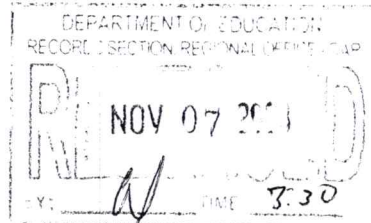




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



November 6, 2023

REGIONAL MEMORANDUM

No. 672.2023

**ADDENDUM TO RM NO. 646 S. 2023 (COORDINATION MEETING
WITH GOVERNMENT SERVICE INSURANCE SYSTEM (GSIS)
AND WORKSHOP ON GSIS REMITTANCES)**

To : All Schools Division Superintendent
Division Office Administrative Officers
GSIS AAOs and ERF Handlers
Others concerned

1. The coordination meeting and workshop to be held on November 9-10, 2023 shall be held at the 456 Hotel and Condominium Le Grande, Legarda Road, Baguio City.
2. The 2017-2023 clarificatory items have been sent to all Divisions for the participants to work on prior to Day 1. Participants are expected to be accommodated from Day 0 to effectively work on their ARA forms and Service Records that need to be uploaded/submitted. Function hours is from 8am to 8pm. The Resource Persons from the GSIS and the participants and members of the secretariat from the Regional Office shall be available to provide technical assistance.
3. The participants are reminded to bring with them service records and other documents as reference during the workshop. They are also expected to bring their laptops and extension cords. Printers may also be brought in order to facilitate printing of outputs.
4. All other provisions of the aforementioned memorandum shall remain in place.
5. Further queries and information regarding the activity may be addressed to car.admin@deped.gov.ph or cornelia.adacidulnuan@deped.gov.ph.
6. Immediate dissemination of this memorandum is desired.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

For the Regional Director:


RONALD B. CASTILLO, CESO V
Director III/Assistant Regional Director

ASD/MAB/CDAD



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