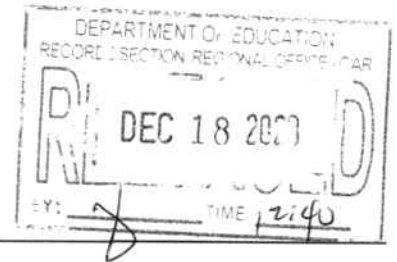




Republic of the Philippines
Department of Education
Cordillera Administrative Region



December 14, 2023

REGIONAL MEMORANDUM

No. 747.2023

**SUBMISSION OF 4TH QUARTER DIVISION RESEARCH MANAGEMENT
IMPLEMENTATION AND MONITORING REPORT**

To: Schools Division Superintendents
Senior Education Program Specialists (Planning and Research Unit)
All Schools Divisions
Others Concerned

1. Relative to the research management of Schools Division Offices (SDOs) in the region, this Office requests the online submission of the 4th quarter report on the division's research management implementation on or before **December 28, 2023**.
2. Attached is the Research Management Implementation and Monitoring Tool (Enclosure 1).
3. SDOs who did not submit the 2nd and 3rd quarter report shall also submit on or before the said deadline.
4. For submission and inquiries, please contact the PPRD at telephone no. 422-1318 or email address car.pprd@deped.gov.ph.
5. Immediate and wide dissemination of this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV / Regional Director 

Encl.: As stated
PPRD/CDBJr/CPP



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

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 DepEd Tayo Cordillera

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Research Management Implementation and Monitoring Tool

SDO: _____

Quarter: _____

A. SDOs Research Management

Research Management Cycle	Activities (Conducted and to be conducted/plans)	Date / Target Date	Actual Personnel Responsible/ Involved	TA Needs from RO
I. Call for Research Proposals				
II. Evaluation of Proposals				
A. Initial Screening				
B. Committee Evaluation				
III. Notification of Results				
IV. Progress Monitoring				
V. Technical Assistance				
VI. Provision of Changes and Extension				
VII. Submission/Evaluation and Acceptance of Final Reports				
VIII. Dissemination and Utilization				
IX. Archival				





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B. Status of Research Implementation (BERF Grantees)

Name of Proponents	Status of Implementation (Indicate the specific activity currently being done by the researcher)	Issues and Concerns	Actions Taken by the Researchers	Technical Assistance provided by SDO	TA Needs from RO
1.Ex. Juana D. Dela Cruz	Interpretation of Data	Difficulty in identifying appropriate statistical tool to be used.	Requested TA from the SDO research coordinator.	Discussed the appropriate tool with the proponent and how to interpret the result.	How to corroborate results with other findings.
2.					
3.					
4.					
5.					

Prepared by:

Verified by:

Division Research Coordinator

SGOD Chief

