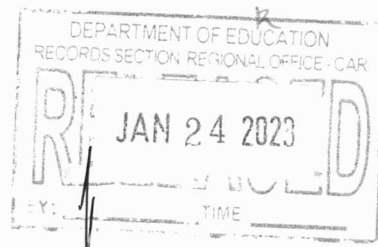




Republic of the Philippines
Department of Education
Cordillera Administrative Region



January 24, 2023

REGIONAL MEMORANDUM

No. 034.2023

ENHANCEMENT AND UPDATING OF CONTINGENCY PLANS

To: Assistant Regional Director
All Schools Division Superintendents
PDO II-DRRM

1. The Cordillera Regional Disaster Response Plan for Earthquake is subject for review on January 26-27, 2023. As member of the Cordillera Regional Disaster Risk Reduction and Management Council (RDRCC), DepEd-CAR shall review the Education Cluster and the Camp Coordination and Management Cluster's Concept of Operations and protocols before, during and after an earthquake.
2. All Division DRRM Coordinators shall accomplish the attached template to be submitted on or before January 26, 2023. Also attached is a copy of the Education Cluster and Camp Coordination and Management cluster Concept of Operations.
3. For inquiries and clarifications, kindly contact the Regional Office DRRM Focal person through ***car.essd@deped.gov.ph***
4. For compliance.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

ESSD/EHM/epm



TEMPLATE NO. 1 for the 3-day Cluster Writeshop for the review of Cordillera Regional Disaster Response Plan for Earthquake (2023)

AFTER ACTION REVIEW: WHAT ACTUALLY HAPPENED?

CLUSTER NAME:		
PARAMETERS / KEY AREAS	WHAT DID WE DO? (Identify programs, projects and activities / best practices implemented per Agency as part of the Cluster)	WHAT DO WE NEED TO IMPROVE ON? (How was the implementation of the programs, projects and activities / best practices? Were there gaps in the implementation?)
Cluster Activation and Operationalization		
Response Cluster members convened to discuss strategies for effective response.		
Cluster Objectives		
Cluster objectives were taken into consideration in the conduct of disaster response operations.		
Cluster Operations		
Implementation of During Disaster / Response Operations Phase Protocols of the Cluster		
Implementation of Post Disaster and Early Recovery Phase Protocols of the Cluster		
Participation of relevant RDRRMC member agencies and other partner organizations		
Coordination with counterparts from the Regional and Local DRRMCs		
Provision of timely and appropriate operational support to agencies and other stakeholders requesting for assistance		
Conduct of data gathering and validation for situational report development		
Cluster Meetings		
Conduct of Response Cluster Meetings and Emergency Meetings		
Cluster Deactivation		
Early recovery efforts and transition to Rehabilitation and Recovery implemented		

**TEMPLATE NO. 2 Cluster Writeshop for the review of
Cordillera Regional Disaster Response Plan for Earthquake (2023)**

REVIEW OF CLUSTER RATIONALE AND OBJECTIVES

<p align="center">CLUSTER NAME</p>	
<p>MEMBER-AGENCIES <i>(Identify all possible member-agencies who can further contribute to the attainment of the Cluster Objectives, based on their mandates or existing resources)</i></p>	<p align="center">Remember the SMEAC Format you used in the formulation of your respective Implementation Plans?</p>
<p>CLUSTER RATIONALE <i>(Why the need to have this specific Cluster? What can it contribute to the over-all response operations for this specific RDRP?)</i></p>	<p align="center">SITUATION</p>
<p>CLUSTER OBJECTIVES <i>(Identify Cluster Objectives based on lessons learned (Template 1) and based on other existing protocols or actions plans)</i></p>	<p align="center">MISSION</p>
<p>CONCEPT OF OPERATIONS <i>(Describe the over-all concept of operations to be used by the Cluster. How the Cluster will be activated?)</i></p>	<p align="center">EXECUTION ADMINISTRATION / LOGISTICS COORDINATING INSTRUCTIONS</p>

**TEMPLATE NO. 3 for the 3-day Cluster Writeshop for the review of
Cordillera Regional Disaster Response Plan for Earthquake (2023)**

DEVELOPING TASKS TO MEET THE OBJECTIVES

<p align="center">ACTIONS AND ACTIVITIES</p> <p align="center"><i>(List down all specific activities and actions to be undertaken DURING and AFTER a pandemic. Include all activities currently being undertaken for COVID19 and how to improve them. See sample NDRPs and RDRPs for reference.)</i></p>	<p align="center">OBJECTIVES MET</p> <p align="center"><i>(Is this based on the identified objectives of the Cluster?)</i></p>	<p align="center">REFERENCES</p> <p align="center"><i>(Is it based on their mandate? Are there existing Guidelines, policies or Memo for the implementation of this action or activity?)</i></p>
<p>{INSERT NAME OF AGENCY HERE}</p>		
<p>DURING DISASTER RESPONSE ACTIVITIES</p>		
<p>EARLY RECOVERY AND POST-DISASTER PHASE</p>		
<p>{INSERT NAME OF AGENCY HERE}</p>		
<p>DURING DISASTER RESPONSE ACTIVITIES</p>		
<p>EARLY RECOVERY AND POST-DISASTER PHASE</p>		