



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
**CORDILLERA ADMINISTRATIVE REGION**

Wangal, La Trinidad, Benguet, 2601

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January 26, 2018

**REGIONAL MEMORANDUM**

No. 039s.-2018



DEPED-CAR Time: \_\_\_\_\_

**EMERGENCY CONFERENCE OF CARAA 2018 TECHNICAL MANAGEMENT ADVISORY COMMITTEE,  
WORKING COMMITTEES AND TOURNAMENT MANAGERS**

To: Schools Division Superintendents  
Division Sports Coordinators  
All Other Concerned

1. As an offshoot of the emergency meeting of the CARAA Board with the Provincial Government of Abra last January 26, 2018, there will be an emergency conference of division sports coordinators, chairpersons of working committees and tournament managers for CARAA 2018 on January 29, 2018 at the Stephen N. Capuyan Hall, DepEd CAR Compound, Wangal, La Trinidad, Benguet from 8:00 A.M. to 5 P.M.
2. The conference aims to provide an avenue for the presentation and review of the revised security plan of the Province of Abra as well as for tournament managers and sports coordinators to come up with a more comprehensive schedule of games in consideration of new agreements by the CARAA Board with the host province.
3. In addition, the conference participants are expected to draft general guidelines in ensuring safe and secured billeting schools or camps as well as thresh out other issues and concerns in the conduct of CARAA 2018.
4. Tournament managers are requested to bring with them revised schedule of games since all games must end by 5 P.M. Chairpersons of each working committee must also bring a draft of their roles and functions for review.
5. Arrival and registration of participants at the venue shall be 7:30 A.M. to 8:00 A.M. Snacks and lunch will be provided by the Regional Office.
6. Traveling and other incidental expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.

**MAY B. ECLAR, Ph.D., CESO V**  
Officer-in-Charge  
Office of the Regional Director

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