

Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

Office of the Regional Director

February 15, 2021

REGIONAL MEMORANDUM
No. 057.2021

**To: OIC - Assistant Regional Director
Schools Division Superintendents
Schools Division of Baguio City and Benguet
All Others Concerned**

**CONDUCT OF REGIONAL IN-HOUSE WORKSHOP ON THE
DEVELOPMENT AND REVIEW OR QUALITY ASSURANCE OF LEARNING
RESOURCES FOR LSENs AND ALIVE CLASSES**

1. Pursuant to the thrust of ensuring continuity of learning amidst the COVID-19, the Regional Office, through the Curriculum and Learning Management Division (CLMD) will be conducting an In-House Workshop on the Development and Review or Quality Assurance of Learning Resources for LSENs and ALIVE Classes on **March 3 to 5, 2021** at **NEAPR, DepEd - CAR, Wangal, La Trinidad, Benguet**.
2. The purpose of this activity is to:
 - a. Orient participants on the existing guidelines in the development of learning resources (SLMs and LAS);
 - b. Develop/Evaluate/Review learning resources for LSENs and ALIVE Classes; and
 - c. Highlight the importance of research-orientedness, accuracy, and responsibility in the accomplishment of given tasks.
3. Since the activity is an in-house workshop which requires focus to finish the expected output, all identified participants are advised to lodge at the NEAPR dormitory for the duration. Moreover, the office's health protocols require in-house participants to refrain from going in and out of the venue within the duration. Participants who may not be able to comply with these procedures are requested to inform this office prior to the start of the activity.
4. Identified participants shall be relieved from their regular tasks during the three-day activity. Contingency measures shall be implemented to ensure continuity of learning delivery for schools and uninterrupted service delivery for SDOs.



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5. Enclosed with this Memorandum is **Enclosure 1**, the activity matrix, and **Enclosure 2**, the list of participants, for your reference.
6. Participants are requested to bring the following: MELCs, Competencies for LSEs, textbooks or other relevant references, SLMs/LAS for quality assurance, laptop, and extension cords.
7. Accommodation and meals (breakfast, AM and PM snacks, lunch and dinner) for 3 days will be charged to Regional Funds. First meal will be dinner of March 2 and last meal will be afternoon snack of March 5, 2021. The table below illustrates the summary for accommodation and meals:

Particulars	March 2 (Tuesday)	March 3 (Wed)	March 4 (Thursday)	March 5 (Friday)
Breakfast	/	/	/	/
Snack	/	/	/	/
Lunch	/	/	/	/
Snack	/	/	/	/
Dinner	/	/	/	/
Accommodation	/	/	/	/

8. Triage and check-in will start at 2:00 PM of March 2 and check-out will be at 12:00 NN of March 5, 2021.
9. Observance of health and safety protocols like wearing of face masks and shields, physical distancing, disinfection and washing of hands during the activity is a must.
10. Immediate dissemination of and compliance with this Memorandum is directed.


ESTELA L. CARIÑO EdD, CESO III
Director IV/Regional Director
2/15/2021



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Enclosure 1. Activity Matrix

**In - house Workshop on the Development and Review or Quality Assurance of Learning Resources for
LSENs AND ALIVE CLASSES**

The purpose of this activity is to:

1. Be oriented on existing guidelines in the development of learning resources (SLMs and LAS);
2. Develop learning resources for LSENs and ALIVE Classes for Quarters 2, 3, and 4;
3. Highlight the importance of research - orientedness, accuracy, and responsibility in the accomplishment of given tasks.

March 2, 2021

Time	Session Title	Session Objectives	Methodology	Expected Output	Facilitator	Remarks
2:00 – 4:00 PM	Arrival and Check - in of Participants					
4:01 – 4:30 PM	Preliminaries (Opening Program)					
4:31 – 5:30 PM	Review LR Standards and Guideline	To enhance knowledge on some concerns on LR Standards and Guidelines	Discussion/ Sharing	Enhanced knowledge and enlightened on LR Standards and Guidelines	Rosita C. Agnasi EPS – LR Elizabeth Calbayan TAS Jeremy Kermit B. Padilla ADAS 2	
5:31 – 5:45 PM	Open Forum	To provide enlightenment on some concerns on the topic discussed	Question and Answer	Issues and concerns were clarified	Denia O. Tarnate & EPS Thelma Dalay -on EPS	
5:46 PM to 7:00 PM	Dinner					



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March 3 - 4, 2021

Time	Session Title	Session Objectives	Methodology	Expected Output	Facilitator	Remarks
6:30 – 7:45 AM	Breakfast					
7:46 – 8:00 AM	Preliminaries: March 3: MOL c/o Baguio City March 4: MOL c/o Benguet					
8:00 – 12:00	Workshop on the Development of LRs for LSEns and ALIVE classes Group 1: ALIVE Group 2: SPED	To develop LRs for LSEns and ALIVE classes	Workshop TA by the Facilitators	Developed LRs	Rosita C. Agnasi EPS – LR Elizabeth Calbayan TAS Jeremy Kermit B. Padilla ADAS 2 Denia O. Tarnate & EPS Thelma Dalay -on EPS	
12:01 – 1:00 PM	Lunch Break					
1:01 – 5:00 PM	Continuation of Workshop....					
5:00 PM to 7:00 PM	Dinner					



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March 5, 2021

Time	Session Title	Session Objectives	Methodology	Expected Output	Facilitator	Remarks
6:30 – 7:45 AM	Breakfast					
7:46 – 8:00 AM	Preliminaries: MOL c/o Benguet					
8:00 – 10:00	Workshop on the Development of LRs for LSENS and ALIVE classes Group 1: ALIVE Group 2: SPED	To develop LRs for LSENS and ALIVE classes	Workshop TA by the Facilitators	Developed LRs	Rosita C. Agnasi EPS – LR Elizabeth Calbayan TAS Jeremy Kermit B. Padilla ADAS 2 Denia O. Tarnate & EPS Thelma Dalay -on EPS	
10:01 – 12:00	Finalization of Outputs...					
12:01 – 1:00 PM	Lunch Break					
1:01 – 2:30 PM	Finalization of Outputs....					
2:31 – 3:00 PM	Ways Forward Closing Program c/o the Participants					

Warly E. Kindiawan & Fely Badival: Attendance/Documenter/Technical Assistance
 ADAS 1 Librarian 2



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Enclosure 2. List of Participants

Office	Name of Participants	Position
A. Regional Office		
	Estela L. Cariño, CESO III	Director IV/Regional Director
	Florante E. Vergara	OIC-Assistant Regional Director
	Carmel F. Meris	Chief, CLMD
	Rosita C. Agnasi	EPS - LR
	Elizabeth Calbayan	TAS - LR
	Jeremy Kermit B. Padilla	ADAS 2 - LR
	Fely B. Badival	Librarian 2
	Warly E. Kindiawan	ADAS 1
	Denia O. Tarnate	EPS - SPED Focal
	Thelma T. Dalay - on	EPS - MEP Focal
B. Schools Division		
Baguio City MEP	Alrasid Abdulmunap	Contractual
	Alkhaled Haramain	Contractual
	Salman Lacsaman	Contractual
	Amrodin Dima	Contractual
	Alnor Mastura	Contractual
	Mohanisa Pangandaman	Contractual
	Junaina Samad	Contractual
	Noraidah Casanguan	Contractual
	Erham Haramain, Jr.	Teacher 1
Mark Malidom	Division ALIVE Coordinator	
Baguio City SPED	Jeffrey T. Munar	SPET 2
	Arlene F. Compay	SPET 3
	Sheryline L. Bustarga	SPET 3
	Jovita T. Caldito	SPET 3
	Nidie V. Salazar	SPET 3
Benguet SPED	Mesenia P. Laquiao	SPET 3
	Teodoro P. Dicos	SPET 3
	Violeta B. Santos	SPET 3
	Clyde Praille C. Burgos	SPET 3
	Joy B. Fernandez	SPET 1