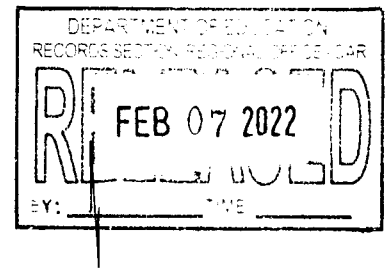




Republic of the Philippines
Department of Education
Cordillera Administrative Region



February 7, 2022

REGIONAL MEMORANDUM
NO. 051-2022

**RELEASE OF ALLOTMENT FOR THE GRANT OF FY 2022 SPECIAL
HARDSHIP ALLOWANCE TO QUALIFIED PUBLIC SCHOOL TEACHERS**

TO : Schools Division Superintendents
Division Accountants
Division Budget Officers
All Others Concerned

1. Pursuant to the provisions of DepEd Order No. 39 s. 2021, Guidelines for the Provision of Special Hardship Allowance for Public School Teachers, under Budget Allocation and Release, SDOs shall submit a funding request to the Regional Office-Finance Division with the list of eligible personnel and the estimated 10-month funding requirement from January to December 2022 during the 1st Quarter of the Fiscal Year.
2. The SDO requests will be the basis of the Regional Office to release the allotment for Special Hardship Allowance from the Regional Lump-sum for the purpose.
3. In this connection Schools Division Offices are advised to submit their FY 2022 actual funding requirement on or before March 11, 2022.
4. In line with the provision of the DepEd Order that the grant of Special Hardship Allowance should be on a quarterly basis, the Regional Office will transfer the corresponding Cash Allocation to SDOs on the 3rd month of every quarter (March, June, September, and December).
5. Moreover, this is to reiterate the submission of list of teachers who received SHA every six (6) months following the format (Annex B of the DepEd Order).
6. For compliance.


ESTELA L. CARIÑO EdD, CESO III
Director IV/Regional Director

SGT/clp

