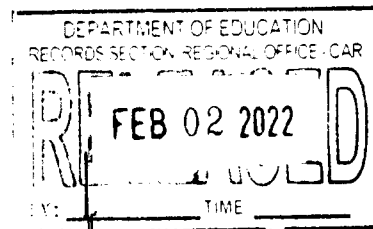




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



January 28, 2022

REGIONAL MEMORANDUM

No. 042-2022

IMPLEMENTATION OF VIRTUAL SPACES (SYNCHRONOUS AND PLANNED ACTIVITIES TO CONTINUE EDUCATION FOR SCHOOL-AGE LEARNERS)

TO: OIC-Assistant Regional Director
Schools Division Superintendents
All Others Concerned

1. The Department of Education-Cordillera Administrative Region is implementing the Basic Education-Learning Continuity Plan to ensure that learning opportunities are provided to our learners in a safe manner through different learning modalities.
2. Relative to this, the Virtual SPACES (Synchronous and Planned Activities to Continue Education for School-age learners) was conceptualized to utilize online teaching and learning environment where teachers and learners can engage and interact with one another in live, and synchronous setting. It aims to provide meaningful, interactive, and quality delivery of distance learning among from Kindergarten to Grade 3 learners.
3. The Virtual SPACES consist of number of essential components as internet access, Tablets, audio and video devices that can be used by teachers and learners who are recipients and implementers of this modality.
4. Attached are the following documents for your reference and guidance:
Enclosure 1. Procedures, Roles and Responsibilities across governance levels
Enclosure 2. List of Virtual SPACES Recipients and implementers
5. For other queries, please feel free to contact 422-7096 or CLMD OIC Rosita Agnasi at rosita.agnasi@deped.gov.ph or Information Technology Officer Jumar Yago-an at jumar.yagoan@deped.gov.ph.
6. Immediate and widest dissemination of and compliance with this Memorandum is directed.


ESTELA L. CARIÑO EdD, CESO III
Director IV/Regional Director

CLMD/RCA



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318 | Fax No.: (074) 422-4074
Website: www.depedcar.ph | Email Address: car@deped.gov.ph

DepEd-CAR: Weaver of HOPE and Transformation
"Holistic Opportunities for all to be Performing and Excellent
Cordilleran Learners"



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, La Trinidad, Benguet

Enclosure 1 of RM 042-2022

Enclosure 1: Procedures, Roles and Responsibilities across governance levels

Governance Levels	Procedures, Roles and Responsibilities
Regional Office	<ul style="list-style-type: none"> - procure tablets for the learner beneficiaries, and audio-video equipment for the teacher implementers from the downloaded fund for the provision of learning resources and shall be transferred to SDOs to be distributed to the identified school implementers of the virtual SPACES - <i>forge Memorandum of Un</i> - Load allowances of learner beneficiaries shall be downloaded to SDOs for budgeting, procurement, auditing rules and procedures. - Monitor and ensure the implementation of the virtual SPACES
Schools Division Offices	<ul style="list-style-type: none"> - forge Memorandum of agreement between the SDO and the School implementers - Procure load of learner-recipients and ensure proper utilization for the implementation of virtual SPACES and shall adhere to existing budgeting, and auditing rules and procedures. - Update the DepEd-CAR on Project development through submission of quarterly reports. - Together with the DepEd-CAR team, monitors program implementation and status of the beneficiaries and their studies. - Sustain the project towards long-term implementation by continuing the program at the division or school level in the next school years by signing up more learner-beneficiaries and partnering with more stakeholders. - Coordinate with DepEd-CAR for information and technical assistance. - Through the Division Property and Supply Unit and school focal person/office, shall ensure that the tablets and audio-video equipment which are government properties are properly used, cared for, and safeguarded from loss, destruction, or damage due to natural or human elements, as well as properly recorded upon issuance to the learner's parent/guardian using the Inventory Custodian Slip



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, La Trinidad, Benguet

<p>School Beneficiaries</p>	<ul style="list-style-type: none"> - Serve as one of the recipient Schools for virtual SPACES implementation. - Oversee the recipient learners of the project. - Monitor and ensure attendance of the learners throughout the duration of the virtual SPACES. - Prepare class program/schedule of the activities to ensure that the load allowance be utilized solely for the Virtual SPACES activities only. - monitor program implementation and status of the beneficiaries and their academic performance. - Coordinate with SDOs and RO for information and technical assistance. - Through the school focal person, shall ensure that the tablets and audio-video equipment which are government properties are properly used, cared for, and safeguarded from loss, destruction, or damage due to natural or human elements, as well as properly recorded upon issuance to the learner's parent/guardian using the Inventory Custodian Slip. - Through the School ICT Coordinator or Focal, sign the Inventory Custodian Slip for the received tablet and audio-video equipment together with the parent/guardian of the learner-beneficiary. - Conduct orientation for the learner-beneficiaries and parents/guardians on the use of the tablets for education purposes only. Installing of software not related to education is not allowed. - School head shall conduct regular monitoring and observations during the conduct of virtual classes and provide technical assistance to the teacher implementers
<p>Learners and Parents of Beneficiaries</p>	<ul style="list-style-type: none"> - Receive and use the tablet strictly for learning purposes and to communicate and interact with the teachers and classmates on academic-related concerns only - Attend the orientation on the proper care and use of the gadgets, and regular schedules for the virtual SPACES. - Update the teacher adviser or the school head on the condition of the tablet/device. - Do proper care as to be discussed by the school head during the orientation. - Return the device and its accessories to the school property custodian at the end of school year. The device is for borrowing purposes only and not be used permanently by the learner.



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, La Trinidad, Benguet

Enclosure 2 of RM 042.2022

Enclosure 2: List of Virtual SPACES Recipients and implementers

Division	District	School	Grade Level	Number of Learners	Name of Teacher	School Head
Abra		Bangued West CS	3	29	Edena B. Abella	Imelda B. Dosono
Baguio City		Baguio CS	2	41	Noime Capuyan	Esther K. Lilitit
Benguet	La Trinidad	Benguet SPED Center	3	28	Jennifer L. Cayat	Regina Sarmiento
Ifugao	Kiangan	Kiangan CS	2	22	Geonika Leah M. Guimpatan	Agnes Emma L. Tayaban
Mt. Province	Sagada	Sagada Central School	3 - Pink	23	Nellie S. Lasdacan	Penny L. Wadingan
Tabuk City		Tabuk City CS	Kinder	18	Judilyn B. Roaquin	Dan Max Cortez
Total		6 schools		161	6 teachers	