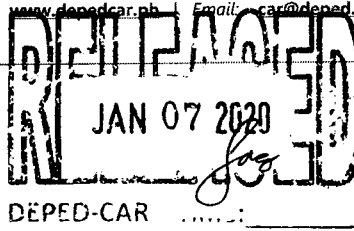




Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
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January 3, 2020

Regional Memorandum
No. **006.2020**

**COACHING AND MENTORING FOR EDUCATIONAL LEADERSHIP ON
SCHOOL-BASED MANAGEMENT**

**TO: Schools Division Superintendents
Heads, Public Elementary and Secondary Schools
All Others Concerned**

1. In line with Republic Act (RA) No. 10533 or the Enhanced Basic Education Act of 2013 that aims to further strengthen decentralization efforts at the school level, the Department of Education, CAR will conduct a **Coaching and Mentoring for Educational Leadership on School-Based Management** on January 21 to 23, 2019 at, El Cielito, Baguio City.
2. The activity aims to:
 - a. Build the competency and capability of school heads to help improve school performance;
 - b. Re-orient the participants on school-based management;
 - c. Enhance the coaching and mentoring skills of school leaders on SBM.
3. Participants to this activity are selected school heads from schools with SBM Level 1 of Practice, and the number of participants per SDOs is as follows;

School Heads		
	Division	No. of Pax
1	Abra	5
2	Apayao	5
3	Baguio City	5
4	Benguet	5
5	Ifugao	5
6	Kalinga	5
7	Mt. Province	5
8	Tabuk City	5
Total		40



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4. The selected Regional NEAP Pool of Trainers and school heads with SBM Level 2 of Practice are requested to participate as facilitators/trainers showcasing their best innovative practices on SBM Implementation and they are as follows;

School Heads/NEAP Facilitators	School/Office	Division
Eugenio Millare	An-anao Integrated School	Abra
Esther Lilitit	Baguio Central School	Baguio City
Aurelia Ballitoc	Sanafe ES	Ifugao
Cynthia Agustin	Qurino ES	Apayao
Marlyn Lupai	Lamut CS	Ifugao
Atkinson Tudlong	Mt. Prov. Gen Comprehensive HS	Mountain Province
Juanito Padawan	SGOD	Ifugao
Jennifer Ande	FTAD	RO
Marjory Valdez	FTAD	RO
Charline Balahyas	FTAD- secretariat	RO

5. The school heads trainers/facilitators are requested to prepare a five-minute video clip, powerpoint presentation, and write-up of the best innovative practices on SBM.
6. Meals, snacks, accommodation, and training materials shall be charged against downloaded HRTD Funds, while the transportation expenses and other incidental expenses shall be charged against the school or other local funds subject to the usual accounting rules and regulations.
7. The first meal to be served will be dinner of January 20, 2020, and the last meal will be lunch and snack of January 23, 2020.
8. The Schools Division Offices are requested to submit the list of participants on or before January 15, 2020, at the Field Technical Assistance Division through email address ftad.depedcar@gmail.com using the following format;



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Division: _____

Name of Participants	Male	Female	School	Contact No.

9. Immediate and widest dissemination of this Memorandum to all concerned is desired.


MAY B. ECLAR, PhD., CESO V
Regional Director 



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MANAGEMENT SYSTEMS SOLUTIONS