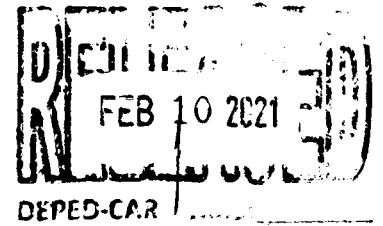




Republic of the Philippines
Department of Education
Cordillera Administrative Region



February 5, 2021

REGIONAL MEMORANDUM
No. 050.2021

**ADDENDUM TO REGIONAL MEMORANDUM No. 094, S. 2020
(CHECKLIST/GUIDE FOR SCHOOLS DIVISION SUPERINTENDENTS/SCHOOL
HEADS AS INITIAL ASSESSMENT TO SCHOOLS REQUESTED BY LOCAL
GOVERNMENT UNITS AS QUARANTINE AREAS)**

To: Schools Division Superintendents
Heads, all public Elementary and Secondary Schools

1. Relative to the increasing number of schools being requested by Local Government Units (LGUs) to be used as Temporary Treatment and Monitoring Facilities (TTMF) for the management of persons under investigation and mild cases (suspect and probable cases) of COVID-19, the submission of the following documents as stated in OM-OSEC-2020-004 is reiterated before a school may be allowed to be used as a temporary quarantine area, to wit:
 - a. Certification from the Regional Director of the DILG/Head of the Regional Task Force COVID-19 that the school/facility to be used was assessed and within the parameters of rules, regulations and directives issued by the national government;
 - b. Assessment report by the Local Health Officer that the facility is suitable for the specific intended purpose;
 - c. Management Plan of the facility as a Quarantine Area;
 - d. Memorandum of Undertaking for safekeeping of all property and valuables and the school premises during the operation of the facility; payment of utilities for the period, fumigation, and repair and/or replacement of damaged facilities as a result of its use, and payment of expenses related to the setting-up, operation and clearing of the areas used; and
 - e. Provision of a safe temporary work area for teachers and personnel while the school is being used as a TTMF.
2. The endorsement to the Regional Director shall be accompanied by an approval sheet (enclosure No. 1) signed by the Schools Division Superintendent, and a copy of the Terms and Conditions signed by the LGUs concerned.
3. For information, guidance and strict compliance.

ESTELA L. CARIÑO EdD, CESO III

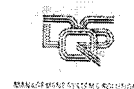
Director IV/Regional Director

[Signature]
2/4/2021

LHM/CPM



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Republic of the Philippines
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Enclosure to Regional Memorandum No. 050.2021 2021

APPROVAL SHEET

After having evaluated the compliance with the requirements on the Use of Schools as Quarantine or Isolation areas in relation to the COVID 19 prevention, the application of Hon. _____, Mayor of _____, for the use of the _____ School, is hereby found to be in order, hence recommended for appropriate action.

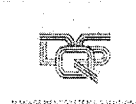
Evaluation Committee:

School Head/Head of Evaluation Team

Asst. Schools Division Superintendent

Recommending Approval:

Schools Division Superintendent





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RECEIVED
APRIL 13, 2020
DEPED-CAR

April 8, 2020

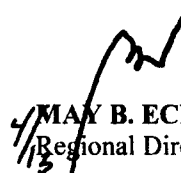
REGIONAL MEMORANDUM

No. 094, s, 2020

TO : SCHOOLS DIVISION SUPERINTENDENTS
Heads, All Public Elementary and Secondary Schools
All Others Concerned

**CHECKLIST GUIDE FOR SCHOOLS DIVISION SUPERINTENDENTS/SCHOOL HEADS
AS INITIAL ASSESSMENT TO SCHOOLS REQUESTED BY LOCAL GOVERNMENT
UNITS AS QUARANTINE AREAS**

1. Relative to the requests of the Local Government Units (LGUs) on the conversion of public spaces to operate as temporary treatment and monitoring facilities for the management of persons under investigation and mild cases of (COVID-19), compliance to standards as indicated in the Department of Health Department Memorandum No. 2020-0123 (DOH DM 2020-0123) is a requirement.
2. Attached for your reference is a copy of the Devised Assessment Tool to facilitate the initial identification of schools that can be utilized as a quarantine area.
3. For information and guidance.


MAY B. ECLAR, PhD, CESO V
Regional Director



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Republic of the Philippines
Department of Education
Cordillera Administrative Region

Enclosure to Memo ___s. 2020

School Assessment Tool:

Compliance to standards as indicated in the Department of Health Department Memorandum No. 2020-0123 (DOH DM 2020-0123)

Subject: Interim Guidelines on the Management of Surge Capacity through the Conversion of Public Spaces to Operate as Temporary Treatment and Monitoring Facilities For the Management of Persons Under Investigation and Mild Cases of Coronavirus Disease 19 (COVID-19)

Instructions

1. This form should be filled up by the school heads of public schools identified by the local government unit (LGU) to be used as temporary treatment and monitoring facilities for COVID-19. This roughly answer item IIC of the evaluation of request to use DepEd facilities for COVID-19 related purposes (OM-OSEC-2020-004, item no. 14).
2. This is to be submitted to the Schools Division Superintendent (SDS) as a reference in the approval/disapproval of the request.
3. Should there be problems seen or unmet indicators in the assessed school, this would also serve as a baseline for the needs of the school or improvements to be made before it can be fit to be used. Improvements to the school are assumed to be handled by the requesting LGU.

Name of School			
District:		Division:	
School Head:		Contact No.	

GENERAL GUIDELINES:

The following indicators should be mentioned in the agreements between school and LGU:

Trigger for converting public spaces:	<input type="checkbox"/> Municipality, City or Province has declared an ENHANCE COMMUNITY QUARANTINE <input type="checkbox"/> Current health facilities are operating nearing its maximum surge capacity <input type="checkbox"/> No other government facility is available
Management of facility	<input type="checkbox"/> LGU Health office
Services to be offered:	<input type="checkbox"/> Out-patient services <ul style="list-style-type: none"> <input type="checkbox"/> Consultation – mild respiratory symptoms <input type="checkbox"/> Provision of supportive treatment and psychosocial service
	<input type="checkbox"/> Treatment and monitoring <ul style="list-style-type: none"> <input type="checkbox"/> For PUI – with no optimal isolation space at home <input type="checkbox"/> For COVID-19 patients with mild symptoms
	<input type="checkbox"/> Referral
	<input type="checkbox"/> Others:





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SPECIFIC GUIDELINES:

A. Patient Management

- Persons Under Investigation (PUI) and mild COVID-19 cases can be managed in these temporary facilities only if suitable ISOLATION ROOMS are available.
- * By design, classrooms are not suitable isolation rooms. Conversion of available rooms into suitable isolation rooms will be taken care of the requesting LGU.

B. Location Features

	Indicators	YES	NO	Remarks
B.1.	Accessible within a maximum of two (2) hours to a Level 2 or Level 3 hospital accepting PUI or confirmed COVID-19 patients;			(Indicate time of travel from school to hospital; name of the hospital)
B.2.a.	Have: <ul style="list-style-type: none"> o uninterrupted access to electricity, 			
B.2.b.	o potable water source, and			
B.2.c.	o sewer line			

C. Minimum Infrastructure Requirement

	Indicators	YES	NO	Remarks
C.1.	Temporary treatment and monitoring facilities must be fully enclosed with adequate lighting;			(Indicate number of rooms)
C.2.	There should be at least fan ventilation to be provided;			(Indicate actual number of functional units)
C.3.	There should be a separate entrance and exit for the patients and healthcare workers;			(Note number of rooms with 2 doors)
C.4.	Adequate space: Distance between patient beds should be maintained at least 3 feet apart on all sides;			(Indicate approximate size rooms)
C.5.	Backup supply of electricity and free-flowing water for at least 72 hours must be ensured, in case of water and power interruption;			(Remarks on water tanks and back-up generators)
C.6.	The provision of fixed or temporary plumbing fixture per person must follow the following requirements:			
C.6.a.	One(1) water closet per 25 males and one (1) per 20 females			(Indicate actual number of functional units)
C.6.b.	One(1) lavatory for every 10 males and one (1) for every 10 females			(Indicate actual number of functional units)
C.6.c.	One (1) shower per 8 persons			(Indicate actual number of functional units)





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C.6.d.	A dedicated toilet and shower for each PUI should be provided when possible. *In cases where this arrangement is not feasible, the toilet/shower facilities must be disinfected after every use.			(Indicate actual number of functional units)
C.6.e.	*One (1) urinal per 10-50 males, adding one (1) fixture for each additional 50males			(Indicate actual number of functional units)

**

All 14 items met – school/facility only need minor adjustments to make it functional
More than 7 items met – moderate adjustments/ repair needed to make facility functional
Less than 7 items met – major adjustments/ repair needed to make facility functional
Remarks:

Accomplished by:

Date:

Verified/Certified:

Date:

RDRRMT/ARD/afc_04.08.2020



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