

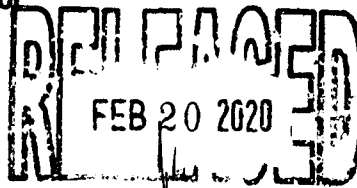


Republic of the Philippines
DEPARTMENT OF EDUCATION
 CORDILLERA ADMINISTRATIVE REGION

Office of the Regional Director

February 20, 2020

Regional Memorandum
060.2020



DEPED-CAR
BEST PRACTICES ON SCHOOL-BASED MANAGEMENT

**TO: Schools Division Superintendents
 Heads, Public Elementary and Secondary Schools
 All Others Concerned**

1. In line with Republic Act (RA) No. 10533 or the Enhanced Basic Education Act of 2013 that aims to further strengthen decentralization efforts at the school level, the Regional Office will develop a Knowledge Management Information System (KMIS) for School-Based Management (SBM). Hence, ***SDOs and schools are requested to submit implemented best practices on SBM.***
2. The submission of best practices aims to identify and include in the KMIS the best practices implemented in the school on SBM.
3. Schools with SBM Level 2 of Practice are highly encouraged to share their best practices on SBM for possible benchmarking of other schools through the KMIS. Teachers, school heads, and SDO personnel who will share their best practices or innovation will be recognized during the conduct of the Regional Awarding Ceremony for RO and SDO Employees and Offices.
4. The Schools Division Offices through the SBM Coordinators and schools are requested to submit the best practices with a write-up on or before April 30, 2020, through this link ***<http://bit.ly/carschoolsbestpractices>*** and using the following format;

School ID:
 School:
 School Head:

Proponent:
 Position/Designation:

Title of Best Practice	This should be concise and reflect the practice being documented
SBM Indicator	This includes the 4 SBM Indicator-Leadership and Governance, Curriculum and Instruction, Accountability and Continuous Improvement,




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 Quality Management System
 DE-50500784 QM15

Rationale/Background	<p>This should provide the context of and justification for the practice, and address the following issues:</p> <ul style="list-style-type: none"> • What was the problem that needed to be addressed? • How did the problem impact on the school/SDO?
Objectives	<ul style="list-style-type: none"> • Which objectives were achieved
Implementation of the Practice	<ul style="list-style-type: none"> • What were the main activities carried out? • When and where were the activities carried out? • Who were the key implementers and collaborators? • When and where were the activities carried out?
Results of the Practice (Outputs and Outcomes)	<ul style="list-style-type: none"> • What were the concrete results achieved concerning outputs and outcomes? • Was an assessment of the practice carried out? If yes, what were the results?
Lessons Learned/Insights	<ul style="list-style-type: none"> • What worked well – what facilitated this? • What did not work – why did it not work?
Conclusion	<ul style="list-style-type: none"> • How have the results benefited the school/SDO? • Why may that intervention be considered a “best practice”? • What recommendations can be made for those intending to adopt the documented “best practice” or how can it help people working on the same issue(s)?

9. Immediate and widest dissemination of this Memorandum to all concerned is desired.


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 Regional Director