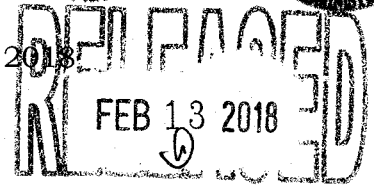




February 12, 2018



DEPED-CAR Time: _____

REGIONAL MEMORANDUM

No. 060.2018

CONDUCT OF THE QUARTERLY NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL

To: Schools Division Superintendents
 Heads of Public and Private elementary and Secondary Schools

- Relative to the National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No.7, s. 2018 and Memorandum from USEC Alain Del B. Pascua, dated January 31, 2018, all DepEd Offices and schools shall participate in the conduct of the CY 2018 Quarterly Nationwide Simultaneous Nationwide Earthquake Drills (NSED).
- The schedules of the Quarterly National Simultaneous Earthquake Drills for this year are indicated below. However, since the schedule for the second quarter falls during the vacation period, Schools Division Offices are requested to conduct the drill in June, 2018 in order to allow school children, teachers and personnel to take part in the activity.

First Quarter	15 February 2018
Second Quarter	10 May 2018
Third Quarter	16 August 2018
Fourth Quarter	15 November 2018

- All schools and schools division offices are encouraged to coordinate with their Local DRRM Councils (LDRRMC) and all other concerned agencies prior to the conduct of the activity for technical assistance and to ensure the successful conduct of said activity.
- Schools Division Disaster Risk Reduction and Management Coordinators (PDO II-DRRM) are enjoined to monitor the conduct of the activity and submit a documentation and post activity report using the attached template (Annex B). Submission of the same shall follow the attached guidelines in Annex A.
- Immediate and wide dissemination of this Memorandum is desired.

MAY B. ECLAR, Ph.D., CESO V
 Officer In-charge
 Office of the Regional Director

Annex A

Submission Guidelines for the Memorandum on the Conduct of the 2018 Quarterly Nationwide Simultaneous Earthquake Drills (CY 2018 Quarterly NSED)

All schools, school division offices, and regional offices shall thoroughly follow the guidelines below; non-compliance is tantamount to non-acceptance of said reports.

1. School DRRM Coordinators shall submit the reports only to respective SDO DRRM Coordinators not later than three (3) work days after the activity.
2. Divisions DRRM Coordinators shall consolidate NSED reports from School DRRM Coordinators and shall submit only to respective Regional DRRM Coordinators not later than nine (9) work days after the activity.

Division DRRM Coordinators shall copy furnish to respective Office of the Superintendent.

3. Regional DRRM Coordinators shall consolidate NSED reports from Division DRRM Coordinators and shall submit to the DRRMS. All consolidated reports regarding the documentation and analysis of any CY 2018 Quarterly NSED shall be submitted to drmo+NSED@deped.gov.ph no later than twelve (12) work days after the activity.

Regional DRRM Coordinators shall copy furnish to respective Regional Directors.

4. Cut-off time for all deadlines shall be at 2:00 PM.
5. Regional DRRM Coordinators should use the naming convention below to label respective email subjects:

[CY 2018 Q<> NSED] Report_<Region>

CONSOLIDATED REPORT ON THE 2ND NATIONAL SIMULTANEOUS EARTHQUAKE DRILL (NSED)

Division: _____

Total Number of Schools:

Date Conducted: _____

Elem: _____

JHS: _____

QUESTIONS	ANSWERS
Number of Schools that participated in the conduct of the NSED	Elem: _____ JHS: _____
Number of Schools that submitted their accomplishment Report	
Number of schools that DID NOT participate in the conduct of the NSED	
Number of Schools that mapped out personnel and/or learners information and contact number	
Number of schools that conducted post-evaluation of the drill	
Common issues and concerns encountered during the conduct of the drill (enumerate as many as possible; use other sheets if necessary.)	
Were there any untoward incidents that happened during the NSED? Please provide an explanation on another sheet, if any.	
Number of schools that experienced untoward incidents during the conduct of the NSED	

Prepared by:

Name: _____

Position: _____

Recommending Approval:

Name: _____

Position: _____

Approved:

Name and Signature of Superintendent