



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
Website: www.depedcar.ph | Email: car@deped.gov.ph



REGIONAL MEMORANDUM

March 13, 2019

No. 095.2019

TO : Schools Division Superintendents
Attorney III
Division Child Protection Policy Coordinators
Legal Unit

RELEASED
MAR 13 2019
DEPED-CAR

FROM : **MAY B. ECLAR, Ph.D., CESO V**
Regional Director

SUBJECT : **1st Quarter Interface and Coordination Meeting**

1. To continuously ensure the prompt and responsive provision of Legal Services to all men and women stakeholders of the region, and the efficient delivery of quality basic education to all girl and boy learners in a safe and conducive environment, a regular interface/conference is needed. Thus, the Legal Unit will be conducting the 1st Quarter Interface among the women and men Legal Officers, and Child Protection Coordinators from the different Schools Division Offices.
2. The 1st Quarter Interface will be on March 21, 2019 at the RNEAP Mini Conference Hall, Wangal, La Trinidad, Benguet with the following objectives:
 - a. Both women and men participants shall discuss issues and concerns on administrative cases especially on *motu proprio* cases;
 - b. Both women and men participants shall present their reports/updates on the implementation of the RO No. 007, s. 2018, particularly on no. VII. General Provisions letters C and D;
 - c. Both women and men participants shall present updates on the Status of School Sites Titling especially on the submission of documents relative to the 2019 Budgetary requests submitted to the CO;
 - a. Both women and men participants shall evaluate the reports presented and discuss issues encountered relative thereto, and other concerns relative to legal matters.

Contact Numbers (Area Code: 074):

Office of the Regional Director 422-1318
Fax 422-4074
Office of the ARD 422-9590
ICT Unit 422-1318
Public Affairs Unit 422-1318
Legal Unit 423-2214

Administrative Division 422-1804
Cash Section 423-2215
Payroll Section 424-3993
Records Section 423-2213
Supply Section 422-2198
General Services Unit 422-1804

CLMD 422-7096
LRMDS 422-0615
ESSD 423-2218
Finance Division 422-5155
FTAD 424-5187

HRDD 422-9590
NEAP-R 422-5500
PPRD 422-9590
QuAD 422-5187
COA 422-7434



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3. The participants are:

Office/Section/Unit	Number of Participants		
	Female	Male	Total
Division Representatives: Attorney III	5	3	8
Division CPC Coordinator	5	3	8
Legal Unit	3	1	4
Total	13	7	20

4. All women and men participants from the Division Offices should confirm their attendance to the above activity on or before March 19, 2019.
5. All women and men participants are enjoined to update their data on child protection before the activity. They are also ***required to bring their own laptop.***
6. Arrival of women and men participants from the Division Offices shall be 6PM onwards on March 20, 2018. Participants coming from the field who will check-in March 20, 2018 will be provided with dinner. First meal on March 21, 2019 is breakfast, and last meal is PM snack. Check-out shall be March 21, 2019.
7. Meals and accommodation expenses shall be charged to the Region while travel expenses and other expenses incidental thereto shall be charged to local funds subject to usual accounting and auditing rules and regulations.

ORD/VBF/jsd

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				