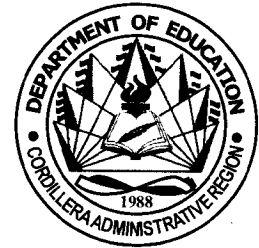


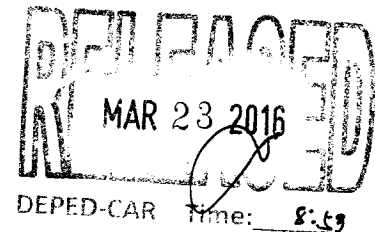


Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION  
Wangal, La Trinidad, Benguet



**REGIONAL MEMORANDUM**

No. 079.2016  
To: Schools Division Superintendents



From:  **ELLEN B. DONATO, Ed.D., CESO III**  
Regional Director

Date: March 22, 2016

SUBJECT: **Baseline Data Gathering and Assessment of Division ICT Use Application**

1. The ICTS has set out to develop the DepEd ICT Strategic Plan that shall serve as blueprint for the ICT projects that the Department shall embark on in the next 3 to 5 years. Upon approval of the ICT Strategic Plan by DOST-ICTO, this shall also serve as the basis for the approval of the ICT budget by DBM.
2. The regional office is requested to fill out a Rapid Assessment Tool and in this regard, we are requesting support from your Divisions through the Division ITOs on gathering baseline data on the ICT equipment and applications being used in the region.
3. Attached on this memo is the **survey** for the Divisions ITOs to answer in consultation with the past Division ICT Coordinators and with the School Heads if necessary.
4. This shall be accompanied by a **Division ICT Situation Analysis** and your **endorsement** which we hope to receive on or before **March 30, 2016**. Attached is the suggested format of the ICT Situation Analysis.
5. For clarifications or inquiries, you may contact Mr. Jumar B. Yago-an through **(074) 422-1318** or **jumar.yagoan@deped.gov.ph**.
6. Immediate dissemination of this Memorandum is desired.

ORD/ICTU/iby

Telephone Numbers:

Office of the Director IV	-422-4074	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-1318	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Non Formal Education Division	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014				
		Supply Unit	-422-2198				