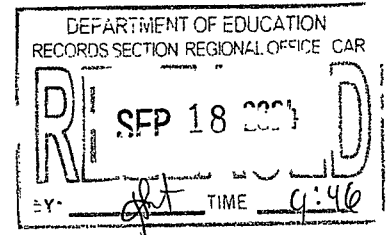




Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION



17 September 2024

**REGIONAL MEMORANDUM**

630.2024

**TRAINING ON EMERGENCY OPERATIONS CENTER (EOC) MANAGEMENT**

To: Schools Division Superintendent  
 All Others Concerned

1. This Office, through the ESSD will conduct a training on Emergency Operations Center (EOC) Management for region, division and school personnel on October 1-3, 2024 at Hotel Tugos, Naguilian Road, Baguio City.
2. The Emergency Operations Center (EOC) plays a vital role in all phases of emergency management. Given the frequent occurrence of hazards and conduct of big school events and activities, this training is designed to equip DepEd personnel with the skills to efficiently manage incidents, particularly when they escalate to a large scale.
3. Each Schools Division Office shall send 5 participants, preferably those assigned to perform DRRM-related work.
4. Board and lodging shall be charged against the Disaster Preparedness and Response Program (DPRP) Fund of the regional office while travel expenses shall be charged against local funds, while board and lodging shall be charged against the Disaster Preparedness and Response Program (DPRP) fund of the Regional Office, subject to the usual accounting and auditing rules and regulations. First meal shall be dinner of September 30, and last meal shall be pm snack on October 3, 2024. All participants shall confirm their attendance on or before September 25, 2024 at <https://forms.office.com/r/TnKW7ywAyq>.
5. For queries, you may contact the DRRM focal through [car.essd@deped.gov.ph](mailto:car.essd@deped.gov.ph) or CP number 09338617514.
6. For the information and guidance.

  
**ESTELA P. LEON CARIÑ EdD, CESO III**  
 Director IV/Regional Director

ESSD/GCD/epm




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