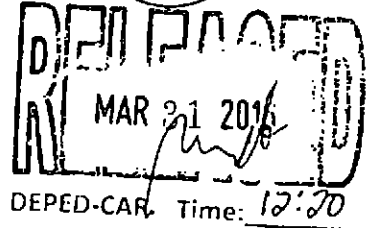




Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



March 30, 2016



REGIONAL MEMORANDUM
 No. 019-2016

REORIENTATION MEETING/WORKSHOP ON UPDATING THE WEB-BASED PSIPOP

TO: Schools Division Superintendents
 Secondary School Principals/School Heads

1. A reorientation meeting/workshop on updating the Web-based Personal Services Itemization and Plantilla of Personnel (PSIPOP) of secondary schools and those under the Schools Division Offices, will be conducted on May 3-6, 2016 at the NEAP-CAR, DepED-CAR Regional Office, Wangal, La Trinidad Benguet.
2. The meeting/workshop aims to update the personnel in-charge of the PSIPOPs with regards to the details in the Plantilla of Personnel to ensure compliance with the timely updating and uploading of the web-based PSIPOP.
3. Participants to the meeting/workshop shall be the designated end-users and approvers of the PSIPOP of the Secondary Schools, Elementary Schools, Kindergarten and the SDO Proper.
4. The workshop shall be facilitated and participated in by the following:

<u>DIVISION/SCHOOL/OFFICE</u>	<u>NO.</u>	<u>PARTICIPANTS</u>
1. 8 Schools Division Offices	16	end-users and approvers
2. 43 Implementing Units (Sec. Sch.)	86	end-users and approvers
3. Secondary Schools (Non-IUs)		
a. Abra	28	end-users
b. Apayao	19	end-users
c. Benguet	30	end-users
d. Ifugao	24	end-users
e. Kalinga	22	end-users
f. Mt. Province	45	end-users
g. Tabuk City	12	end-users
h. Baguio City	16	end-users
4. Administrative Division	10	
5. Finance Division	2	
6. DBM – CAR	2	
7. ORD – ICT	3	

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Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-4074	Elementary Education Division	-422-7086	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-4227434

**SCHEDULE and NUMBER OF PARTICIPANTS BY DIVISION to the
REORIENTATION MEETING/WORKSHOP ON UPDATING OF WEB-BASED PSIPOP
MAY 3-6, 2016**

MAY 3, 2016					
MT. PROVINCE DIVISION:					
No.	NAME OF SCHOOL	No. of Partici- pants	No.	NAME OF SCHOOL	No. of Partici- pants
1	ABATAN NHS	1	28	LIAS NHS	1
2	ALBAGO NHS	1	29	LUBON NHS	1
3	AM-AM NHS	1	30	MABAAY NHS	1
4	ANTADAO NHS	2	31	MASLA NHS	1
5	BACARRI NTAHS	2	32	MPGCHS	2
6	BAGNEN NHS	1	33	MT. DATA NHS	1
7	BALUGAN NHS	1	34	NAMATEC NHS	1
8	BANAO NHS	1	35	NATONIN NHS	2
9	BANAWEL NHS	1	36	OTUCAN-BILA NHS	1
10	BANGAAN NHS	1	37	PALITOD NHS	1
11	BANGUITAN NHS	1	38	PANABUNGEN SATHI	2
12	BANSA NHS	1	39	PARACELIS NHS	1
13	BARLIG NHS	1	40	PINGAD NHS	1
14	BELWANG NHS	1	41	SABANGAN NHS	1
15	BESAO NHS	1	42	SACLIT NHS	1
16	BETWAGAN NHS	1	43	SADANGA NHS	1
17	BURINGAL NHS	1	44	SAGADA NHS	1
18	BUTIGUE NHS	1	45	SALIOK NHS	1
19	CAGUBATAN NHS	1	46	SAN RAFAEL NHS	1
20	DACUDAC NHS	1	47	SUYO NHS	1
21	DALICAN NHS	1	48	TADIAN SAT	2
22	DATA NHS	1	49	TALUBIN NHS	1
23	EASTERN BONTOC NAVHS	2	50	TAMBOAN NHS	1
24	GUINAANG NHS	1	51	TAPAPAN NHS	1
25	GUINZADAN NHS	2	52	TIPUNAN NHS	1
26	KADACLAN NHS	1	53	TUCUCAN NHS	1
27	LESEB NHS	1	54	DIVISION OFFICE PROPER	2
		31			32

**SCHEDULE and NUMBER OF PARTICIPANTS BY DIVISION to the
REORIENTATION MEETING/WORKSHOP ON UPDATING OF WEB-BASED PSIPOP**

MAY 4, 2016

ABRA DIVISION:					
No.	NAME OF SCHOOL	No. of Partici- pants	No.	NAME OF SCHOOL	No. of Partici- pants
1	ABAS HS	1	18	MATARAGAN NAHS	2
2	ABRA HS	2	19	NORTHERN ABRA NHS	2
3	BAAY NHS	1	20	PANGTOD NHS	1
4	BOLBOLO NHS	1	21	PILAR RHS	2
5	BOLINEY NHS	1	22	PULOT NHS	1
6	CAGANAYAN NHS	1	23	QUIDAOEN NHS	1
7	CAPITAN NHS	1	24	ROSALIO EDUARTE NHS	1
8	CAYAPA NHS	1	25	SAN ISIDRO NHS	1
9	CHRISTINA G. GONZALES MHS	2	26	SAN JOSE CATACDEGAN NHS	1
10	DALIT NHS	1	27	SAN QUINTIN NHS	1
11	DILONG NHS	1	28	SUPO NHS	1
12	DUGONG NHS	1	29	SUYO NHS	1
13	GADDANI NHS	1	30	TAGODTOD NHS	1
14	LANGIDEN NHS	1	31	TEIMPO NHS	1
15	LUL-LUNO NHS	1	32	TINEG NHS	1
16	LUZONG NHS	1	33	WESTERN ABRA NHS	1
17	MARC YSRAEL MNHS	1	34	Division Office Proper	2
		19			21
APAYAO DIVISION:					
1	ALLIG NHS	1	13	MATAGUSI CHS	1
2	APAYAO NATIONAL INDUSTRIAL AGRICULTURAL HIGH SSCHOOL	2	14	MAYOR BARTOLOME SERUT NA&THS	1
3	APAYAO SHS	1	15	MAYOR GUILLERMO BARSATAN SAT	1
4	BACDA NHS	1	16	MAYOR RICARDO de SAN JOSE Sr. CHS	1
5	CALANASAN NHS	1	17	PIO DA LIM SAT	1
6	CONNER CENTRAL NHS	2	18	PUDTOL NVHS	1
7	CONNER NHS	1	19	SAN FRANCISCO NHS	1
8	FLORA NHS	2	20	SIPA-IMELDA NHS	1
9	GOV. BENGAMIN LEGUIAB Sr. MNHS	1	21	STA. MARCELA NHS (BAROCBOC NHS)	1
10	KABUGAO AIHS	1	22	SWAN AGR'L THS	1
11	LUNA NHS	1	23	DIVISION OFFICE PROPER	2
12	MARAG VALLEY A&THS	1			
		15			12
					27

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**SCHEDULE and NUMBER OF PARTICIPANTS BY DIVISION to the
REORIENTATION MEETING/WORKSHOP ON UPDATING OF WEB-BASED PSIPOP**

MAY 5, 2016

TABUK CITY DIVISION:					
No.	NAME OF SCHOOL	No. of Partici- pants	No.	NAME OF SCHOOL	No. of Partici- pants
1	KALINGA NHS	2	9	EASTERN KALINGA NHS	1
2	AGBANNAWAG NHS	1	10	NAMBARAN AINHS	1
3	BADO DANGWA NHS	1	11	NAMBU CAYAN NHS	1
4	BALAWAG NHS	1	12	NANENG NHS	1
5	BALONG NHS	1	13	NEW TANGLAG NHS	1
6	BULO BHS	1	14	TABUK NHS	2
7	CALLACAD HS	1	15	TUGA NHS	2
8	CUDAL NHS	1	16	DIVISION OFFICE PROPER	2
		9			11
BAGUIO CITY DIVISION:					
1	BAGUIO CITY NHS	2	11	MIL-AN NHS	1
2	BAKAKENG NHS	1	12	PINES CITY NHS	2
3	DOMINICAN-MIRADOR NHS	1	13	PINGET NHS	1
4	DOÑA AURORA NHS	1	14	PINSAO NHS	1
5	GUISAD VALLEY NHS	1	15	QUEZON HILL NHS	1
6	HAPPY HALLOW NHS	1	16	RIZAL NHS	1
7	IRISAN NHS	2	17	ROXAS NHS	1
8	JOAQUIN SMITH NHS	1	18	SAN VICENTE NHS	1
9	LINDAWAN NHS	1	19	STO. TOMAS NHS	1
10	MAGSAYSAY NHS	1	20	DIVISION OFFICE PROPER	2
		12			12
KALINGA DIVISION:					
1	ALLAGUIA NHS	1	15	MANANIG NHS	1
2	ASIBANGLAN NHS	1	16	PASIL NHS	1
3	BALBALAN AIS	2	17	PINUKPUK VS	2
4	BANGAD NHS	1	18	RIZAL NSAT	2
5	BATONG BUHAY NHS	1	19	SOCBOT NHS	1
6	CAL-OWAN NHS	1	20	SOUTHERN TINGLAYAN NHS	1
7	CAMALOG NHS	1	21	SUMADEL NHS	1
8	CAWAGAYAN NHS	1	22	TALOC TOC GCNHS	1
9	CENTRAL PASIL NHS	1	23	TANUDAN NHS	1
10	KINAMA NHS	1	24	TANUDAN VHS	2
11	LIMOS NHS	1	25	TAPPO NHS	1
12	LUBUAGAN NHS	1	26	WESTERN KALINGA NHS	1
13	MACUTAY-PALAO NHS	1	27	DIVISION OFFICE PROPER	2
14	MAGTOMA NHS	1			
		15			17

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**SCHEDULE and NUMBER OF PARTICIPANTS BY DIVISION to the
REORIENTATION MEETING/WORKSHOP ON UPDATING OF WEB-BASED PSIPOP**

MAY 6, 2016

BENGUET DIVISION:					
No.	NAME OF SCHOOL	No. of Partici- pants	No.	NAME OF SCHOOL	No. of Partici- pants
1	ADAOAY NHS	1	22	KAMORA NHS	2
2	ALEJO MPMNHS	2	23	KAPANGAN CENTRAL NHS	1
3	AMPUCAO NHS	1	24	KAPANGAN NHS	1
4	AMPUSONGAN NHS	1	25	KIBUNGAN NHS	2
5	ATOK NHS	2	26	LA TRINIDAD NHS	1
6	BAKUN NHS	1	27	LAURENCIO FIANZA MNHS	1
7	BALILI NHS	1	28	LEPANTO NHS	2
8	BANGAO NHS	1	29	LOO NHS	1
9	BEDBED NHS	1	30	MANKAYAN NHS	2
10	BENGUET NHS	2	31	MADAYMEN NHS	1
11	BINGA NHS	1	32	REGIONAL SCIENCE NHS	1
12	BOKOD NHS	1	33	SABLAN NHS	1
13	BUGUIAS NHS	2	34	SINIPSIP NHS	1
14	BULALACAO NHS	1	35	TACADANG NHS	1
15	CABITIN NHS	1	36	TALOY SUR NHS	1
16	CATLUBONG NHS	1	37	TAWANGAN-LUSOD NHS	1
17	EASTERN LA TRINIDAD NHS	1	38	TUBA CENTRAL NHS	1
18	EVELIO JAVIER NHS	1	39	TUBA NHS - Nangalisan	2
19	FIANZA MNHS -Tinogdan	1	40	TUBLAY SCHOOL HI	2
20	GBDAIS	2	41	TWIN PEAKS NHS	1
21	GUINAOANG NHS	1	42	DIVISION OFFICE PROPER	2
		26			28
IFUGAO DIVISION:					
1	AGUINALDO NHS	1	17	KALANGUYA NHS	1
2	ASIPULO NHS	1	18	KIANGAN NHS	1
3	AYANGAN NAVS	1	19	LAGAWE NHS	1
4	BANAUE NHS	2	20	LAWIG NHS	2
5	BANGBANG NHS	1	21	MAYOYAO NHS	2
6	CABA NHS	1	22	MONGLIT LIGMAYAO NHS	1
7	CAMANDAG NHS	1	23	NAMILLANGAN NHS	2
8	CARAGASAN NHS	1	24	POTIA NHS	1
9	DANGGO NHS	1	25	RUFINO R. CHUNGALAO SHS	1
10	EASTERN POTIA NHS	1	26	SOUTHERN HINGYON NHS	1
11	GOHANG NHS	1	27	STA. MARIA NHS	2
12	HALIAP NHS	1	28	TINOC NHS	1
13	HAPID NHS	1	29	TULAED NHS	1
14	HINGYON NHS	2	30	UBAO NHS	1
15	HUNGDUAN NHS	1	31	DIVISION OFFICE PROPER	2
16	IFUGAO PROVINCAL SHS	1			
		18			20
					38

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