



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

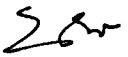


Wangal, La Trinidad, Benguet

REGIONAL MEMORANDUM

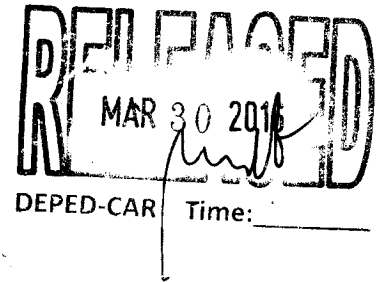
No. 088-2016

To: **Schools Division Superintendents
Chiefs of Divisions (RO & SDOs)
All others Concerned**

From: 
ELLEN B. DONATO, Ed. D. CESO III
Regional Director

Subject: **Regional Training on Adult Learning Methodologies and Principles and
Learning Design & Evaluation for HR Facilitators and Managers**

Date: **March 16, 2016**



1. In line with the implementation of the Professional Development Programs in the region and the pursuit for quality personnel development, a Regional Training on Adult Learning Methodologies and Principles and Learning Design & Evaluation will be conducted at the NEAP-R Conference Hall, Wangal, La Trinidad, Benguet on May 3-5, 2016. The training aims to enhance the facilitation skills of the HR Facilitators and Managers in the region, particularly on adult learning.
2. Participants to this activity are the following :

RD & ARD (consultants)	- 2
NEAP Facilitators	- 18
SDO-SGOD Staff (1 SEPS & 1 EPS II)	- 16
HRDD Staff	- 6
Resource Person	- 2
Documenter/Secretariat	- 1
Total	45
3. Participants from the Divisions of Abra, Apayao, Ifugao, Kalinga, Mt. Province and far flung areas of Benguet are entitled for accommodation from May 2 to 4, 2016 while all other participants are advised to live-out. Meals will start at dinner on day zero for the live-in participants while breakfast on day one for the live-out participants. Last meal will be dinner of day three. Accommodation, meals and snacks and training materials shall be charged against RO-HRDD funds while transportation expenses and other incidental expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this memorandum to all concerned is enjoined.