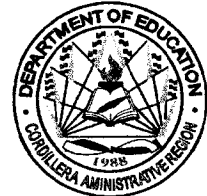




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet




REGIONAL MEMORANDUM:
015 - 2016

RELEASED
JAN 18 2016

DEPED-CAR Time: _____

To: CHIEFS OF DIVISIONS
ALL SCHOOLS DIVISION SUPERINTENDENTS

From: 
ELLEN B. DONATO, Ed.D., CESO III
Regional Director *ee*

Date: JANUARY 18, 2016

Subject: **PERFORMANCE REVIEW, REGIONAL PLANNING, AND TARGET SETTING OF BASIC EDUCATION (BE) KEY PERFORMANCE INDICATORS (KPI) FOR SCHOOL YEAR (SY) 2016-2019**

A three-day Performance Review, Regional Planning, and Target Setting of BE KPI for SY 2016-2019 will be spearheaded by the Policy, Planning, and Research Division (PPRD) at the R-NEAP Hall, DepED-CAR, Wangal, La Trinidad, Benguet on February 17 – 19, 2016.

The objectives of the said activity are to:

- a. review performance of the region and schools division offices for the last three school years in terms of BE KPI;
- b. set regional and division BE KPI targets for SY 2016-2019; and
- c. plan activities and strategies to achieve the targets set.

Participants to this activity are the following:

- a. Consultants:

Regional Director	-	1
Assistant Regional Director	-	1
- b. Resource Speakers:

Policy, Planning, and Research Division	-	2
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- c. Participants:

Regional Office:		
Chiefs of Divisions	-	8
Division Offices:		
Schools Division Superintendents	-	8
Assistant Schools Division Superintendents	-	8
Division Planning Officers	-	8
Drivers	-	8
Secretariat:		
PPRD	-	6
Total	=	50

Participants are advised to bring copies of their OPCR, WFP, Action Plans, KPIs for the last three (3) years (Targets vs Actual), Accomplishment Reports, and other materials as reference in preparing their workshop outputs (targets and commitments) on BE KPI for SY 2016-2019. Participants are also advised to bring their own laptops and extension cords to be used during the workshops.

Travel expenses of Division Office participants shall be charged to local funds while snacks, meals, board and lodging for three days shall be shouldered by the Regional Office subject to the usual accounting and auditing rules and regulations. Lodging of division participants will be provided on a first-come first-serve basis. Reservations shall be made directly with the Dormitory Manager at telephone number 074-422-5500. Confirmation of participants shall be submitted on or before February 12, 2016 to rpucar@yahoo.com.ph. Check-in time will be February 16, 2016 at 5:00 PM onwards, while check-out time is 3:00 PM of February 19, 2016. First meal will be Dinner of February 16, 2016 and last meal will be PM Snack of February 19, 2016.

Attendance of all concerned is enjoined.