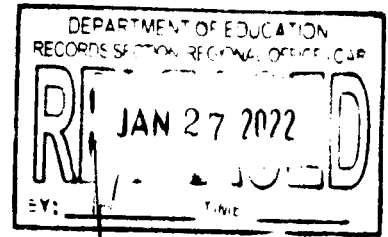




Republic of the Philippines
Department of Education
 Cordillera Administrative Region



January 27, 2022

REGIONAL MEMORANDUM
 NO. 037-2022

**RELEASE OF ALLOTMENT FOR THE GRANT OF LOYALTY CASH GIFT
 TO QUALIFIED TEACHING AND NON-TEACHING PERSONNEL**

TO : Schools Division Superintendents
 Division Accountants
 Division Budget Officers
 All Others Concerned

1. Pursuant to CSC Memorandum Circular No. 6, s. 2002, entitled Revised Policies on the Grant of Loyalty Award, in order to recognize the continuous and satisfactory service rendered in the government, personnel who rendered ten (10) years of continuous and satisfactory service in the government are granted loyalty award in the form of memorabilia/souvenir and loyalty cash gift.

2. Likewise, DepEd Order No. 54, s. 2015 under items 2 and 4 states that payment of loyalty cash gift to all officials and employees of the Department shall be increased to ₱1,000.00 for every year of service of the qualified official/employee to be given for the first ten years, and every five years thereafter, of continuous and satisfactory service in the government.

3. For FY 2022, included in the For Comprehensive Release (FCR) to the Regional Office in the amount of ₱18,470,000.00 for the payment of Loyalty Cash Gift to qualified personnel.

4. The amount is proportionately allocated based on the number of personnel, inclusive of personnel of Implementing Units (IUs), to Schools Division Offices as follows:

Division	Number of Personnel	Amount
Abra	3,149	2,727,000
Apayao	1,893	1,639,000
Benguet	4,780	4,140,000
Ifugao	2,718	2,354,000
Kalinga	1,819	1,575,000





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Mt. Province	2,801	2,426,000
Baguio City	2,621	2,270,000
Tabuk City	1,544	1,339,000
Total	21,325	18,470,000

5. The above allocation will be released to the Schools Division Offices thru the issuance of Sub-ARO. However, under the common fund system and to optimize the use of available NCAs released to the SDOs, the corresponding Notice of Transfer Allocation (NTA) shall be released based on request.

6. In case the allocation is not sufficient to pay the said benefit to qualified personnel, the amount maybe augmented from available Personnel Services allotment.

7. For information and guidance.

ESTELA L. CARIÑO EdD, CESO III
Director IV/Regional Director

SGT/clp

