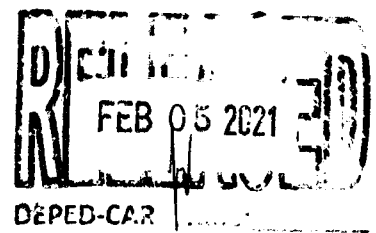




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



February 04, 2021

REGIONAL MEMORANDUM
No. 041.2021

Final Report Submission of Research under BERF

TO: OIC- Assistant Regional Director
All RO Functional Division Chiefs/Units
Schools Division Superintendents
All Divisions
Senior Education Program Specialists, SGOD-Planning Unit
Others Concerned

1. Relative to the implementation of DepEd Order No. 16, s. 2017 entitled "*Research Management Guidelines*", the submission of final reports of researches under BERF in this Office during this time of COVID 19 pandemic will be thru *softcopies in MS Word and PDF formats*, following the specified template in Enclosure 2 to this memorandum. It is understood that final reports submitted to this Office were thoroughly reviewed and approved by the Schools Division Research Committee (SDRC).
2. Attached (Enclosure 1) is the list of researchers indicating timelines for submission of final reports.
3. All submission with the indorsement of the Schools Division Superintendent will be through email address pprdberf.depedcar@gmail.com
4. Strict compliance to and immediate dissemination of this Memorandum is desired.


ESTELA L. CARIÑO EdD, CESO III
Regional Director 

PPRD/ALP/cpp



Address: Wangal, La Trinidad, Benguet
Telephone No.: (074) 422-1318
Email: car@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
DE-50500784 QM15

List of BERF Grantees

2019 APPROVED RESEARCH					
	PROPONENT (Last, first, MI)	DUE OF SUBMISSION	Position and / designation	SDO	Title
1	Bangse-il, Cliftone K.	Mar-08	Admin. Assistant II	Benguet	Suppliers' Awareness on Government Procurement Law and Its Revised Implementing Rules and Regulations
2	Bongtiwon, Raquel T.	Feb-08	Teacher III	Ifugao	Motivation and Work Performance of Senior High School Teachers of the Schools Division of Ifugao
3	Buhong, Sharolyn B.	Feb-08	Teacher III	Ifugao	Factors Affecting the Implementation of Mother Tongue Based- Multilingual Education (MTB-MLE) Teachers
4	Copsiyan, Francisco C.	FOR REVISION (1st -dec 28; 2nd- jan18)	Education Program Supervisor	Baguio City	Implementation of the Senior High School in the Division of Baguio City
5	Cuh-ing, Bivian B.	May-31	Principal I	Benguet	Office Performance Commitment and Review Form Implementation of Ampucao and Loo National High Schools
6	Ganotice, Evelyn C.	Apr-07	Education Program Supervisor	Kalinga	Implementation of Senior High Schools of Schools Division of Kalinga
7	Gawi, Geraldine B.	May-31	PSDS	Ifugao	Factors Affecting the Performance of School Heads in the Schools Division Office -Ifugao
8	Gondales, Wilber G.	May-31	Teacher III	Benguet	English Proficiency Level of Grade 7 Learners of Adaoay National High School Extension-Abucot, Eddet, Kabayan, Benguet
9	Lapniten, Thelma S.	Feb-08	Master Teacher II	Benguet	Issues Encountered by La Trinidad Elementary Teachers in the Implementation of Classroom Observation Tool
10	Licyag, Imelda T.	Feb-08	SEPS	Ifugao	Teaching Competencies of Public Junior High School English Teachers
11	Marquez, Ronald T.	May-31	Education Program Supervisor	Abra	The Learning Resource Development Activity of Bangued District, Abra Division
12	Panelo, Ursalina P.	FOR REVISION (1st -dec 28; 2nd- jan18)	Principal I	Abra	Mentoring Skills and Instructional Competence in the Elementary Schools of Pidigan District

13	Pantaleon, Crisanta P.	Jul-16	EPS II	RO	Understanding Teachers' Practices, Perceptions, Challenges and Needs of Teachers in Conducting School-based Research
14	Pedro, Octavia M.	Feb-08	Principal I	Baguio City	School Heads' Instructional Practices in the Schools Division of Baguio City
15	Poyongan, Claire C.	FOR REVISION (1st -dec 28; 2nd- jan18)	Teacher III	Baguio City	Interaction between Teachers and Learners Different Linguistic Background in Mother Tongue Subject
16	Ramos, Deo M.	Feb-08	Education Program Specialist II	Abra	Ilocano Proficiency and Performance of Mother Tongue-Based Multi-Lingual Education Teachers
17	Yag-ao, Belen S.	Apr-07	Master Teacher 1	Kalinga	Evaluation in the Implementation of Youth Environment Schools Organization in Tinglayan District

2020 APPROVED RESEARCH

	PROPONENT (Last, first, MI)	DUE OF SUBMISSION	Position and / designation	SDO	Title
1	Agnasi, Rosita C.; Calbayan, Elizabeth T.;	Dec 13 2021	Education Program Supervisor, Teacher Aid	Regional Office	"Utilization of Learning Resources: its Contribution to the Performance of Learners in CAR"
2	Agtani, Joven B.	May-31	PDO-I Youth Formation	Benguet	Career Guidance Implementation of Public Secondary Schools of Benguet
3	Ambrona, Jonalyn C.	Dec 13 2021	Education Program Supervisor	Regional Office	"Implementation of Public Senior High School Immersion In Cordillera Administrative Region"
4	Anselmo, Deborah B.	May-31	Teacher III	Abra	"RAFT Technique in Enhancing the Creative Writing Skills of the Grade 8 Learners"
5	Asencio, Rhoda P.	Dec 13 2021	Education Program Specialist II	Abra	"Comprehensive School Safety Management towards Emergency Planning Perspective of the Schools Division of Abra"
7	Balacang, Jerlyn-Mae I.	May-31	Master Teacher I	Apayao	"Learners' Perceptions Towards Modular Instruction"
8	Bandao, Clemente Jr. D.	Dec 13 2021	Education Program Supervisor	Regional Office	"Implementation of Monitoring Evaluation and Adjustment (MEA) Mechanism in DepEd"

9	Bersamina, Deidrei O.	May-31	Teacher III	Abra	"Whole Text Repeated Approach to Improve Listening Skills of Grade 6 Learners"
10	Bigornia, Ellein P.	May-31	Teacher II	Abra	"Modular Learning: Hamon at Suliranin ng mga Magulang ng Suyo National High School"
11	Cadley, Marie Grace A.	Apr-19	Teacher III	Benguet	Learning Cards to Enhance the Competence of Grade 6 in Araling Panlipunan
12	Contada, Brenda; Aquino, Geraldine D.; Bondad, Joyce Y.	May-31	Teacher III, Teacher I, Master Teacher I	Baguio City	" <i>Innabuyog</i> " Enhancing the Academic Performance of Leraners in Science"
13	Crispin, Eden J.; Dulipas, Gemmaly R.; Sadcat, Melody U.	Dec 13 2021	Teacher I Teacher I Teacher I	Baguio City	"Sa Pinas Ikaw and Ma'am/Sir (SPIMS) Recipients as Novice Teachers in the Public School"
14	Dapliyan, Mildred A.	Dec 13 2021	Education Program Specialist II	Mountain Province	"Customizing Implementation of Brigada Eskwela: An Evaluation of Schools' Pandemic- Response Program"
15	Dawaton, Patricio T.; Dalay-on, Thelma T.	Dec 13 2021	Education Program Supervisor	Regional Office	"21st Century Skills and Competence of Cordillera Learners in the Regional Assesment Test"
16	Dominguez, Lucille Y.	Apr-19	Teacher III	Benguet	Stay at Home Stressors and Coping Mechanisms of Students due to COVID-19
17	Ducayso, Georgina C.	Dec 13 2021	Education Program Supervisor	Regional Office	"Compliance of Private Schools for Requirements Permit and Recognition"
18	Dumaguin, Rowena B.	Dec 13 2021	Administrative Officer IV	Baguio City	"Implementation of Program on Awards and Incentives for Service Excellence (PRAISE) in the Division of Baguio City"
20	Fianza, Jacqueline L.	Jun-13	Master Teacher I	Baguio City	"Rediscovering the Power of Handwriting"
21	Flora, Vanessa B; Sotelo, Mary Cris B.	Dec 13 2021	Attorney IV, ADAS I	Regional Office	"Utilization of the Legal Services Information System in Managing Child Protection Reports"
22	Gamiao, Daine D.	Dec 13 2021	Master Teacher I	Apayao	"Teachers' Lifestyle in Junior and Senior High Schools: A Comparative Study"

23	Gasmen, Jephunneh A.	May-31	Teacher I	Abra	"Consensus Moderation: Increasing the Confidence of Science Teachers in the Attainment of Performance-based Standards in Summative Assessments"
24	Hidalgo, Bryan	May-31	EPS	RO	Impact of Early Language Literacy and Numeracy (ELLN) Teacher Professional Development (TPD) Program
26	Ignacio, Leo B.	Apr-19	Teacher III	Benguet	A Collaborative Learning Strategy through Pair-Draw-Solve-Share
27	Laquiao, Abegail H.	May-31	Teacher III	Tabuk City	"Enhanced Contextualized Modules (ECM) to Improve Word Problem Solving Skills of Grade 3 Learners"
28	Lartec, Norbert C. ; Cadsu, Rufina D. ; Tudlong, Genevieve C.	May-31	Master Teacher I	Baguio City	"Collaborative Evaluation of Senior High Teachers' Instructional Performance as Basis in Mentoring"
29	Laureta, Jonaida B.	May-31	Teacher III	Abra	"ISEE (Identify- Set-up,Execute-Evaluate) Problem-solving Strategy in Teaching Geometric Optic for Senior High School in the New Normal Class"
30	Lidua, Bryan T.	Mar-12	Registrar I	Benguet	Guidelines on the Request and Transfer of Learner's School Records: An Evaluation Research
31	Lipa-od, Gregoria M.	May-31	Master Teacher II	Benguet	"A Situational Analysis of the Extensive Flexible Learners' Learning Requirements amidst Physical Distancing"
32	Lite, Nemia N; Marrero, Milton G	Dec 13 2021	Principal II, PSDS	Mountain Province	"Mother Tongue-Based Multilingual Education: An Assessment of the Implementation at Bauko I, Mountain Province"
33	Lupian, Michael Jr. T.	Dec 13 2021	Education Program Supervisor, Chief Education Supervisor	Mountain Province	"Coping with COVID 19: Emerging School-Based Management Practices in the New Normal"
34	Mendoza, Liesel P.	August 25 2020 FOR REFUND- failed to complete (RM No.387,s.2020)	Teacher III	Benguet	Enhancing the Problem Solving Skills through Interactive Mnemonics Instruction
35	Ngagan, Lesner A.	May-31	Administrative Assistant II	Baguio City	"Workload Analysis Among the Non-Teaching Personnel in the Schools Division of Baguio City"

36	Pecay, Rose Kayee D.	May-31	Master Teacher I	Benguet	Mustering Mastery: A Narrative Case Study of Master Teachers' Transcendent Journey to Instructional Leadership
38	Salamat, Ryan Jay V.	Apr-19	Teacher III	Benguet	MAC-X: Its Effect to the Performance of Grade 2 Mathematics Learners
39	Wagang, Joan Hertemia B.	May-31	Guidance Counselor III	Benguet	Mental Health and Job Satisfaction of Bakun District Teachers
40	Yog-a, Genevieve A. Pangesfan, Mercy Rose S.	Apr-19	Administrative Assistant II, Administrative Assistant III	Benguet	Assessment of the Promotion of Level 1 Employees in SD0- Benguet

Enclosure 2 of Regional Memorandum No. _____

TEMPLATE/ SEQUENCE OF FINAL REPORTS

- Font style – Arial
- Font size – 11
- Spacing – double space
- Paper size – A4
- Margins – Normal (1 inch in all sides)
- Folder – A4 brown folder, fastener
- Pagination – Upper – right corner
- Titles – center

ACTION RESEARCH	BASIC RESEARCH
Indorsement from SDO	Indorsement from SDO
• TITLE PAGE	• TITLE PAGE
• ABSTRACT	• ABSTRACT
• ACKNOWLEDGEMENT	• ACKNOWLEDGEMENT
• TABLE OF CONTENTS	• TABLE OF CONTENTS
CONTEXT AND RATIONALE	INTRODUCTION OF THE RESEARCH
ACTION RESEARCH QUESTIONS	LITERATURE REVIEW
INNOVATION, INTERVENTION, AND STRATEGY	RESEARCH QUESTIONS
ACTION RESEARCH METHODS	SCOPE AND LIMITATION
Research Design	RESEARCH METHODOLOGY
Participants and / or other Sources of Data and Information	Research Design
Data Gathering Methods	Sampling
Data Analysis	Data Collection
Ethical Issues	Data Analysis
DISCUSSION OF RESULTS AND REFLECTION	Ethical Issues
CONCLUSION AND RECOMMENDATION	RESULTS AND DISCUSSION
ACTION PLAN	CONCLUSION AND RECOMMENDATION
REFERENCES	DISSEMINATION AND ADVOCACY PLANS
Appendices	REFERENCES
FINANCIAL REPORT (with name and signature)	Appendices
COPY OF MOA	FINANCIAL REPORT (with name and signature)
	COPY OF MOA

REQUIREMENTS FOR RESEARCH ABSTRACT (Final Report)

- An abstract is a concise summary that enables readers to quickly assess the contents and direction of the paper. ***The abstract concisely describes the topic/ purpose/scope, methods, principal findings and the conclusions.***
- It should be of **150 – 250 words in one (1) paragraph**, in Arial font and size of 11 pt, left alignment. It must also be typed single-spaced on a standard A4 paper with 1” all sides.

Abstract

Title:

Researcher/s: (Team Leader) First Name, Middle Initial, Family Name
 (Member)
 (Member)

School/ Office:
 email address/es:

Date: (date of submission to the division office) month and year

Keywords: (minimum of 3, maximum of 5 keywords separated by a comma (,))

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FINANCIAL REPORT TEMPLATE

FINANCIAL REPORT							
A. Supplies and Materials							
Activity	Item	Unit	Quantity	Estimated Cost	Total Estimated Cost	ACTUAL COST	TOTAL ACTUAL COST

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