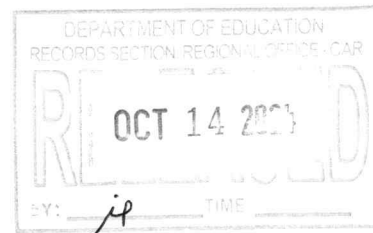




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region



11 October 2024

**REGIONAL MEMORANDUM**

No. 720-2024

**VENUE OF COMMUNICATION SKILLS TRAINING FOR NON-TEACHING PERSONNEL**

To: Assistant Regional Director  
All Schools Division Superintendents  
All Regional Functional Division Chiefs  
All Others Concerned

1. In relation to RM No. 707, s. 2024, the **Communication Skills Training for Non-Teaching Personnel (Stage 1)** shall be held at The Plaza Lodge, South Drive, Baguio City.
2. Identified participants and/ or nominated replacements are given until **October 13, 2024** to confirm attendance via <https://tinyurl.com/NTconfCAR>
3. Check in shall be on October 14, 2024 at 2:00 PM onwards with dinner as first meal. Check-out shall be on October 17, 2024 at 12:00 NN with PM snacks as last meal.
4. All other provisions of the aforementioned memorandum shall remain in place.
5. Should there be queries and/or clarifications, please contact Rosita Agnasi, OIC-HRDD or Laureen Likigan, SEPS-HRDD through email address at [car.hrdd@deped.gov.ph](mailto:car.hrdd@deped.gov.ph).
6. Immediate dissemination of and strict compliance with this Memorandum is desired.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/ Regional Director 

HRDD/RCA/RM - Conduct of Professional Activities for Non Teaching Personnel  
October 11, 2024



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 – 1318

Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)



DepEd Tayo Cordillera



<https://depedcar.ph>



Certificate No. PHP QMS  
24 92 0152