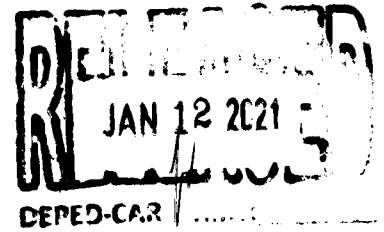




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



January 11, 2021

REGIONAL MEMORANDUM
NO. 013-2021

SUBMISSION OF NOMINATIONS FOR THE SEAMEO INNOTECH'S EARLY LITERACY INSTRUCTION FOR K-3 TEACHERS ONLINE COURSE

To: Assistant Regional Director
 Schools Division Superintendents
 All Other Concerned
 All Divisions

1. The Undersecretary for Planning and Human Resources and Organizational Development issued a Memorandum dated January 8, 2021 calling for the submission of candidates for nomination for the Early Literacy Instruction for K-3 Teachers Online Course.
2. The Southeast Asian Minister of Education – Regional Center for Educational Innovation and Technology (SEAMEO INNOTECH) has allocated six hundred (600) slots for this program to cater to teachers who are handling Kindergarten to Grade 3, specifically those who were not covered under the Basa Pilipinas' face-to-face and blended learning courses on early literacy instruction.
3. The program will run from **January 18 to April 17, 2021** to be presented in a Massive Open Online Course (MOOC) format, which means that the course is self-paced and the activities will be mostly asynchronous.
4. In connection to the first come first served basis as well as to facilitate the provision of registration links, each SDOs are requested to submit their nominations before **January 13, 2021** thru this e-mail address: rneap.depedcar@gmail.com with the following format in editable excel file:

Full name	Position	SDO	DepED email address

5. For inquiries and clarifications, please contact NEAPR through Jennifer Ande at jennifer.ande@deped.gov.ph or Laureen Likigan at laureen.likigan@deped.gov.ph
6. Immediate and widest dissemination of this Memorandum is directed.


ESTELA L. CARIÑO EdD, CESO III
 Director IV/ Regional Director

NEAPR/JPA/LbL



Address: Wangal, La Trinidad, Benguet, 2601
 Telephone No.: (074) 422 – 1318 | Fax: (074) 422-4074
 Website: www.depedcar.ph | Email: car@deped.gov.ph



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Republika ng Pilipinas
Department of Education
INTERNATIONAL COOPERATION OFFICE

Office of the Director

MEMORANDUM

FOR : **ALL REGIONAL DIRECTORS**

THRU :  **JESUS L.R. MATEO**
Undersecretary for Planning and Human Resources and
Organizational Development

FROM :  **MARGARITA CONSOLACION C. BALLESTEROS**
Director IV

SUBJECT : **Request for Participants Nomination to SEAMEO INNOTECH's
Early Literacy Instruction for K-3 Teachers Online Course**

DATE : 8 January 2021

This is with reference to the communication from the SEAMEO INNOTECH regarding the Centre's online course on Early Literacy Instruction for K-3 Teachers.

SEAMEO INNOTECH developed a self-paced course entitled Early Literacy Instruction for K-3 Teachers. The course will officially start on **January 18, 2021** and will end on **April 17, 2021**. It aims to provide teachers handling Kindergarten to Grade 3 with quality and readily accessible content to enhance their knowledge and skills to teach literacy—a skill that is critical for learners in the Philippines.

Specifically, the goal is to introduce and improve teaching reading and writing in the early grades and to provide the participants with practical strategies to help their students become competent readers and writers.

The course is presented in a Massive Open Online Course (MOOC) format, which means that the course is self-paced and the activities will be mostly asynchronous.

In this regard, we would like to request for your assistance in disseminating the information to interested K-3 teachers. The Department is requested to nominate six hundred (600) teachers who are handling Kindergarten to Grade 3, specifically those who were not covered under the Basa Pilipinas' Face-to-Face and blended learning courses on early literacy instruction. We would also appreciate receiving a list of nominees from your region for our reference. We will accommodate nominations on a first come first serve basis.

Attached are the official poster, FAQs, and Information Note on the course. For further coordination on the matter, your staff may contact the International Cooperation Office through email at ico@deped.gov.ph.

Thank you very much.

ICO-S-DM-267

Attachment:

Information Note

Official Poster

FAQs

List of Nominated Participants



INFORMATION NOTE
FREE ONLINE COURSE FOR DEPED
January 18 to April 17, 2021

SEAMEO INNOTECH will offer the Early Literacy Instruction for K-3 Teachers for Kindergarten to Grade 3 teachers of the Department of Education for Free:

Course Title	Description	Target Participants
Early Literacy Instruction for K-3 Teachers (a Massive Open Online Course)	The course aims to help you to become familiar with effective and practical strategies in teaching reading and writing. Specifically, <ul style="list-style-type: none">• to introduce teaching reading and writing in the early grades; and• to provide you with practical strategies to help your students become competent readers and writers.	Beginning Teachers (Career Stage 1) who are handling Kindergarten to Grade 3 learners

The course (pilot) will start on January 18 and will end on April 17, 2021. To register, kindly access the link: <https://bit.ly/regEGRA>.

All the course materials are uploaded in the course platform termed as iFLEX (INNOTECH Flexible Learning Management System, specifically in <https://iflex2.innotech.org>). The iFLEX is a MOODLE-based software application used for the administration, tracking, reporting and delivery of SEAMEO INNOTECH's flexible learning courses.

For any concerns, you can refer to the [Frequently Asked Questions](#). Feel free as well to contact the Course Management Team:

- by email k3literacy@seameo-innotech.org
- Facebook Page: <https://www.facebook.com/Early-Literacy-Instruction-for-K-3-Teachers-103508024874475>



Frequently Asked Questions

Below are the responses to the Frequently Asked Questions (FAQ) regarding the course:

1. What is SEAMEO INNOTECH?

SEAMEO INNOTECH is principally dedicated to identifying common and unique education problems and needs of Southeast Asian countries and developing innovative and technology-based solutions to address these problems.

The Center aids in educational development within and outside the region through training and human resource development, research and evaluation, information and communications technology and other special programs addressing specific areas of concern in the Southeast Asian educational scenario. It is one of three SEAMEO (www.seameo.org) regional centers hosted by the Government of the Philippines.

2. What course is being offered for FREE?

Course Title	Description	Target Participants
Early Literacy Instruction for K-3 Teachers (a Massive Open Online Course)	<p>The course aims to help you to become familiar with effective and practical strategies in teaching reading and writing.</p> <p>Specifically,</p> <ul style="list-style-type: none"> to introduce teaching reading and writing in the early grades; and to provide you with practical strategies to help your students become competent readers and writers. 	Beginning Teachers (Career Stage 1) who are handling Kindergarten to Grade 3 learners

3. When will the course be implemented?

This course is open to all beginning teachers of K-13. The course (pilot) will start on January 18 and will end on April 17, 2021.

4. How can I enroll?

To register, you need to access the link <https://bit.ly/EGRACOURSE> and accomplish the online registration form.

5. Where can I get the materials for the course?

All the course materials are uploaded in the course platform termed as iFLEX (INNOTECH Flexible Learning Management System or <https://iflex2.innotech.org>). The iFLEX is a MOODLE-based software application used for the administration, tracking, reporting and delivery of SEAMEO INNOTECH's flexible learning courses.

6. Who will be handling the class or act as course facilitator?

This course is presented in a Massive Open Online Course (MOOC) format. This means that the course is self-paced and the activities will be mostly asynchronous.

7. Am I qualified to enroll? Do I need to be nominated by my Supervisor?

The course is open to all teachers handling Kindergarten to Grade 3 learners.

You do not need to be nominated by your Supervisor, but you will need to inform him/her that you will be participating in a course offered for FREE by SEAMEO INNOTECH.

8. Is there a face-to-face orientation before the course begins?

There is no face-to-face orientation. You are expected to view the Orientation Powerpoint Presentation for your selected course (below) and How to Navigate the iFLEX on your own.

- <https://bit.ly/EGRACOURSE>
- [How to Navigate the iFLEX](#)

Once you are officially enrolled in the course, you expected to further read the contents of the “Learner’s Guide” that will help you in navigating through the course.

9. How do I know that I have successfully enrolled in the course?

You will receive an email and an SMS messages from the Program Manager and the assigned Technical Support staff, as applicable.

10. When should I log-in? Will the class be conducted daily?

Once confirmed as a participant, you will need to access the iFLEX once a week or at your own pace. The access to the class page will be available from January 18 to March 30, 2021 Your iFLEX access will be as follows:

- **USERNAME:** First letter of first name, middle initial and complete surname (E.g. If your name is Juan B. Cruz, your username will be jbcruz)
- **PASSWORD:** P@55w0rd (Default Password or for replacement as soon as you access the iFLEX. Note that 0 = zero)

Please refer to the indicative schedule below:

Week	Course Section (3-4 hours)	Activities
1	Foundations of Effective Literacy Instruction	<ul style="list-style-type: none"> • Self-Competency Assessment Checklist (PRE) Questionnaire • Week 1 Lesson: Foundation of Effective Literacy Instruction <ul style="list-style-type: none"> ○ Activity 1.1 ○ Activity 1.2
2	Introduction to ReadAlouds	<ul style="list-style-type: none"> • Week 2 Lesson: Introduction to Read-Alouds <ul style="list-style-type: none"> ○ Activity 2.1
3	Questioning Techniques for Comprehension	<ul style="list-style-type: none"> • Week 3 Lesson: Questioning Techniques for Comprehension <ul style="list-style-type: none"> ○ Activity 3.1
4	Planning and Conducting a Lesson Using Read Alouds	<ul style="list-style-type: none"> • Week 4 Lesson: Planning and Conducting a Lesson Using Read Alouds <ul style="list-style-type: none"> ○ Activity 4.1 ○ Activity 4.2
5	Introduction to Leveled Readers	<ul style="list-style-type: none"> • Week 5 Lesson: Introduction to Leveled Readers • Forum: Sharing of Classroom Experience in Conducting Read Aloud Lessons
6	Using Leveled Readers	<ul style="list-style-type: none"> • Week 6 Lesson: Using Leveled Readers <ul style="list-style-type: none"> ○ Activity 6.1
7	Guided Reading with Leveled Readers	<ul style="list-style-type: none"> • Week 7 Lesson: Guided Reading with Leveled Readers <ul style="list-style-type: none"> ○ Activity 7.1
8	Planning and Conducting a Lesson Using Leveled Readers	<ul style="list-style-type: none"> • Week 8 Lesson: Planning and Conducting a Lesson Using Leveled Readers <ul style="list-style-type: none"> ○ Activity 8.1 ○ Activity 8.2

9	Conclusion to Effective Literacy Instruction for K-3	<ul style="list-style-type: none"> • Week 9 Lesson: Conclusion to Effective Literacy Instruction for K-3 <ul style="list-style-type: none"> ○ Activity 9.1 ○ Activity 9.2 • Self-Competency Assessment (POST) Questionnaire
10	Submission of FINAL COURSE REQUIREMENT	
11	Review of the FINAL COURSE REQUIREMENT (Course Assessors)	
12	Release of names of QUALIFIED learners who will be eligible to receive a Certificate of Completion	

11. Are there any requirements for participating in the course?

Just like any other course, this requires your full commitment. You will need to manage your time.

This being an online course, you need to have basic computer literacy skills (includes but not limited to using Facebook, browsing the internet, using email, using MS Word, creating online accounts and the like).

12. Will I get a certificate after the course?

Not everyone who enrolls will get a certificate. Those who would like to get a certificate will need to complete/submit and pass the following course requirements:

- Accomplished Pre and Post Competency Checklist and End of Course Evaluation
- Participate in the Forum Discussions
- Submit the Final course requirements (Demo Teaching and Worksheet for Literacy)

The requirements will be reviewed and graded (Pass or Fail) by the Course Assessors (Experts on Literacy Instruction). Successful completers will receive an international Certificate of Completion from SEAMEO INNOTECH.

13. Other details:

For any concerns, please feel free to contact the Program Manager:

- By email k3literacy@seameo-innotech.org
- Facebook Page: <https://www.facebook.com/Early-Literacy-Instruction-for-K-3-Teachers-103508024874475>

How to Register

Course Schedule
January 18 to April 17, 2021

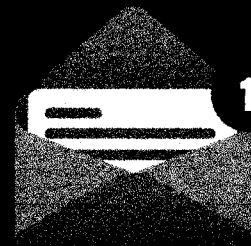
Registration forms using the links below



REGISTER HERE



You will receive a confirmation email from the program manager after the registration period.



View/Read the following



- Orientation PPT
- How to Navigate the iFLEX
- Frequently Asked Questions



Welcome to the course

Early Literacy Instruction for K-3 Teachers

Course Schedule

January 18 to April 17, 2021

HOW TO REGISTER

<https://bit.ly/regEGRA>



A COURSE