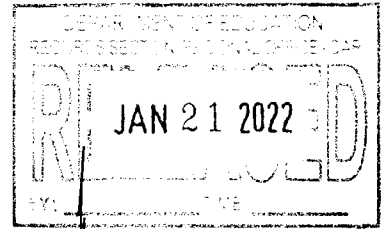




Republic of the Philippines  
**Department of Education**



CORDILLERA ADMINISTRATIVE REGION

January 19, 2022

**REGIONAL MEMORANDUM**

027 . 2022

**REGIONAL CALENDAR OF ACTIVITIES FOR CY 2022**

**TO: OIC-Assistant Regional Director  
All Schools Division Superintendents  
All Others Concerned**

1. This office issues the Regional Calendar of Activities for CY 2022 under General Administrative Support Services (GASS), Policy and Research Program (PRP) and Human Resource Training and Development (HRTD) funds, to ensure the effective and efficient implementation of programs, projects, and activities for the calendar year 2022.
2. The activities under HRTD funds are tentative and will be finalized soon as this office receives its Sub-Aro. An Advisory will be issued to this effect.
3. Attached is the 2022 Regional Calendar of Activities for ready reference.
4. Immediate dissemination of and strict compliance with this memorandum is directed.

  
**ESTELA LEON-CARIÑO EdD, CESO III**  
Director IV / Regional Director

/pprd/ ALP/ MDB



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DepEd-CAR: Weaver of HOPE and Transformation  
*"Holistic Opportunities for all to be Performing and Excellent  
Cordilleran Learners"*

## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Division
			HUMAN (PARTICIPANTS)	NO. OF	Physica	Financial	
<b>JANUARY</b>							
03	1 <sup>st</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	15,000.00	ORD
07	NEAPR-Teaching w/Impact Planning	SNC	RO Chiefs, NEAPR Personnel	20	1	12,000.00	NEAP
07	1 <sup>st</sup> Regional Office Learning Action Cell	DepED Open Court	Identified Employees	50	1	29,700.00	HRDD
10	1 <sup>st</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD
10 to 11	Lay outing of IGABAY Resource Book	LRMS	Editors for Baguio & Benguet, LR staff	6	1	6,500.00	CLMD
10 to 12	Training Workshop of Language Enhancement and Pedagogy (LEaP)	SNC Hall	CLMD Personnel (All CLMD Personnel) QEALIS Passers - Baguio City- 14 Male & 4 F emale Atazids, Tabuk City-2 Male Asatidz	37	1	91,620.00	CLMD
11 to 13	First Teacher's Convocation	Online	NEAPR, CLMD (Aster, Bryan, Rosita, Georgina, Warly, Benjamin, Thelma, Patricio)		1	NEAPR Fund	CLMD
12 to 14	Pre-Validation of Project SMART Test Questions	NEAPR Hall	CLMD Personnel (Rosita, Bryan, Asterio, Jonalyn, Benjamin, Thelma, Corazon, Alfred) Master Teachers from SDOs Baguio City and Benguet	46	1	156,034.00	CLMD
	1 <sup>st</sup> Special REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Secretariat	16	1	13,000.00	ORD
11-13	First Regional Teachers Convocation	Online	CLMD and NEAPR Chiefs, CLMD EPS (5) Teachers (Online)	13	1	24,400.00	NEAP

12-14	NEAPR-SIRIB Phase 3: Pre-retirement Orientation and Wellness – Seminar	Online	NEAPR Personnel Elena Tawanna & Cornelia Adaci Dulnuan Edgar Madlaing & Abner Alingbas	10	1	18,000.00	NEAP
12-14	Conduct of seminar-workshop on financial management.	N/A	12 Finance Personnel, 32 SDO Finance Personnel and 52 IUs	96		-0-	FINANCE
14	Workshop-Review Cum Enhancement of the GAWAD DepED Cordillera Guidelines -SDO	R-NEAP and online	Identified Personnel (PRAISE)	30	1	9,000.00	HRDD
17	Coordination Meeting of the Regional Field Technical Assistance Team	On-line	RFTAT Members (RD, ARD, All Chiefs/OICs, ORD Section/Unit Heads)	16	1	6,400.00	FTAD
17	Planning Meeting on the Conduct of the First Regional Summit on Child	SNC Hall	RO PERSONNEL	27		4,200.00	LEGAL
17-18	NEAPR-Project GLOW in DepEd	Online	NEAPR Personnel 23 Regional Evaluation Committee (CLMD, QAD, ESSD, Admin, Finance, FTAD, HRDD, ORD) Speakers : JPAnde, DBAndres, NKSMente, LBLikigan	29	1	34,800.00	NEAP
18	PMIS encoding, adjustment and uploading	R-NEAP	RD, ARD, Chiefs, in-charge of PMIS,PPRD	39	1	23,400.00	PPRD
20	Review cum Enhancement of GAWAD DepED Cordillera Guideline for RO	ARD's Office	PRAISE Committee	15	1	9,000.00	HRDD
18 to 20	Blended Workshop on LMS (2 Groups: LMS Mgmt. & Evaluator)	NEAPR Hall	CLMD (Rosita, Georgina, Benjamin, Elizabeth, Fely, Kermit), NEAP (Mam Jen, Darcy)	Group 1-21	1	133,800.00	CLMD
				Group 2-20			

18-20	LMS and Network Setup and	NEAPR	ICT Unit, CLMD, HyTEQ	15		c/o CLMD	ICTU
20-21	Validation of Schools	SDOs	RVT, RIT, RFTAT	7	1	10,800.00 (c/o Finance)	QAD
19-21	NEAPR-SIRIB Schools Heads Onboarding	Online	NEAPR Personnel Spekaers: Jennifer Ande & May Claire Jimenez	10	1	18,000.00	NEAP
21	NEAPR-LEAP Planning Meeting	SNC	RO Chiefs, NEAPR Personnel	21	1	9,000.00	NEAP
19 to 21	Training of Teachers on Filipino Sign Language	SNC Hall	CLMD Personnel (Denia, Asterio, Bryan) NEAP Personnel, SPED Teachers from Baguio and Benguet	Onsite: 24	1	54,672.94	CLMD
				Online: 24			
21	Participation to the 2021 ASEAN Quiz Bee: Regional Level	Online	CLMD Personnel (Benjie, Rosita), PAU	45	1		CLMD
21	Virtual Meeting and Kumustahan on Learning Resources	Online	OIC-CLMD Personnel (Rosita, Gina, Elizabeth, Fely) SDO Librarians, PDOs	39		No fund	CLMD-LRMS
24	1 <sup>st</sup> Qtr Review of Proposed Innovations, projects and or Initiatives of the RO Personnel	OARD	PIRC, Proponents	10	1	No fund	QAD
Jan 24	Virtual Kumustahan and meeting of RO and SDO ALS Focal	Online	CLMD Personnel (Alfred, Rosita, Georgina, Cora, Warly) SDO ALS EPSs, EPSAs	20	1	No Fund	CLMD

25	Workshop on the Contextualization of Curriculum Monitoring Tool of Monitoring tool	SNC Hall	RD, ARD; CLMD Personnel: Rosita, Aster, Bryan, Thelma, Alfred, Jonalyn, Benjamin, Patricio, Denia, Corazon, Warly, Georgina, Fely, Elizabeth, Jeremy Kermit	15	1		CLMD
25-27	PMIS Orientation(2021PMIS fund)	NR-EAP	RD, ARD, RO personnel who did not attend the batch 1 orientation	30	1	74,400.00	PPRD
26 to 28	Blended Regional Roll-out Orientation on the Utilization of Bridging Primer for Grades II & III and other Various Activities for ELLN - Batch 1	NEAPR Hall	CLMD Personnel (Patricio, Thelma, Denia, Bryan)-Onsite - SDO Baguio: 9 K to 3 Teachers and 1 MTB EPS, SDO Benguet- 12 K-3 teachers & 1 MTB EPS, Abra-1 SH & 1 teacher, Online - 25 K-3 teachers from SDOs Abra, Kalinga & MP	34	2	257,400.00	CLMD
28	DepEd-CAR Limited Face to Face and Virtual Local Stakeholders Convergence	SNC Hall	ESSD, SOCMOB (SDO), PTA, Partners, School Heads	50		70,000.00	ESSD
31	Cultural/Curriculum Mapping	SNC Hall	SDOs, CLMD, NEAP Georgina C. Ducayso Alfredo Lanas Jenny Claire Piggangay Rosita Agnasi Bryan Hidalgo Thelma Dalay-on Asterio Madalla Patricio Dawaton Corazon Alos Benjamin Dio-al Denia Tarnate Jonalyn Ambrona Warly Kindiawan Jeremy Kermit Padilla Fely Badival Elizabeth Calbayan Jennifer Ande	28	1	16,800.00	CLMD

## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Division
			HUMAN (PARTICIPANTS)	NO. OF PAX	Physical	Financial	
<b>FEBRUARY</b>							
2 (PM) 3-4 and 7 (PM)	NEAPR-HOPE Phase 2 C2 Interior and Exterior Management and Sound System Operation	NEAP Hall	RO Non-Teaching Jennifer P. Ande Laureen B. Likigan Nover Keithley S. Mente Dexter B. Andres ALINGBAS, ABNER W. AQUINO, EUGENE BANAWA, LILIA A. BOTILAS, MANILYN D. CALBAYAN, ELIZABETH T. COBARRUBIAS, JOSE LORENZO COLAS, SUSIE LOU F. CUDLI, ELVIRA M. DE LOS SANTOS, PURITA ESTACIO, MARTY DEION T. ESWAT, DAISY GAWIDAN, SHARMAINE M. GODOY, ERNIELY D. KINDIAWAN, WARLY E. MINONG, RUSHEL A. PAYANG, JANETTE O. PAYANG, MELANDRO L. RIQUE, ROGELIA A. TAQUIO, JENNY S. URMAZA, ERIC MARVIN B. VILLENA, JEFFERSON A. CAYAMBAS, SALVADOR	30	1	59,000.00	NEAP

2 to 4	Blended Regional Roll-out Orientation on the Utilization of Bridging Primer for Grades II & III and other Various Activities for ELLN - Batch 2	NEAPR Hall	CLMD Personnel (Patricio, Thelma, Denia, Bryan)-Onsite - SDO Baguio: 8 K to 3 Teachers and 1 MTB PSDS, SDO Benguet- 8 K-3 teachers, MP-6 k-3 teachers, Ifugao- 2 K-3 teachers, Online -35 K-3 teachers from SDOs Ifugao, Apayao, Tabuk City & MP	34	2	257,400.00	CLMD
2-4	First Regional Summit on Child Rights in Education cum Capacity Building for Learners and Duty Bearers	NEAPR	RO - Events committee, CPU and CREDe Members; SDO (online pax - CPU and CREDe members), AND GUESTS	80	1	108,340.00	LEGAL
04	Regional Office Wellness Vibes	DepED Open Court	Identified Regional Office Employees	70	1	29,700.00	HRDD
	STAR Awarding				1	2,000.00	
	Assessment of Documents of ADAS I and Dentist III Applicants	ARD's Office	HRMPSB Members and Secretariat	9	1		HRMPSB
4 -PM	Physical Fitness & Wellness	DepED Open Court	All Regional Office Employees	70		15,400.00	HRDD
07	2nd Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD
7	Monitoring and Evaluation of the Enhanced DepEd Partnership Database System (DPDS)	Online	ICTU, ESSD, SDO Partnership Focal & ITO's, External Partnership (C.O.)	27	1 lunch, 2 snacks	9,600.00	ESSD
7	Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	First Rank	3	1	5,500.00	ORD

8	Online Written Examination and Interview of Applicants for ADAS I and Dentist III	Online	HRMPSB Members and Secretariat	9	1		HRMPSB
8 to 10	Training Workshop on Computer Network and On-premises LMS Server Set-up and Management	SDO Kalinga	Division ITO, ICTU and CLMD CLMD (Rosita, Georgina, Elizabeth, Benjamin) SDO Teacher developers from Tabuk City and Kalinga	42	1	164,363.00	CLMD
8-10	Budget Preparation	N/A	RD,ARD, SDS, Planning Officers, Engineers, Budget Officers, CAO and SAO of Finance Division	24	3 Lunch, 6 Snacks for RO participants	43,200.00	FINANCE
		SDOs	SDS, ASDS and other concerned SDO personnel		3 Lunch, 6 Snacks for SDOs	316,800.00	FINANCE
8-11	Batch 2 of Training-workshop on Computer Network and On-premise LMS Server Setup and Management for Project HyTEQ Recipients	SDO Kalinga				c/o CLMD	ICTU
8-11	NEAPR-Leading with IMPACT for School Leaders	NEAP Hall	School Leaders	45	1	270,000.00	NEAP
11	1 <sup>st</sup> Quarter GAD Focal Point System Meeting	OARD	GFPS Members	15	1	7,500.00	HRDD
14	2 <sup>nd</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD



15	DepEd CAR ICT Team Convergence	Online	All ICT Unit personnel, Division ITOs				ICTU
15-17	NEAPR-HOPE Phase 2 C3 ICT Applications for Finance Operations	NEAP Hall	SDO/ School Non Teaching	40	1	180,000.00	NEAP
15 to 17	Workshop on IGABAY Vol. 2	SNC Hall	Teachers from Baguio and Benguet, Georgina, Fely, Elizabeth, Kermit and NEAP Personnel	30	1	72,900.00	CLMD
17-18	Validation of Schools	SDOs	RVT, RIT, RFTAT	7	1	10,800.00 (c/o Finance)	QAD
18	1 <sup>st</sup> Regular ManCom	R-NEAP	RD, ARD, SDSs, ASDSs/CID, Chiefs, SAO, Secretariat	40	1	46,400.00	ORD
18	Recognition of Most Acquiescent SDO	R-NEAP	First Rank	1	1	3,500.00	ORD
17	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	On-line	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	16		1,600.00	FTAD
21 - 22	Online Orientation on RO on WHEELS via CAR in Action	online	NEAPR (Jen, Nover, Lau, Dexter)	10	1	16,200.00	NEAPR
21	RIT Meeting on the assessment of Public schools Documents on regulatory Services	OARD	RIT members, Secretariat	14	1	1,400.00	QAD

22 - 23	Virtual Quarterly Kumustahan of Kindergarten and SPED Focals	online	CLMD: Rosita, Denia & Warly SDO Kindergarten and SPED Focals	10	1		- CLMD
22 to 24	Training Workshop on Computer Network and On-premises LMS Server Set-up and Management	NEAPR Hall	ICTU and CLMD (Georgina, Benjamin, Elizabeth, Kermit)	38	Board & Lodging	141,300.00	CLMD
Feb-23	Workshop on Finalization of Customized TA Mechanism and Development of Policy/Standards for Best Practices in the Provision of TA	Onsite/ Online (Blended)	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	24		9,600.00	FTAD
23-25	NEAPR-Training of Teachers for DepEd – CAR Learning Community Builders	NEAP Hall	Teachers	40	1	180,000.00	NEAP
24	Salamat-Mabuhay for Retirees & Turn-over ceremonies & welcome program for newly hired employees	DepED Open court	All Regional Office Employees	120	1	71,400.00	HRDD
No specific dates	Validation of SBM	Online	SBM Core Team/ assessment/ validation Team	10		6,000.00	FTAD
February (3 <sup>rd</sup> or 4 <sup>th</sup> week)	Conduct convergence meeting with DepEd Region IV-A Calabarzon and forge an agreement on sharing information systems such as the LSIS, Supply Hub and TIDOC	Region IV-A NEAP	RO Personnel - Legal Unit, ICTU and Asset Management Section	10	1	30,000.00	LEGAL
February	Conduct of Interfacing Activities with Stakeholders and Partners	R-NEAP	RD, ARD, Concerned Personnel, Secretariat	30	1	23,500.00	ORD
28	Planning on the Institutionalization of STN	SNC	RD, ARD, Rosita, Edgar, Denia, Cora, Clemente, Abner, Christopher, Doc. Angie, Daisy, Fremalyn, Georaloy, Fely	14	1	7,000.00	CLMD

Feb.28- March 4	NEAPR-LEAP in Educational Management	NEAP Hall	C ESupervisors	24	1	108,000.00	NEAP
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## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Division
			HUMAN (PARTICIPANTS)	NO. OF	Physica	Financial	
MARCH							
1-4(Con'tn)	NEAPR-LEAP in Educational Management	NEAP Hall	Supervisors	24	1		NEAP
1	Conduct virtual /or onsite monitoring and provision of technical assistance on the implementation of project HyTEQ	Online/ Onsite	CLMD (Rosita, Georgina, Benjamin, Warly) ICTU (Jumar), SDO (ASDS, CID Chief, LR EPS, PDo, Focal EPS,	8	4	0.00	CLMD
2-4	LMS Digitalization Q4	SNC Hall	25 teachers, 18 RO (All CLMD), NEAP	43	1	159,900.00	CLMD
4 - AM	Regional Office Wellness Vibes	DepED Open Court	Identified Regional Office Employees	70	1	29,700.00	HRDD
	STAR Awarding					3,000.00	
7	3 <sup>rd</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD
7	Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	First Rank	3	1	5,500.00	ORD
7-9	NEAPR-Project GLOW in DepEd CAR Phase 2	SNC Hall	SEPS, EPS, PDO, NEAPR Personnel	30	1	135,000.00	NEAP

9	Women's Month Celebration	OPEN COURT	Identified Regional Office Employees	120	1	280,000.00	HRDD
11	Quarterly Virtual or onsite Kumustahan for ALS Implementation	Online/ Onsite	ALS Focal Persons, CLMD (Alfredo, Corazon, Rosita, Warly)	10	4	RO MOOE	CLMD
14	3 <sup>rd</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD
March	2 <sup>nd</sup> Special REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Secretariat	16	1	13,000.00	ORD
15	1st Quarter Kapihan sa DepEd Cordillera	SDO Baguio City	RD, ARD, Chiefs, PAU Staff, Media, TWG	35	1	28,500.00	ORD-PAU
14 to 15	Conduct Selection process of Certified Regional Learning Resource Developers and Evaluators	NEAPR	SDOs (Interested Teachers and School Heads) All CLMD Personnel	99	Board and lodging	93,600.00	CLMD
15-18	NEAPR Monitoring of TIP, LAC, SHDP	SDOs Ifugao, Mt. Province	JP Ande/ N Mente D. Andres/ L Likigan R Minong/ R Guivac, FTAD(1)				
16	Kumustahan with information officers	Online	PAU Staff, DIOs and their Alternates	20	1	12,000.00	ORD-PAU
16	Policy Review	SNC	ARD Vergara, All Division Chiefs, proponents	20	1	17,000.00	PPRD
17-18	Validation of Schools	SDOs	RVT, RIT, RFTAT	7	1	10,800.00 (c/o Finance)	QAD
17	Evaluation of DRRM implemented plans and quarterly drills conducted	R.O.	R.O. employees, BFP	5	1	2,500.00	ESSD

18	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	On-line	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	16	0	6,400.00	FTAD
21-25	NEAPR Monitoring of TIP, LAC, SHDP	SDO Abra, Apayao	JP Ande/ N Mente D. Andres/ L Likigan R Minong/ R Guivac. FTAD(1)				
22	Private Schools Annual Conference	Virtual	RD, ARD, QAD, SMME, Private schools Administrators	16	1	11,300.00	QAD
22-24	Training -Workshop on Cultural mapping Batch 1 (Elementary)	NEAPR Hall	SDOs (Teachers from Baguio and Benguet) CLMD (Rosita, Georgina, Benjamin, Asterio, Corazon, Claire, Thelma, Elizabeth, Fely, Kermit)	37	Board and Lodging	165,100.00	CLMD
22-25	Seminar-Workshop on the updating of PSIPOP	online	RO pax: RD Cariño, ARD Vergara, CAO, SAO, personnel section employees //DO pax: end-user and approver of PSI-POP	349	1	233,400.00	ADMIN
25	Brigada Opisina	DepEd-CAR Compound	Regional Office Employees	130	1	78,000.00	ADMIN
23	Orientation and Dissemination of Customized TA Mechanism	Blended-office	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	18	0	5,000.00	FTAD
23-24	First Quarter Interface with SDO Counterparts and Convergence with Stakeholders of Host SDO	Host SDO	RO Personnel - Legal Unit and ICTU, AND SDO PERSONNEL - Legal Unit, ITO and Identified school/ SDO personnel by the SDOs	33	1	59,000.00	LEGAL

25	Conduct the Read to Lead Program through Contest on Story Reading (English and Filipino)	Online	CLMD (Patricio, Thelma, Warly, Rosita) SDOs EPS in English and Filipino, SElected Gr 5 and 6 learners	22	Prizes of Learners	30,000.00	CLMD
28	1 <sup>st</sup> Qtr Updating & data Collection of BAR 1 reports to SDOs & Concerned FDs	Virtual	RO FDs, SDOs	24	1	12,000.00	QAD
29 to 31	Conduct Workshop on test Construction and Validation of Test questions across core learning Areas	NEAPR Hall	SDOs (Master Teachers of Baguio and Benguet) CLMD (Rosita, Bryan, Aster, Benjamin, Thelma, Patricio, Cora, Jonalyn)	43	1	150,300.00	CLMD
30	Workshop on the Finalization of the Regional QA-ME Framework	SNC	RO FDs, SDO	35	1	35,600.00	QAD
No specific date	Validation of SBM	Online	SBM Core Team/ assessment/ validation Team	10	0	6,000.00	FTAD

## REGIONAL CALENDAR OF ACTIVITIES 2022

APRIL							
1	DepEd CAR Foundation Day	Covered Court	Regional Office Employees, guests	180	1	200,000.00	ADMIN
1 - AM	Regional Office Wellness Vibes	DepED Open Court	Identified Regional Office Employees	70	1	29,700.00	HRDD
	STAR Awarding					5,000.00	
1 - PM	Physical Fitness & Wellness	DepED Open Court	All Regional Office Employees	120		16,400.00	HRDD
4	4 <sup>th</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD
4	Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	First Rank	3	1	5,500.00	ORD
5	Conduct of the 1 <sup>st</sup> Qtr MEA cum PIR(Pre-planning meeting) for RO	Virtual	QAD, MET	15	1	7,500.00	QAD
5 to 7	Training on Cultural Mapping in 5 Learning Areas (Aral Pan, Science, EsP, MAPEH, Filipino) – Grades 7 to 12 BATCH 2	NEAPR Hall	SDOs, CLMD (Rosita, Gina, Kermit, Fely, Elizabeth, Benjamin, Asterio, Pat, Dexter, Nover, Maam Jen, Thelma	37	Board & Lodging	134,100.00	CLMD
6	RIT Meeting on the Assessment of Public Schools on regulatory Services	OARD	RIT Members, Secretariat	14	1	1,400.00	QAD



8	Review & Finalization of Mechanism on the Institutionalization of Salaknib Tan Namnama in SDOs	SNC	RD, ARD, Rosita, Edgar, Christopher, Clemente, Abner, Daisy, Frema, Denia, Cora, Georaloy, Doc Angie, Fely	14	Snacks and Meals	7,000.00	CLMD
11	4 <sup>th</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD
12	PMIS encoding, adjustment and uploading	SNC	RD, ARD, Chiefs, in-charge of PMIS,PPRD(for FDs to give the names of their focal)	39	1	23,400.00	PPRD
12 to 14	Contextualization and Quality Assurance of LRs Using IGABAY Resourcebook (Batch 1)	NEAP Hall	3 Personnel from NEAP; CLMD (Rosita, Georgina, Fely, Elizabeth, Kermit, Thelma, Benjamin) SDOs (Selected Teachers from Benguet and Baguio)	30	Board & Lodging	108,000.00	CLMD
13	Conduct of the 1 <sup>st</sup> Quarter (Conference Proper) for RO	SNC	QAD, FDs	35	1	26,000.00	QAD
15	2 <sup>nd</sup> Regular ManCom	R-NEAP	RD, ARD, SDSs, ASDSs/CID, Chiefs, SAO, Secretariat	40	1	46,400.00	ORD
	Recognition of Most Acquiescent SDO	R-NEAP	First Rank		1	3,500.00	ORD
April	Financial Assistance to						
	Ø Elementary		Identified Schools		4	60,000.00	ORD
	Ø Secondary				2	30,000.00	

April	Conduct of Interfacing Activities with Stakeholders and Partners	R-NEAP	RD, ARD, Concerned Personnel, Secretariat	30	1	23,500.00	ORD
18	Conduct of the 1 <sup>st</sup> Quarter MEA cum PIR (Pre-Planning Meeting) with the SDOs	Virtual	QAD, MET, SDO Focal Persons	15	1	7,500.00	QAD
19	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	On-line	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	16		6,400.00	FTAD
19	Workshop on the Development of HRLIFE 2.0	SNC Hall	All ICT Unit personnel, HRDD (Sasha Joseph, Emmanuela), NEAPR (Jennifer, Laureen, Nover, Dexter), Personnel Section	14		11,400.00	ICTU
19 to 21	Contextualization and Quality Assurance of LRUs Using IGABAY Resourcebook (Batch 2)	NEAP-R	5 Personnel from NEAP, CLMD (Rosita, Georgina, Fely, Elizabeth, Kermit, Thelma, Benjamin) SDOs (Selected Teachers from Benguet and Baguio)	29	Board & Lodging	108,000.00	CLMD
19 to 21	NEAPR Monitoring of TIP, SHDP, LAC and LDM	SDO Kalinga, Tabuk City	JP Ande/ N Mente D. Andres/ L Likigan R Minong/ R Guivac, FTAD(1)				
20-22	Conduct of Limited Face to Face Workshop on LMS course package for LSENS and ALIVE Classes	SNC Hall	2 Personnel from NEAP, CLMD (Rosita, Denia, Thelma, Georgina, Elizabeth, Fely, Kermit, Warly); Selected Teachers and Asatidz from Baguio City and Benguet	30	Board & Lodging	106, 200	CLMD
19 to 21	Preparation for the Pilot Testing of Project SMART Tools	MC 1	SDOs (Master Teachers of Baguio and Benguet) CLMD (Rosita, Bryan,Aster)	11	Meals and Snacks	41,400.00	CLMD
25-29	NEAPR-Teaching with IMPACT	NEAP Hall	Teachers	45	1	337,500.00	NEAP

26	Workshop on the Development of DataWarehouse	SNC Hall	All ICT Unit personnel, ESSD (Christopher, Joseph, Edgar), FTAD (Ethielyn, Marjorie, Elvira), PPRD (Manilyn, Janet)	14		11,400.00	ICTU
28	Conduct of the 1 <sup>st</sup> Quarter MEA cum PIR (Conference Proper) with the SDOs	NEAPR	RO FDs, QAD, MET, SDOs	57	1	39,200.00	QAD
No specific dates	Validation of SBM	Online	SBM Core Team/ assessment/ validation Team	10		6,000.00	FTAD

## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Division
			HUMAN (PARTICIPANTS)	NO. OF	Physic	Financial	
<b>MAY</b>							
2	5 <sup>th</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD
	Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	First Rank		1	5,500.00	ORD
5	Analysis of Assessment of MTB	NEAP R	CLMD (Thelma, Pat, Denia, Cora, Alfred, Rosita) NEAP R, Teachers from benaguet and baguio	20 SDO 12 RO	Borad and Lodging , Meals	156,600.00	CLMD
5	Workshop on Updating Knowledge Management Information System and Consultation of Policy Guidelines for TA Mechanism	Blended (NEAPR)	RFTAT, SGOD Chiefs, SDO SMME	24		36,600.00	FTAD
6 - AM	Regional Office Wellness Vibes	DepED Open Court	Identified Regional Office Employees	70	1	29,700.00	HRDD
	STAR Awarding					3,000.00	
6-PM	Physical Fitness & Wellness	DepED Open court	All Regional Office Employees	120			HRDD
9(Election Day)	5 <sup>th</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD
May	3 <sup>rd</sup> Special REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Secretariat	16	1	13,000.00	ORD

10 to 12	Conduct of Workshop on the Development of Science Courseware	SNC Hall	SDOs, RO (Rosita, Aster, Jona, Gina, Alfred, Warly, Kermit, Sabeth, Pat, Bryan	29	Board & Lodging	106,200.00	CLMD
10 to 12	HOPE Class 5: RA 9184 Training for RO Personnel (Batch 1)	NEAPR	PPA Focals	40	1	72,000.00	NEAPR
11 & 12	Virtual Quarterly Kuimustahan of Kindergarten and SPED Focals	Online	Rosita, Denia, Warly SDO Kindergarten and SPED Focals	26	2	-	CLMD
13	2 <sup>nd</sup> Quarter GFPS Meeting	OARD	GFPS Members	15		7,500.00	HRDD
16-18	HOPE Class 6: Training for AOs in the SDOs and Schools	NEAPR	RO Speakers (Admin and Finance CAO and SAO, NEAPR Personnel)  SDO AOs	40	1	180,000.00	NEAPR
18	Orientation on Regulatory Developmental Services to Public Schools	Virtual	RIT, QAD, FDs, SDOs	19	1	9,500.00	QAD
18-20	Training on Contextualization of Curriculum Batch 2	SNC Hall	SDOs, RO (Rosita, Gina, Benjamin, Thelma, Fely, Kermit, Elizabeth, Warly, Alfredo, Patricio)	30	Board & Lodging	108,000.00	CLMD
19	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	On-line	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	16		1,600.00	FTAD
24	DepEd CAR ICT Team Convergence	Host Division	All ICT Unit personnel, Division ITOs	11			ICTU

26	a. Solo Singing b. Draw and Tell c. Story Telling d. Poem Recitation e. Dressmaking"	online	CLMD (Denia, Warly, Kermit, Patricio, Thelma, Jona) Selected K to 3 Learners	10	Prizes	30,000.00	CLMD
23-27	NEAPR Monitoring of TIP, SHDP, LAC and LDM	SDO Baguio City and Benguet	JP Ande/ N Mente D. Andres/ L Likigan R Minong/ R Guivac, FTAD(1)				
26-27	Validation of Schools	SDOs	RVT, RIT, RFTAT	7	1	10,800 (c/o Finance)	QAD
31	2 <sup>nd</sup> Quarter Review of Proposed Innovations, Projects, and/or Initiatives of Regional Office Personnel	OARD	PIRC, Proponents	10	1	No fund	QAD
No specific dates	Validation of SBM	Online	SBM Core Team/ assessment/ validation Team	10		6,000.00	FTAD

## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Divisio
			HUMAN	NO. OF	Physic	Financial	
<b>JUNE</b>							
1	2nd Quarter Kapihan sa DepEd Cordillera	NEAP	RD, ARD, Chiefs, TWG, Media	35	1	28,500.00	ORD-PAU
3	Conduct virtual /or onsite monitoring and provision of technical assistance on the implementation of project HyTEQ	Online/ Onsite	CLMD, ICTU, SDO	8	1		CLMD and ICTU
3 - AM	Regional Office Wellness Vibes	DepEd Open Court	Identified Regional Office Employees	70	1	29,700.00	HRDD
	STAR Awarding					3,000.00	
PM	Physical Fitness & Wellness	DepEd Open Court	All Regional Office Employees	120	1	15,400.00	HRDD
7	Orientation Policy Guidelines of UMNO-MAIDEN Tracking System	On-site-SNC	RO SBM Team, SGOD Chiefs and SMME	18		21,600.00	FTAD
6	6 <sup>th</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD
	Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	First Rank	3	1	5,500.00	ORD
7	Periodic Review of Accomplishments	QAD	QAD Staff	6	1	3,000.00	QAD

8, 9, & 14	Convergence of Salaknib Tan Namnama Learner - beneficiaries	Onsite: Benguet NHS, Buguias NHS, & Puguis ES	RD, ARD, Rosita, Edgar, Christopher, Doc Angie, Denia, Cora, Fely, Clemente, Abner, Georaloy, Frema, Daisy, Learnen- Beneficiaries, Parents, School Heads and Teachers of the Three Pilot Schools	160	Suppliers of Beneficiaries, meals & Snacks	170,000.00	CLMD, ORD,
10	RIT Meetings on the Assessment of Public Schools Documents on Regulatory Services	OARD	RIT Members, Secretariat	14	1	1,400.00	QAD
10	Quarterly Virtual or onsite Kumustahan for ALS Implementation	Online/ Onsite	SDO ALS Focal Persons, CLMD (Alfredo, Warly, Cora, Rosita)	10	1	RO MOOE	CLMD
14-15	Validation of Schools	SDOs	RVT, RIT, RFTAT	7	1	10,800.00 (c/o Finance)	QAD
13	6 <sup>th</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD
16	Evaluation of DRRM implemented plans and quarterly drills conducted	R.O.	R.O. employees, BFP	5	1	2,500.00	ESSD
17	Kumustahan with information officers	Online	PAU Staff, DIOs and their Alternates	20	1	12,000.00	ORD-PAU
17	3 <sup>rd</sup> Regular ManCom	R-NEAP	RD, ARD, SDSs, ASDSs/CID, Chiefs, SAO, Secretariat	40	1	46,400.00	ORD



17	Recognition of Most Acquiescent SDO	R-NEAP	First Rank	1	1	3,500.00	ORD
17	Regional Office & SDO Personnel Weight Management Project	NEAPR	R.O. & SDO	130	1	63,500.00	ESSD
June	Conduct of Interfacing Activities with Stakeholders and Partners	R-NEAP	RD, ARD, Concerned Personnel, Secretariat	30	1	23,500.00	ORD
June	Financial Assistance to Schools		Identified Schools	4	1	60,000.00	ORD
	Ø Elementary						
	Ø Secondary						
June	Financial Support to host school of Regional Brigada Eskwela Kick-off			1	1	276,200.00	ORD
21-22	Second Quarter Interface with SDO Counterparts and Convergence with Stakeholders of Host SDO	Host SDO	RO AND SDO PERSONNEL - Legal Unit staff, ICTU staff, CPU representatives, School personnel to be identified by the SDO	33	1	57,760.00	LEGAL
21-23	Workshop on Construction of Assessment for Implementation of MTB-MLE	NEAP R	CLMD (Rosita, Thelma, Pat, Denia, Alfred, Cora); NEAP R, Selected Teachers from SDO Baguio and Benguet	30 SDO Pax; 12 RO Pax	Board & Lodging, Meals	156,600.00	CLMD
22-23	Conduct of Physical Inventory	Admin Division and Sections/units	Inventory Committee, Admin Personnel		1		Admin
23	DepEd Foundation Day	Covered Court	Regional Office Employees	145	1	160,000.00	ADMIN

June 23-24 to be moved to May	Incident Command System Training	SNC Hall	R.O. DRRM Team, NDRRM	30	1	56,000.00	ESSD
24	Conduct of Physical Inventory	CLMD and LRMS	Inventory Committee, CLMD Personnel				Admin
20	Policy review	R-NEAP	RPRC, Secretariat, proponents	20	1	17,000.00	PPRD
24 AM	Track and Analyze effectiveness of RSP Processes with HR Core System	RNEAP	RD Cariño, ARD Vergara, all functional Division Chiefs/OICs, 1st level rep and alternate, 2nd level rep and alternate, secretariat of the HRMPSB	15	1	10,500.00	ADMIN
24	Tree Planting Activity	Puguis Communal	R.O. employees	45	Snacks	4,500.00	ESSD
24 PM	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	On-line	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	16		6,400.00	FTAD
25	Conduct the Read to Lead Program through contest on Interpretative Reading	Online	CLMD (Rosita, Patricio, Thelma, Warly), SDO EPS in English and Filipino, Selected Gr 7-8, learners	22	Prizes	30,000.00	CLMD
27	2 <sup>nd</sup> Quarter Updating & Data Collection of BAR1 Reports to SDOs & Concerned FDs	Virtual	RO FDs and SDOs	24	1	12,000.00	QAD

27	Conduct of Physical Inventory	Finance Division and FTAD	Inventory Committee and FD and FTAD personnel				Admin
28	BETA Testing of HRLIFE v2.0	SNC Hall	All ICT Unit personnel, HRDD (Sasha Joseph, Emmanuela), NEAPR (Jennifer, Laureen, Nover, Dexter), Personnel Section (Eleonora, Elena), Selected personnel (3 EPSs, 3 AdAs, 2 Chiefs, 3 Unit/Section Heads)	25		18,000.00	ICTU
28	Conduct of Physical Inventory	ESSD	Inventory Committee and ESSD personnel				Admin
29	Conduct of Physical Inventory	HRDD, PPRD & QAD	Inventory Committee and HRDD, PPRD & QAD personnel				Admin
30	Conduct of Physical Inventory	ORD and Units	Inventory Committee and ORD and Units personnel				Admin
No specific dates	Validation of SBM	Online	SBM Core Team/ assessment/ validation Team	10		6,000.00	FTAD

## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Division
			HUMAN (PARTICIPANTS)	NO. OF PAX	Physical	Financial	
<b>JULY</b>							
1 - AM	Regional Office Wellness Vibes	DepED Open Court	Identified Regional Office Employees	70	1	29,700.00	HRDD
	STAR Awarding					4,000.00	
1-PM	Physical Fitness & Wellness	DepED Open Court	All Regional Office Employees	120	1	16,400.00	HRDD
1	Conduct of Physical Inventory	NEAPR	Inventory Committee and NEAPR Personnel				Admin
4	7 <sup>th</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD
	Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	First Rank	3	1	5,500.00	ORD
5	Conduct of the 2 <sup>nd</sup> Quarter MEA cum PIR (Pre-Planning Meeting) for RO	Virtual	QAD, MET	15	1	7,500.00	QAD
			RD, PMT, Chiefs				
6-8	Project REVIVE:	Virtual	NEAPR Personnel Speakers: ECarino, FVergara, JPande, APayang, EMadlaing	120	1	27,000.00	NEAP

11	7 <sup>th</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD
July	4 <sup>th</sup> Special REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Secretariat	16	1	13,000.00	ORD
12	PMIS encoding and uploading	R-NEAP	RD, ARD, In-charge of PMIS, PPRD	39	1	23,400.00	PPRD
13	Conduct of the 2 <sup>nd</sup> Quarter MEA Conference cum PIR	SNC	QAD, FDs	35	1	26,000.00	QAD
	(Conference Proper) for RO						
13, 14, 15	Regional Research Conference	R-NEAP	RD, ARD, Chiefs, Researchers, RPs,	82	1	250,000.00	PPRD
16 to 18	Provision of Training to TLE Teachers - Batch 1	Schools	SDOs, NEAP		2		CLMD
18	Conduct of the 2 <sup>nd</sup> Quarter MEA cum PIR (Pre-Planning Meeting) with the SDOs	Virtual	QAD, MET, SDO Focal Persons	15	1	7,500.00	QAD
18 to 21	Conduct of the National Disability Prevention and Rehabilitation Week	SNC Hall	CLMD (Denia, Patricio, Thelma, Cora, Alfred) SDO (SPED Focal) Parents of LWDs	20	1 Meals and Snack, Prizes	70,850.00	CLMD
18-22	Conduct of seminar-workshop on financial management.	To be downloaded to host SDO	12 Finance Personnel, 32 SDO Finance Personnel and 52 IUs	96	Board and Lodging	676,600.00	FINANCE
19-22	Advocacy Activities in DRRM and CCAM	SDO	ESSD, SGOD, Schools & Partners	5	1	50,000.00	ESSD

20	Nutrition Month 2022 Celebration	NEAPR	RO Personnel, SDO's	127	1	50,000.00	ESSD
20	DepEd CAR ICT Team Convergence	Online	All ICT Unit personnel, Division ITOs	11			ICTU
21	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	On-line	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	16		6,400.00	FTAD
21 to 23	Provision of Training to TLE Teachers - Batch 2	Schools	TLE Teachers, CLMD (Jonalyn, Rosita) , TESDA		2		CLMD
21	Hazard mapping in schools and offices	NEAPR	ESSD, SGOD, IQA, GSU, School DRRM Teams	30	1	23,000.00	ESSD
22	Brigada Opisina	DepEd-CAR Compound	Regional Office Employees	130	1	78,000.00	ADMIN
28	User Acceptance Testing (UAT) of HRLIFE v2.0	SNC Hall	All ICT Unit personnel, HRDD (Sasha Joseph, Emmanuela), NEAPR (Jennifer, Laureen, Nover, Dexter), Personnel Section (Eleonora, Elena), Selected personnel (3 EPSs, 3 ADAS, 2 Chiefs, 3 Unit/Section Heads)	25		18,000.00	ICTU

27,28, 29	Preparation of the 6 year RBEP Phase 1	R-NEAP	RD, ARD, Chiefs,SAO, Georgina Ducayso, Denia Tarnate, Jonalyn Ambrona, Asterio Madalla,Bryan, Acocos, Nover Mente, Alfredo Llanas, Dr. Calatan, Mary Claire Jimenez, Magie Gardingan, Eleanor Albidas, Ernielyn Godoy, Daisy Eswat, Atty Vanessa Flora, Jumar , Georaoy,SDO(SDS,ASD S, CHIEFS, DPO), PPRD	64	1	178,018.26	PPRD
28-29	Coordination meeting with SDO and IU Administrative Officers	RNEAP	RD Cariño, ARD Vergara, CAO, SAO, 2 pax per section/unit including the Admin Officer IV/V ; Pax from the field = selected Admin. Officer (Admin. Services) in the DOs and the schools	84	1	252,000.00	ADMIN
26	Conduct of the 2 <sup>nd</sup> Quarter MEA cum PIR (Conference Proper) with the SDOs	NEAPR	RO FDs, QAD, MET, SDOs	57	1	39,200.00	QAD

29	Conduct of coordination meetings(FDU)	N/A, Online	12 Finance Personnel, 32 SDO Finance Personnel and 52 IUs	96	Board and Lodging	16,200.00	FINANCE
No specific dates	Validation of SBM	Online	SBM Core Team/ assessment/ validation Team	10		4,800.00	FTAD



## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Division
			HUMAN (PARTICIPANTS)	NO. OF	Physic	Financial	
<b>AUGUST</b>							
01	8 <sup>th</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD
	Recognition of Most Acquiscent Functional Division, Unit/Section Office	DepEd Open Court	First Rank	3	1	5,500.00	ORD
August	Deployment of HRLIFE v2.0						ICTU
4-5	Validation of Schools	SDOs	RVT, RIT, RFTAT	7	1	10,800.00 (c/o Finance)	QAD
4-5	Assessment of Documents of Entries for the Search of Best implementer of Project ROSE (Radiating institutions Operating with Sustainable and Environment-friendly practices)	CLMD Office	All CLMD Personnel, ESSD (Edgar, Vangie, Claire)	18	Meals & Snacks	7,200.00	CLMD
5 - AM	Regional Office Wellness Vibes STAR Awarding	DepEd Open Court	Identified Regional Office Employees	70	1	7,200.00 5,000.00	HRDD
PM	Physical Fitness & Wellness	DepEd Open Court	All Regional Office Employees	120		16,500.00	HRDD
7	3rd Quarter Kapihan sa DepEd Cordillera	NEAP	RD, ARD, Chiefs, TWG, Media	35	1	28,500.00	ORD-PAU

Aug-08	8 <sup>th</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD
9-11	Project SIRIB Phase 4: Pre Immersion Orientation and Itinerary	Virtual	NEAP Personnel SDO SGOD Chief, HRDD SEPS, ASDS School Principals	75	1	21,600.00	NEAPR
10	Capacity Building for DIOs and SICs on news writing and events management	Online	PAU Staff, DIOs, Alternate DIOs, and SICs	100	1	10,000.00	ORD-PAU
11	RIT Meetings on the Assessment of Public Schools Documents on Regulatory Services	OARD	RIT Members, Secretariat	14	1	1,400.00	QAD
12	3 <sup>rd</sup> Quarter GFPS Meeting	OARD	GFPS Members	15	1	7,500.00	HRDD
16, 17, 18	Preparation of RBEP Phase 2	SNC	RD, ARD, Chiefs, SAO, G. Ducayso, J, Ambrona, B, Acocos, A. Madalla, N. Mente, D. Tarnate, A.Llanas, PPRD	24	1	170,000.00	PPRD
17-18	Orientation of HRLIFE v2.0 (Batch 1)	NEAP	50% of Regional Office Employees	69		92,800.00	ICTU
19	4 <sup>th</sup> Regular ManCom	R-NEAP	RD, ARD, SDSs, ASDSs/CID, Chiefs, SAO, Secretariat	40	1	46,400.00	ORD
	Recognition of Most Acquiescent SDO	R-NEAP	First Rank	1	1	3,500.00	ORD

August	Financial Assistance to Schools						
	Ø Elementary		Identified Schools	4	1	60,000.00	ORD
	Ø Secondary			2	1	30,000.00	
22	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	On-line	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	16		1,600.00	FTAD
23	Kumustahan with information officers	Online	PAU Staff, DIOs and their Alternates	20	1	12,000.00	ORD-PAU
23	Internal Quality Audit for RO	SNC	IQA, Secretariat	18	1	10,800.00	QAD
21 to 26	Provision of NC and TM Assessment to TLE	Online AND Onsite (SNC)	Secretariat, TLE/TVL Teachers	115	1		CLMD
24-25	Orientation of HRLIFE v2.0 (Batch 2)	NEAP	50% of Regional Office Employees	69		92,800.00	ICTU
24 & 25	Virtual Quarterly Kumustahan of Kindergarten and SPED Focals	Online	Rosita, Denia, Warly, SDO Kindergarten and SPED Focals	10	2	No fund	CLMD
25	Virtual Awarding of Best Implementer of Project ROSE	CLMD Office	CLMD Personnel (Rosita, Asterio, Corazon, Warly, Kermit) PAU (Georaloy, Kaye)	9		26,000.00	CLMD
No specific dates	Validation of SBM	Online	SBM Core Team/ assessment/ validation Team	10		6,000.00	FTAD

## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Division
			HUMAN	NO. OF	Physical	Financial	
<b>SEPTEMBER</b>							
	Conduct virtual /or onsite monitoring and provision of technical assistance on the implementation of project HyTEQ	Online/ Onsite	CLMD, ICTU, SDO	8	4		CLMD
2 - AM	Regional Office Wellness Vibes	DepED Open Court	Identified Regional Office Employees	70	1	29,700.00	HRDD
	STAR Awarding					5,000.00	
-PM	Physical Fitness & Wellness	DepED Open Court	All Regional Office Employees	120	1	16,500.00	HRDD
5	9 <sup>th</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD
7	Meeting of Salaknib Tan Namnama Committee	SNC	RD, ARD, Rosita, Edgar, Christopher, Doc Angie, Denia, Cora, Fely, Clemente, Abner, Georaloy, Frema, Daisy	14	1	7,000.00	CLMD
	Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	First Rank	3	1	5,500.00	ORD
8-9	Validation of Schools	SDOs	RVT, RIT, RFTAT	7	1	10,800.00 (c/o Finance)	QAD
9	Quarterly Virtual or onsite Kumustahan for ALS Implementation	Online/ Onsite	ALS Focal Persons, CLMD	10	4	RO MOOE	CLMD

12	9 <sup>th</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD
September	5 <sup>th</sup> Special REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Secretariat	16	1	13,000.00	ORD
September	Conduct of Interfacing Activities with Stakeholders and Partners	R-NEAP	RD, ARD, Concerned Personnel, Secretariat	30	1	23,500.00	ORD
15-16	Gender Sensitivity Training (Batch 1)	TBA	Identified RO Personnel	60			HRDD
16	3 <sup>rd</sup> Quarter Review of Proposed Innovations, Projects, and/or Initiatives of Regional Office Personnel	OARD	PIRC, Proponents	10	1	No fund	QAD
20-23	Seminar-workshop in the preparation of data for 2021 PBB	RNEAP	RD Cariño, ARD Vergara, CAO, SAO, AOV, AOIV, AOII of the personnel section// DO: those who will work on the required PBB reports	27	1	162,000.00	ADMIN
21	Conduct Regional Science and Math Fair	Virtual	RD, ARD, CLMD Personnel (Bryan, Aster, Jonalyn) SDO EPS for Science and Math, Selected learners	91	1	152,000.00	CLMD
21-22	Preparation of RBEP-Phase 3	R-NEAP	Rd, ARD, Chiefs, Selected Personnel	15	1	80,000.00	PPRD

21-22	Third Quarter Interface with SDO Counterparts and Convergence with Stakeholders of Host SDO	Host SDO	RO AND SDO PERSONNEL - Legal Unit staff, CPU representaives, School personnel to be identified by the SDO	33	1	44,400.00	LEGAL
22	Evaluation of DRRM implemented plans and quarterly drills conducted	R.O. office	All R.O. employees, BFP	5	1	2,500.00	ESSD
22	Salamat-Mabuhay Program	R-NEAP	Identified RO Personnel	70	1	53,000.00	HRDD
23	Development of the 2023 AIP and WFP	R-NEAP	Rd, ARD, Chiefs, PPRD, Identified RO personnel	28	1	65,400.00	PPRD
23	Conduct the Read to Lead Program through Essay Writing Contest	Online	CLMD (Patricio, Thelma, Elizabeth) SDO EPS in English and Filipino, Selected SHS Learners	25	1	30,000.00	CLMD
26	3 <sup>rd</sup> Quarter Updating & Data Collection of BAR1 Reports to SDOs & Concerned FDs	Virtual	RO FDs and SDOs	24	1	12,000.00	QAD
27	Policy review	R-NEAP	RPRC: ARD, all FD Chiefs, proponents	20	1	17,000.00	PPRD
28	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	Online	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	16		6,400.00	FTAD
No specific dates	Validation of SBM	Online	SBM Core Team/ assessment/ validation Team	10		4,000.00	FTAD

## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Division
			HUMAN	NO. OF	Physical	Financial	
<b>OCTOBER</b>							
3	10 <sup>th</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD
	Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	First Rank	3	1	5,500.00	ORD
4	RIT Meetings on the Assessment of Public Schools Documents on Regulatory Services	OARD	RIT Members, Secretariat	12	1	1,400.00	QAD
5	Conduct of the 3 <sup>rd</sup> Quarter MEA cum PIR (Pre-Planning Meeting) for RO	Virtual	QAD, MET	15	1	7,500.00	QAD
5	Teacher's day Celebration	RNEAP	Regional Office Employees	200	1	200,000.00	ADMIN
7 - AM	Regional Office Wellness Vibes	DepED Open Court	Identified Regional Office Employees	70	1	29,700.00	HRDD
	STAR Awarding					4,000.00	
-PM	Physical Fitness & wellness	DepED Open Court	All Regional Office Employees	120	1	15,500.00	HRDD
10	10 <sup>th</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD
12	PRAISE Committee Meeting – Pre Assessment of Documents	ARD's Office	PRAISE Committee	15	1	9,000.00	HRDD

October	5 <sup>th</sup> Regular ManCom	***SDO	RD, ARD, SDSs, ASDSs/CID, Chiefs, SAO, Secretariat	40	1	50,000.00	ORD
	Recognition of Most Acquiescent SDO	***SDO	First Rank	1	1	3,500.00	ORD
October	Educator's Congress/DepEd General Assembly					12,000.00	ORD
October	Financial Assistance to Schools						
	Ø Elementary		Identified Schools	4	1	60,000.00	ORD
	Ø Secondary			2	1	30,000.00	
11	PMIS Encoding and uploading	R-NEAP	RD, ARD, Chiefs, In-charge of PMIS, PPRD	39	1	23,400.00	PPRD
13	Conduct of the 3rd Quarter MEA (Conference Proper) for RO	NEAPR	QAD, FDs	35	1	26,000.00	QAD
13-14	Gender Sensitivity Training (Batch 2)	TBA	Identified RO Personnel	60			HRDD
18	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	On-line	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	16		6,400.00	FTAD
14	PRAISE Committee Meeting-Finalization of Results	ARD's Office	PRAISE Committee	15	1	9,000.00	HRDD
17	Conduct of the 3 <sup>rd</sup> Quarter MEA cum PIR (Pre-Planning Meeting) with the SDOs	Virtual	QAD, MET, SDO Focal Persons	15	1	7,500.00	QAD



18-20	Capacity Building for the RO and SDO personnel on administrative disciplinary procedures	NEAP-R	RO PERSONNEL - Legal Unit, SDO - Legal Officers, Members of the Formal Investigation Committee (SDS/ASDS, EPS, Org./Asso. representative)	46	1	153,500.00	LEGAL
19-21	Project SIRIB Phase 4: Post Immersion Activity and Evaluation Program	NEAPR	NEAPR Personnel RD, ORD, ASDS/SDS, SGOD Chiefs, HRDD SEPS	48	1	21,600.00	NEAPR
18-20	Conduct of coordination meetings(FDU)	NEAP- R	12 Finance Personnel, 32 SDO Finance Personnel and 52 IUs	96	1	609,800.00	FINANCE
21	Conduct the Read to Lead Program through Essay Writing Contest	Online	CLMD (Patricio, Thelma, All ADAS 1)	15	1	30,000.00	CLMD
20	Scout Official For A Day (SOFAD)	ORD	SOFAD	1	1	2,500.00	ESSD
21	Tree Planting Activity	Puguis Communal	R.O. employees	45	1	4,500.00	ESSD
27	Conduct of the 3 <sup>rd</sup> Quarter MEA cum PIR (Conference Proper) with the SDOs	NEAPR	RO FDs, QAD, MET, SDOs	57	1	39,200.00	QAD
28	GAWAD DepEd Cordillera Awarding-Regional Office	DepED Open Court	All Regional Office Employees	120	1	386,600.00	HRDD
No specific dates as	Validation of School-based Management Level of Practice	Online	SBM Core Team/ assessment/ validation Team	10		4,000.00	FTAD

## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Division
			HUMAN	NO. OF	Physic	Financial	
NOVEMBER							
3-4	Validation of Schools	SDOs	RVT, RIT, RFTAT	7	1	10,800.00 (c/o	QAD
04	Pre-planning for School-based Management Congress	SNC	RO SBM Core group (RD, ARD, FTAD Staff, E. Gabol, AR. Cayasen, F. Balictan, A. Lanas) and SDO SBM Coordinators	18		16,200.00	FTAD
4 - AM	Regional Office Wellness Vibes	DepED Open Court	Identified Regional Office Employees	70	1	29,700.00	HRDD
	STAR Awarding					5,000.00	
- PM	Physical Fitness and Wellness	DepED Open Court	All Regional Office Employees	120	1	16,500.00	HRDD
07	11 <sup>th</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD
	Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	First Rank	3	1	5,500.00	ORD
08	PRAISE Meeting – Pre Assessment of Documents – GAWAD SDO	ARS's Office	PRAISE Committee	15	1	9,000.00	HRDD

8, 9 & 10	Convergence of Salaknib Tan Namnama Learner - Beneficiaries	Onsite Benguet NHS, Buguias NHS, Puguis ES	RD, ARD, Rosita, EDgar, Christopher, Doc Angie, Denia, Fely, Cora, Daisy, Clemente, Abner, Georaloy, Daisy, Learner - Beneficiaries, Parents, School Heads and TEachers of the three Pilot Schools	160	3	170,000	CLMD
10	Coordination Meeting with Regional Field Technical Assistance Team (RFTAT)		RFTAT Members (All Functional Divisions' Chiefs/OICs, ORD Section/Unit Heads) and DFTAT Members	16		1,600.00	FTAD
11 AM	4rth Qtr review of Proposals: innovations, projects, initiatives of the RO personnel	OARD office	PIRC, Proponents	10	1	No fund	QAD
11 PM	4 <sup>th</sup> Quarter GFPS Meeting	OARD	GFPS Members	15	1	7,500.00	HRDD
12	Preventive Maintenance of ICT Equipment (Data Center)	Data Center	All ICT Unit Personnel	4			ICTU
14	11 <sup>th</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD
14-18	Conduct of Workshop on the Preparation of BEDs 1 and3	To be downloaded to host SDO	12 Finance Personnel, 32 SDO Finance Personnel and 52 IUs	96	1	492,000.00	FINANCE

15 & 16	Virtual Quarterly Kumustahan of Kindergarten and SPED Focals	Online	Rosita, Denia, Warly, SDO Kindergarten and SPED Focals	10	2		- CLMD
November	6 <sup>th</sup> Special REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Secretariat	16	1	13,000.00	ORD
November	Recognition of winners in National and International Competition (related to Education)	DepEd Covered Court	RD, ARD, Chiefs, Awardees and other concerned personnel	70	1	167,500.00	ORD
November	NUCESO Annual Conference				1	30,000.00	ORD
17	Evaluation of DRRM implemented plans and quarterly drills conducted	R.O.	All R.O. employees, BFP	5	1	2,500.00	ESSD
18	Celebrating Gains	RO-GYM	To be determined later			c/o ORD	QAD and ORD
11	Brigada Opisina	DepEd-CAR Compound	Regional Office Employees	130	1	78,000.00	ADMIN
21	18 Day Campaign to End Violence-Kick off Activity	NEAP R	Identified Regional Office Employees	70	1	102,950.00	HRDD
22	Policy review	R-NEAP	RPRC: ARD, all FD Chiefs, secretariat, proponent	20	1	17,000.00	PPRD
22	DepEd CAR ICT Team Convergence	TBA	All ICT Unit Personnel, Division ITOs	12		36,000.00	ICTU
22	PRAISE Meeting – Finalization of Results and declaration of Winners-GAWAD -SDO	ARD's Office	PRAISE Committee	15	1	9,000.00	HRDD

23-25	School-based Management Congress and Post Planning	Covered Court, SNC Hall, NEAPR Hall (November 24 only)	SBM Task Force RO , RO Functional Division Chiefs/OICs, Selected School Heads and Guests	194		233,200.00	FTAD
25	Search for Brigada Eskwela Best Implementers, and Brigada Pagbasa	NEAPR	RO Employees (RO Employees), 8 SDO's, Partners	75	1	200,000.00	ESSD
28, 2022	Track and Analyze effectiveness of RSP Processes with HR Core System	RNEAP	RD Cariño, ARD Vergara, all functional Division Chiefs/OICs, 1st level rep and alternate, 2nd level rep and alternate, secretariat of the HRMPSEB	15	1	10,500.00	ADMIN
No specific dates	Validation of School-based Management Level of Practice	Online	SBM Core Team/ assessment/ validation Team	10		4,000.00	FTAD

## REGIONAL CALENDAR OF ACTIVITIES 2022

DATE	ACTIVITY		RESOURCES NEEDED				Division
			HUMAN	NO. OF	Physical	Financial	
<b>DECEMBER</b>							
1	Periodic Review of Accomplishments	QAD office	QAD staff	6	1	3,000.00	QAD
1-2	4 <sup>th</sup> quarter interface of RO and SDO personnel providing legal services	Host SDO	RO - Legal Unit, ICTU, CPU Representative; AND SDO PERSONNEL- Legal Officer, ITO, CPU and CREDe Representatives, School personnel identified by SDO	52	1	128,400.00	LEGAL
2	Conduct of the 4 <sup>th</sup> Qtr MEA cum PIR(Pre-planning) with RO	Virtual	QAD, MET	15	1	7,500.00	QAD
2	Conduct virtual /or onsite monitoring and provision of technical assistance on the implementation of project HyTEQ	Online/ Onsite	CLMD, ICTU, SDO	8	4		CLMD
2 - AM	Regional Office Wellness Vibes STAR Awarding	DepED Open Court	Identified Regional Office Employees	70	1	29,700.00 8,000.00	HRDD
-PM	Physical Fitness & Wellness	DepED Open Court	All Regional Office Employees	120	1	16,500.00	HRDD
5	12 <sup>th</sup> Regional Office CONVOCATION	DepEd Open Court	All Regional Office Employees	120	1	17,000.00	ORD

	Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	First Rank	3	1	5,500.00	ORD
December	Overall Recognition of Most Acquiescent Functional Division, Unit/Section Office	DepEd Open Court	All Functional Divisions, Units and Section Offices	25	1	29,500	ORD
6	Coordination Meeting of the Regional Field Technical Assistance Team (RFTAT)	On-line	RFTAT Members (All Chiefs/ Alternates, ORD Section/Unit Heads) and DFTAT Members	16	1	6,400.00	FTAD
6	Regional Office & SDO Personnel Weight Management Project	NEAPR	R.O. & SDO	127	1	16,500.00	ESSD
7	4th Quarter Kapihan sa DepEd Cordillera	NEAP	RD, ARD, Chiefs, TWG, Media	35	1	28,500.00	ORD-PAU
7	Conduct of the 4rth Qtr MEA Conference cum PIR fro RO	R-NEAP	QAD, FDs	35	1	26,000.00	QAD
9	Pre-Planning meeting for the 4rth Qtr MEA with the SDOs	Virtual	QAD, MET, SDO Focal Persons	15	1	7,500.00	QAD
9	Quarterly Virtual or onsite Kumustahan for ALS Implementation	Online/ Onsite	ALS Focal Persons, CLMD (Alfred, Cora)	10	4	RO MOOE	CLMD
9	18 Day Campaign to End Violence Against Women- Culminating Activity	DepED CAR Open Court	Identified Regional Office Personnel	70	1	87,300.00	HRDD
12	12 <sup>th</sup> Regular REXECOM	R-NEAP	RD, ARD, Chiefs, SAO, Unit and Section Heads, Secretariat	30	1	23,000.00	ORD

December	6 <sup>th</sup> Regular ManCom	***SDO	RD, ARD, SDSs, ASDSs/CID, Chiefs, SAO, Secretariat	40	1	50,000.00	ORD
	Recognition of Most Acquiescent SDO	***SDO	First Rank	1	1	3,500.00	ORD
December	Overall Recognition of Most Acquiescent SDO	***SDO	All SDOs	8	1	23,000.00	ORD
12-13	Performance Planning (both OPCRF	OARDs Office	PMT Members	30	1	18,000.00	HRDD
13	Program Implementation Review/Evaluation on the Implementation of Salaknib Tan Namnama	SNC	RD, ARD, Rosita, Edgar, Christopher, Doc Angie, Denia, Cora, Fely, Frema, Abner, Clamente, Daisy, Georaloy, School Heads, Focal Persons, Parent and Learner Representatives of the three Recipient schools	34	1	27,000	CLMD
15	GAWAD DepEd Cordillera –SDO Awarding ceremonies	DepED Open Court	Identified Participants	150	1	727,150.00	HRDD
16	4 <sup>th</sup> Qtr MEA cum PIR	R-NEAP	RO, FDs QAD, MET SDOs	57	1	39,200.00	QAD
17	Kumustahan with information officers	Online	PAU Staff, DIOs and their Alternates	20	1	12,000.00	ORD-PAU
19	4 <sup>th</sup> Qtr Updating and Data collection of BAR 1 reports of SDO & FDs	Virtual	RO FDs, SDO	24	1	12,000.00	QAD



20-21	Final Submission of Rated OPCR/IPC RF 2022 and 2023 Commitments of RO	OARDs Office	PMT Members	15	1	18,000.00	HRDD
20-22	Conduct of Physical Inventory	Admin Division & Units, CLMD and Finance	Inventory Committee and Admin Division & Units, CLMD and Finance Personnel				Admin
27-29	Conduct of Physical Inventory	FTAD, PPRD, ORD & Units	Inventory Committee and FTAD, PPRD, ORD & Units Personnel				Admin
27-28	OPCRF Presentation and Evaluation of SDOs and 2023 Commitments	OARDs Office	PMT Members	15	1	18,000.00	HRDD

Source: All RO Functional Divisions and units as of January 19, 2022 at 12:00 nn

//pprd/ ALP/ MDB