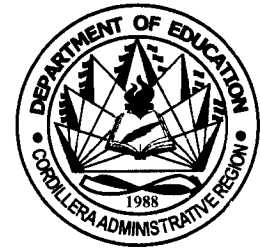


Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



January 20, 2017

REGIONAL MEMORANDUM

No. 026-2017

**CONDUCT OF SCHOOL VISIT AND SPECIAL REGIONAL MANAGEMENT
COMMITTEE MEETING**

**TO: SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL OFFICE DIVISION CHIEFS
ALL CONCERNED**

RECEIVED
JAN 20 2017
DEPED-CAR Time: _____

1. A school visit will be conducted on February 2, 2017 to selected schools within Baguio City and Benguet prior to the Special Management Committee Meeting on February 3, 2017. The itinerary and participants to the school visit are the following:

February 2, 2017: Indicative schedule for School Visit

7:30-8:00	Baguio to Irisan (Take Naguillian road)
8:00-9:00	Irisan Stand Alone Senior High School (Baguio City)
9:00-10:00	Baguio City High School
	Snacks
10:00-10:30	From Baguio take Pacdal Road and exit to Lamut then to Tublay Home of School Industries
11:00-12:00	Tublay School of Home Industries (Benguet)
Lunch	Lunch
1:30-2:15	From TSHI, take the national highway route and proceed to La Trinidad Central School beside the Provincial Capitol
2:15-3:15	La Trinidad Central School
3:15-4:15	Benguet National High School (Benguet)
4:30	Snacks at Benguet SDO
	From Benguet SDO, take the Puguis-Longlong route to Baguio City

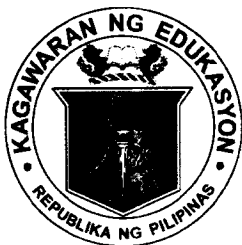
* Note: The schedule is tentative as of January 20, 2017

Participants for the School Visit

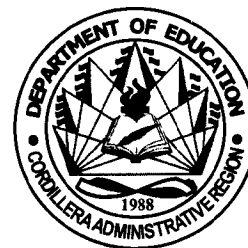
Office	Number
Central Office (USEC Jesus Lorenzo R. Mateo & company)	5
ORD (PAU, RD, ARD)	3
RO-Division Chiefs	8
SDSs/ASDSs	8
TOTAL	24

Telephone Numbers:

Office of the Director IV	-422-4074	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3015
Fax Machine	-422-1318	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3993
Office of the Director III	-309-3013	Non Formal Education Division	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5167
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198		



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2. The Special Management Committee Meeting on February 3, 2017 will start from 9:00AM onwards to be hosted and to be held at SDO Baguio City.

3. Participants shall be the Regional ManCom Members and SGOD Chiefs and CID Chiefs of the different SDOs:

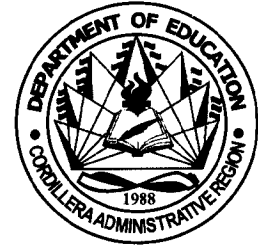
No.	Regional Office	No.	Division Office	
1	OIC-RD Beatriz G. Torno, Ph.D., CESO IV	20	Apayao	OIC-SDS Amador D. Garcia
2	OIC-ARD Soraya T. Faculo	21		Acting ASDS Benedicta Gamatero
3	Edgardo T. Alos – Chief, Admin	22		Gilbert F. Villanueva, SGOD Chief
4	Emilia Faustino – Chief, CLMD	23		Joy D. Saleng, CID Chief
5	Agustin B. Gumuwang – Chief, ESSD	24	Baguio City	OIC-SDS Atty. Agustin P. Laban III
6	Atty. Sebastian G. Tayaban- Chief, Finance	25		Rachel M. Bugtong, CID Chief
7	Lilia B. Goc-oban – Chief, FTAD	26		Secretariat
8	Rosmarie Dalang –OIC- HRDD	27	Benguet	SDS Federico P. Martin
9	Pio D. Ecuán – Chief, PPRD	28		OIC-ASDS Nestor Bolayo
10	Daniel Gonayon– OIC, QuAD	29		Lucio B. Alawas, SGOD Chief
11	Eleonora A. Albidas – AO V, Personnel	30		Rizalyn T. Guznian, CID Chief
12	Atty. Vanessa B. Flora – Attorney IV	31	Ifugao	SDS Sally B. Ullalim
13	Georaloy I. Palao-ay- AO V, PAU	32		OIC-ASDS Geraldine Gawi
14	Jumar B. Yago-an, ITO	33		Jacqueline C. Lunag, SGOD Chief
15	Patricia K. Dumaguing – Secretariat	34		Marciana M. Aydinan, CID Chief
16	Daisy S. Polon-Eswat – Secretariat	35	Kalinga	SDS Marie Carolyn B. Verano
	Abra Division	36		OIC-ASDS Alfonso S. Estolas
17	SDS Ronald B. Castillo	37		Rodolfo Ballog, SGOD Chief
18	OIC-ASDS Aida L. Payang	38		Romulo Galnawan, CID Chief
19	Hedwig Belmes, CID Chief			
	Mt. Province Division	43	Tabuk City	OIC-SDS Felipe Ballitoc
39	OIC-SDS Gloria B. Buya-ao	44		OIC-ASDS Irene Angway
40	OIC-ASDS BEnilda M. Daytaca	45		Sally Feken, SGOD Chief
41	Virginia A. Batan, SGOD Chief	46		Lorraine Tubban, CID Chief
42	Khad Layag, CID Chief			

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Administrative Division	-422-1804	Secondary Education Division	-309-3014				
		Supply Unit	-422-2198				



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4. Agenda are the following:

AGENDA	DISCUSSANT	pre-work to be submitted to the ORD before JAN 27, 2017
DO 3, s.2015	SDS Sally B. Ullalim	Proposed resolution signed by the SDSs
Performance Based Bonus (PBB)	Chief Edgardo T. Alos	
Funding for participants in National Events	Chief Atty. Sebastian G. Tayaban	
Unfinished School Buildings for SHS	Chief Agustin B. Gumuwang	Data on unfinished school buildings
Customizing standard teacher-pupil ratio in far flung barangays	SDS Ronald B. Castillo / SDS Federico P. Martin	Proposed resolution
Results of RMEA	OIC-Chief Daniel Gonayon	Summary of RMEA concerns from a regional perspective
Movement of SDS/ASDS		
Reports and updates from the RO Division Chiefs	RO Division Chiefs	

7. Funding for the food and accommodation will be downloaded to SDO Baguio City, while travel and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.

8. For information, guidance and compliance of all concerned.

SORAYA T. FACULO

Chief Education Supervisor
 Officer-In-Charge

Office of the Assistant Regional Director

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