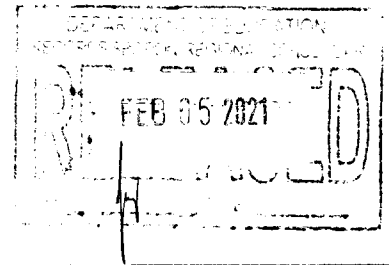




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



February 5, 2021

**REGIONAL MEMORANDUM**

No. 042-2021

**RECOGNITION OF THE MOST ACQUIESCENT SCHOOLS DIVISION OFFICES**

TO: OIC-ASSISTANT REGIONAL DIRECTOR  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL CONCERNED PERSONNEL

1. In view of the Regional Performance Recognition for Schools Division Offices, the Office of the Regional Director shall confer the "Recognition of the Most Acquiescent Schools Division Offices" on the month of February, April, June, August, October and December.

2. This activity aims to recognize the exemplary performance of the Schools Division Offices who have consistently demonstrated excellence, integrity and strong commitment to the vision, mission, quality policy and core values of the Department of Education - Cordillera Administrative Region.

3. Below are the criteria for Schools Division Offices who are expected to have significant impact on the department through their dedication, competence, exceptional performance, excellent service to clients and ingenuity as demonstrated by the following:

**A. Budget Utilization Rate (50%)**

Average obligation and disbursement rate as a measure of Program Project Activity (PPA) implementation (obligation rate) and payment of obligation (disbursement) or efficiency in monitoring PPA implementation per month/quarter

**B. Submission of Reports to the Regional Functional Division (30%)**

Consistently and substantially demonstrates an ability and willingness to submit quality reports and demonstrates punctuality and creativity in the submission and delivery of reports



Address: Wangal, La Trinidad, Benguet, 2601  
Telephone No.: (074) 422-1318 | Fax: (074) 422-4074  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email: [car@deped.gov.ph](mailto:car@deped.gov.ph)



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**C. Compliance to Office of the Directors Call (20%)**

Consistently and promptly responds/answers to queries in the group chat (Viber-ManCom). Exhibits active participation of official participant/s in Special/Regular Management Committee Meetings and other Activities called for by the Regional Office and/or Central Office.

4. Recognized Schools Division Offices shall receive cash prizes, to wit:
  - A. For the month of February, April, June, August and October  
Most Acquiescent Schools Division Offices.... Php 3,000.00  
On the Spot Award..... Php 500.00
  - B. For the month of December  
Most Acquiescent Schools Division Offices.....Php 3,000.00  
Over-all Rank:  
1<sup>st</sup> Prize .....Php 6,000.00  
2<sup>nd</sup> Prize .....Php 4,000.00  
3<sup>rd</sup> Prize .....Php 3,000.00  
Consolation Prize (Php2,000/SDOs).....Php 10,000.00
5. The over-all place/rank of each Schools Division Offices shall constitute 25% weighted rating in the Gawad DepEd Cordillera.
6. For information, guidance and widest dissemination of all concerned.

  
**ESTELA LEON-CARIÑO EdD, CESO III**  
DirectorIV/ Regional Director

