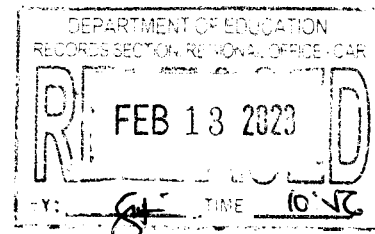




Republic of the Philippines
Department of Education
Cordillera Administrative Region



February 10, 2023

REGIONAL MEMORANDUM

No. 068.2023

To: Assistant Regional Director
Schools Division Superintendent
Division of Apayao
All others concerned

CONTINGENCY PLANNING TRAINING COURSE

- The following DRRM Coordinators shall attend the Contingency Planning Training Course on official business on February 14-17, 2023 at the 456 Hotel, Legarda Road, Baguio City from 8:00 a.m. - 5:00 p.m.:
 - Pidencio Castillo - SDO-Apayao
 - Evangeline Malag - ESSD, DepEd-CAR
- The identified participants shall register at <https://tinyurl.com/CP-rdrmc> on or before February 10, 2023.
- Meals and snacks during the activity shall be provided while travel expenses to and from the venue, accommodation and other related expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
- For information and guidance.

Digitally signed by Carino Estela
Leon
Date: 2023.02.13 10:37:44 +08'00'

ESTELA P. LEON-CARIÑO EdD, CESO III
Regional Director





Republic of the Philippines
CORDILLERA ADMINISTRATIVE REGION
REGIONAL DISASTER RISK REDUCTION
AND MANAGEMENT COUNCIL

Email: car@ocd.gov.ph Tel./Fax No.: (074) 444-5298 / 619-0986
 SMS Globe: (+63) 9165070989 SMS Smart: (+63) 9397999008

PROGRAM OF ACTIVITIES

Day 1: 14 February 2023

Time	Particulars	
8:00 AM – 9:00 AM	Arrival and Registration	
9:00 AM – 10:00 AM	Opening Program	
	Opening Message	DIR. ALBERT A. MOGOL Regional Director, OCD-CAR Chairperson, Cordillera RDRMRC
10:00 AM – 10:15 AM	AM Break	
10:15 AM – 10:45 AM	Administrative Announcements	
	Course Overview	
	Pre-Test	
10:45 AM – 11:30 AM	Review of Basic DRRM Concepts	
11:30 AM – 12:00 NN	Module 1: Introduction to CP	
12:00 NN – 1:00 PM	Lunch Break	
1:00 PM – 2:30 PM	Module 1: Introduction to CP (continuation)	
2:30 PM – 2:45 PM	PM Break	
2:45 PM – 4:45 PM	Module 2: CP Factors	
4:45 PM – 5:00 PM	Daily Course Evaluation	

Day 2: 15 February 2023

Time	Particulars	
8:30 AM – 9:00 AM	Registration and Recapitulation	
9:00 AM – 11:00 AM	Module 3: CP Process (Session 1)	
	Workshop 1: Hazard Analysis (working AM Break)	
11:00 AM – 12:00 NN	Workshop 2: Anatomy of the Hazard	
12:00 NN – 1:00 PM	Lunch Break	
1:00 PM – 3:00 PM	Workshop 3: Scenario	
3:00 PM – 3:15 PM	PM Break	
3:15 PM – 4:15 PM	Workshop 4: Goal and Objectives	
4:15 PM – 4:30 PM	Daily Course Evaluation	

Day 3: 16 February 2023

Time	Particulars	
8:30 AM – 9:00 AM	Registration and Recapitulation	
9:00 AM – 12:00 NN	Module 3: CP Process (Session 2)	
	Workshop 5: Cluster Identification (working AM Break)	
12:00 NN – 1:00 PM	Lunch Break	
1:00 PM – 3:00 PM	Workshop 6: Cluster Implementation Plan	
3:00 PM – 3:15 PM	PM Break	
3:15 PM – 4:45 PM	Workshop 7: Emergency Operations Center and Incident Command System	
4:45 PM – 5:00 PM	Daily Course Evaluation	



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Day 4: 17 February 2023

Time	Particulars
8:30 AM – 9:00 AM	Registration and Recapitulation
9:00 AM – 11:00 AM	Module 3: CP Process (Session 3) Workshop 8: Activation (working AM Break)
11:00 AM – 12:00 NN	Workshop 9: Working Group
12:00 NN – 1:00 PM	Lunch Break
1:00 PM – 3:00 PM	Module 4: Testing the CP
3:00 PM – 3:15 PM	PM Break
3:15 PM – 4:00 PM	Open Forum Ways Forward Post-Test Training Course Evaluation
4:00 PM – 4:30 PM	Closing Program
4:30 PM	End of Training