño Tibangay</b>	
<b>DAY 5, APRIL 20, 2018</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
6:30 – 7:30	<i>Breakfast</i>	
7:45 – 8:00	<i>Management of Learning</i>	Benguet
8:00 – 10:00	Assessment and Grading Practices in Inclusive Classrooms	Maricel Enciso Remedios Lamsis Lala Vanessa Albano
10:00 – 10:15	<i>Health Break</i>	
10:15 – 12:00	Relevance of the Individualized Education Plan	Niño Tibangay Isaac Bayangan Merlita Lopit
12:15 – 1:15	<i>Lunch Break</i>	

1:15 – 3:00	Commitment to Action/Open Forum	Pedro Talingdan Jr.
3:00 – 3:15	<i>Health Break</i>	
3:15 – 5:00	Closing Program	Benguet
	Home Sweet Home	
5:30	<i>Dinner</i>	
OD	Judy Ann Bolayo and Mesenia Laquiao	

## B. REGIONAL MASS TRAINING FOR REGULAR TEACHERS ON SPED-BATCHES 1, 2, 3

DAY 0, MAY 13/MAY 20/MAY 27		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
8:00 – 12:00	<i>Arrival and Registration</i>	
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 2:00	Opening Program	SPED Team
2:00 – 3:30	Plenary 1: Inclusive Education Policy Framework	Chief Emy Faustino
3:30 – 5:00	Plenary 2: Policy on the Provision of Educational Services to LSENS	Margarette Dulnoan
5:00 – 6:30	Plenary 3: Universal Design for Learning	Carmel F. Meris
6:30----	<i>Dinner</i>	
DAY 1, MAY 14/MAY 21/MAY 28		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
7:00 – 7:45	<i>Breakfast</i>	
7:45 – 8:30	Management of Learning	Tabuk/MP
8:00 – 10:00	Plenary 4: Whole Brain Teaching	RD May B. Eclar, CESO V
10:00 – 12:00	Plenary 5: The International Classification of Functioning by WHO	Melchor B. Langbisan
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 5:00	Difficulty in Displaying Interpersonal Behavior	Class 1: Merlita Lopit Class 2: Corazon Tamangen Class 3: Fleurdaliza Tegui-in Class 4: Lourdes Belandres
6:00 – 7:00	<i>Dinner</i>	
OD	Team 1: Nino, Gemma Laine Team 2: Isaac, Lorna	Team 3: Remy, Nora Team 4: Art, Crystal
DAY 2, MAY 15/MAY 22/MAY 29		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
7:00 – 7:45	<i>Breakfast</i>	
7:45 – 8:00	Management of Learning	Kalinga/Ifugao
8:00 – 12:00	Difficulty in Adaptive Skills	Class 1: Janice Alacyang Class 2: Judy Ann Bolayo Class 3: Ashlyn Colangao Class 4: Regina Pedroño
12:00 – 1:00	<i>Lunch Break</i>	
1:00 – 5:00	Difficulty in Applying Knowledge	Class 1: Gemma Laine Cawas Class 2: Leila Tugaoen

		Class 3: Lomalyn Beligan Class 4: Mae Marie Lunag
6:00 – 7:00	<i>Dinner</i>	
OD	Team 1: Merly, Jeffrey Team 2: Cora, Joanna	Team 3: Joyce, Sheryline Team 4: Teresa, Menia
<b>DAY 3, MAY 16/MAY 23/MAY 30</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
6:30 – 7:30	<i>Breakfast</i>	
7:45 – 8:00	<i>Management of Learning</i>	
8:00 – 12:00	Difficulty in Hearing	Baguio City/Benguet Class 1: Jeffrey Munar Class 2: Lasinda Pangsiw Class 3: Joyce Engngeng Class 4: Arturo Abrena, Jr.
12:15 – 1:15	<i>Lunch Break</i>	
1:15 – 5:15	Difficulty in Mobility	Class 1: Melchor Langbisan Class 2: Myrna Bernardez Class 3: Jane Basitan Class 4: Ivy Aling kayon
6:00 – 7:30	Assessment and Grading Practices in Inclusive Classrooms	Class 1: Maricel Enciso Class 2: Remedios Lamsis Class 3: Lala Vanessa Albano Class 4: Crystal Clair Kotoken
7:30---	<i>Dinner</i>	
OD	Team 1: Margarette, Janice Team 2: Jocelyn, Judy	Team 3: Ashlyn, Fleurdeliza Team 4: Lourdes, Regie
<b>DAY 4, MAY 17/MAY 24/MAY 31</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
6:30 – 7:30	<i>Breakfast</i>	
7:45 – 8:00	<i>Management of Learning</i>	
8:00 – 12:00	Difficulty in Remembering	Abra/Apayao Class 1: Margarette Dulnoan Class 2: Lorna Nañasca Class 3: Sheryline Bustarga Class 4: Heidi Poloc
12:15 – 1:15	<i>Lunch Break</i>	
1:15 – 5:15	Difficulty in Seeing	Class 1: Mesenia Laquiao Class 2: Isaac Bayangan Class 3: Joy Fernandez Class 4: Menia Julian
6:00 – 7:30	Relevance of the Individualized Education Plan	Class 1: Niño Tibangay Class 2: Joanna Marie Tangilag Class 3: Merlita Lopit Class 4: Isaac Bayangan
7:30---	<i>Dinner</i>	
OD	Team 1: Maricel, Jumar Team 2: Lala, Myrna	Team 3: Jane, Lomalyn Team 4: Ivy, Mae Marie



<b>DAY 5, MAY 18/MAY 25/JUNE 1</b>		
<b>TIME</b>	<b>ACTIVITIES/TOPICS</b>	<b>FACILITATOR/MODERATOR/ RESOURCE PERSON</b>
6:30 – 7:30	<i>Breakfast</i>	
7:45 – 8:00	<i>Management of Learning</i>	SPED Team
8:00 – 12:00	Difficulty in Communication	Class 1: Jumar Barbadillo Class 2: Jocelyn Belandres Class 3: Nora Burgan Class 4: Teresa Pundo
12:15 – 1:15	<i>Lunch Break</i>	
1:15 – 2:15	Integration/Open Forum/Commitment to Action	Carmel F. Meris
2:15 – 3:00	Closing Program	SPED Team
3:00---	<i>Health Break</i>	
OD	Team 1: Nino, Merly Team 2: Lasinda, Leila	Team 3: Joyce, Sheryline Team 4: Art, Crystal

**Enclosure No. 3 to RM on Series of Regional Summer SPED Training**

**DIRECTORY OF SPED TRAINING TEAM**

<b>DIVISION</b>	<b>NO</b>	<b>NAME</b>	<b>DESIGNATION</b>
Abra	1	Pedro B. Talingdan, Jr.	Education Program Supervisor
	2	Jumar Barbadillo	SPET I
	3	Jocelyn Belandres	SPET I
	4	Lourdes Belandres	Teacher III
Apayao	5	Merlita Lopit	Principal
	6	Leila Tugaoen	Teacher I
	7	Maricel Enciso	Principal
	8	Lala Vanessa Albano	Teacher III
Baguio City	9	Niño Tibangay	Principal IV
	10	Arturo Abrena, Jr.	SPET III
	11	Teresa Pundo	Master Teacher I
	12	Regina Pedroño	SPET III
	13	Sheryline Bustarga	SPET
	14	Janice Alacyang	SPET
	15	Jeffrey Munar	SPET
Benguet	16	Remedios Lamsis	Principal
	17	Mesenia Laquiao	SPET III
	18	Joy Fernandez	Teacher I
	19	Lorna Nañasca	SPET I
	20	Menia Julian	Teacher III
	21	Judy Ann Bolayo	Teacher I
Ifugao	22	Margarette Dulnoan	Principal I
	23	Mae Marie Lunag	SPET III
	24	Fleurdeliza Tegui-in	Teacher I
	25	Rosemarie Buhong	SPET III
Kalinga	26	Melchor Langbisan	Principal
	27	Ivy Alingkayon	Teacher III
	28	Jane Basitan	Teacher III
	29	Gemma Laine Cawas	SPET I
	30	Lasinda B. Pangsiw	Teacher I
Mountain Province	31	Isaac Bayangan	School Principal
	32	Joanna Marie Tangilag	Teacher I
	33	Heidi Poloc	SPET I
Tabuk City	34	Ma. Corazon Tamangen	SPET I
	35	Lornalyn Beligan	SPET I
	36	Crystal Clair Kotoken	Master Teacher I
	37	Myrna Bernardez	Teacher
	38	Ashlyn Colangao	Teacher

\*\*\*nothing follows\*\*\*

**Enclosure No. 4 to RM on Series of Regional Summer SPed Training**

**LIST OF PARTICIPANTS TO THE REGIONAL SUMMER TRAINING ON SPECIAL EDUCATION**  
 (to be submitted on or before March 28 through [clmd.depedcar@gmail.com](mailto:clmd.depedcar@gmail.com))

<b>DATE OF TRAINING</b>	<b>DIVISION</b>	<b>NAME OF PARTICIPANT</b>	<b>DESIGNATION</b>	<b>GRADE LEVEL TEACHER IS HANDLING</b>	<b>ARE YOU LODGING IN? or STAYING OUT?</b>	<b>FOOD PREFERENCES? (ANY/NO PORK/ NO FISH)</b>
April 16 to 20, 2018	E.g. Abra	Carlo Padilla	Teacher	Grade 1	Lodge in	No pork