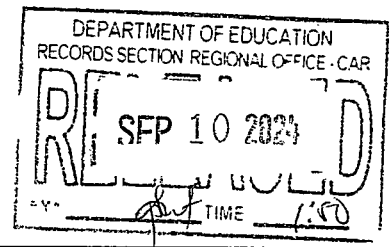




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION

CLMD - RM - 24 - 023



09 Sep 2024

**REGIONAL MEMORANDUM**

No. **603-2024**

**IMPLEMENTING GUIDELINES FOR THE PILOT IMPLEMENTATION OF CLASS-IN CONNECT PROJECT: ENHANCING NATIONAL LEARNING CAMP WITH CLASS-IN TECHNOLOGY FOR LITERACY, NUMERACY AND SCIENCE**

To: Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. Relative to DepEd Order No. 14 s. 2023 on the Implementation of the Learning Camp, DepEd Order No. 024, s. 2022 or the Basic Education Development Plan (BEDP) 2030 and the Department's commitment in addressing learning loss and low performance of learners in International Large-Scale Assessment (ILSAs) and other national assessments, the Department of Education – Cordillera Administrative Region issues the enclosed **Implementing Guidelines for the Pilot Implementation of Class-In Connect Project: Enhancing National Learning Camp (NLC) with Class-In Technology for Literacy, Numeracy and Science.**
2. The Class-In Connect Project aims to deliver developmentally suitable reading, numeracy and science intervention materials and engaging activities tailored to address the specific learning needs of learners in Key Stage 1 (Grades 1 to 3) along the three content areas – *Reading, Mathematics and Science.*
3. Anchored on the **MATATAG: Bansang Makabata, Batang Makabansa** agenda, DepEd – CAR shall carry out the pilot implementation of Class-In Connect to:
  - a. enhance foundational reading skills using digitalized materials and interactive lessons.
  - b. develop essential numeracy skills through interactive tools, and;
  - c. cultivate critical thinking and problem-solving abilities through real-world connections and interactive materials.
4. This project shall help address the learning gaps through concerted efforts of all the governance levels, from the regional level down to the school level.
5. There shall be three grade levels in Key Stage 1 under Class-In Connect Project that shall benefit learners in building the foundational stage. These are:
  - a. Grade 1 – Reading and Mathematics (Quarters 1 to 4)
  - b. Grade 2 – Reading and Mathematics (Quarters 1 to 4)
  - c. Grade 3 – Reading, Mathematics and Science (Quarters 1 to 4)



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 – 1318

Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>



Certificate No. PMP 0182  
24 93 0182

6. The implementing guidelines shall be strictly adhered to by all pilot schools and divisions in the region, including all the offices concerned.

7. For inquiries or concerns, please contact CES Jennifer P. Ande at the Curriculum and Learning Management Division (CLMD) through landline number (074) 422-7096 or email address: car.clmd@deped.gov.ph

8. Immediate dissemination of and strict compliance with this Memorandum is desired.

  
**ESTELA P. LEON - CARIÑO, EdD, CESO III**  
Director IV / Regional Director

*CLMD/JPA/nkm/Implementing Guidelines for the Pilot Implementation of Class-In Connect Project  
September 09, 2024*

**IMPLEMENTING GUIDELINES FOR THE PILOT IMPLEMENTATION OF THE  
CLASS-IN CONNECT PROJECT: ENHANCING NATIONAL LEARNING  
CAMP WITH CLASS-IN TECHNOLOGY FOR LITERACY,  
NUMERACY AND SCIENCE**

**Learning Delivery Design for Class-IN Connect Project: Enhancing National  
Learning Camp with Class-In Technology for  
Literacy, Numeracy and Science**

## **I. INTRODUCTION**

### *A. Project Overview:*

<b>Project Name:</b>	Class-IN Connect: Enhancing National Learning Camp with Technology for Literacy, Numeracy, and Science.
<b>Duration:</b>	September 2024 onwards (aligned with the National Learning Camp)
<b>Target Audience:</b>	Key Stage 1 learners (Grades 1 to 3).
<b>Locations:</b>	Wangal, La Trinidad, Benguet – Teaching Center
<b>Primary Objective:</b>	To enhance Literacy, Numeracy, and Science skills through the integration of technology using the Class-IN platform.
<b>Alignment:</b>	National Programs: Every Child A Reader Program (ECARP), Early Language Literacy and Numeracy, National Learning Recovery Program (NLRP), National Reading Program, National Mathematics Program
<b>Advocacy:</b>	MATATAG: Bansang Makabata, Batang Makabansa.
<b>Rationale:</b>	

The Class-IN Connect Project aims to enhance the National Learning Camp (NLC) by integrating technology through the Class-IN platform. This project will focus on improving Literacy, Numeracy, and Science skills for Key Stage 1 learners (Grades 1 to 3). The project aligns with the Department of Education's strategic initiatives, including the National Learning Recovery Program (NLRP) and the MATATAG: Bansang Makabata, Batang Makabansa advocacy. It aims to address gaps in foundational skills (**Literacy, Numeracy and Science**) among Key Stage 1 learners. It also aims to provide an interactive, tech-enhanced learning environment to improve engagement and outcomes.

## **II. OBJECTIVES AND EXPECTED OUTCOMES**

### **A. Learning Objectives:**

- enhance foundational reading skills using digitalized materials and interactive lessons.
- develop essential numeracy skills through interactive tools
- cultivate critical thinking and problem-solving abilities through real-world connections and interactive materials

### **B. Expected Outcomes:**

- improved performance in Literacy, Numeracy, and Science as evidenced by assessment results
- increased engagement and participation among learners

### III. LEARNING ACTIVITIES AND IMPLEMENTATION PLAN

Learners will be selected based on the results of assessments such as the Comprehensive Rapid Literacy Assessment (CRLA) and the Functional Literacy Assessment Tool (FLAT), along with recommendations from teachers and school heads at the designated pilot schools within the divisions.

The Pilot Schools are identified in Regional Memorandum No. 520, s. 2024 re Official List of School Beneficiaries for the Tech-Enhanced Blended Learning Project for NLC Enhancement in DepEd – CAR (Class-In Connect Project)

No.	SDO	SCHOOLS
1	Abra	Bulbulala Elementary School
		Agtangao Elementary School
		Tayum Central School
		Sappaac Elementary School
2	Apayao	Badduat Elementary School
		Flora Central School
		Luna Central School
		Pudtol Central School
3	Baguio	Camp 7 Elementary School
		Crystal Cave Integrated School
4	Benguet	Longlong Elementary School
		Naytokyab Elementary School
		Datakan Intergrated School
		Pacalso Elementary School
		Itogon Central School
		Tuba Central School
		Paoad Elementary School
5	Ifugao	Cambulo Elementary School
		Potia Elementary School
		Lamut Central School
		Lagawe Central School
6	Kalinga	Liwan West Elementary School
		Cawagayan Elementary School
		Pinukpuk Central School
		Lubuagan Central School
7	Mt. Province	Besao Central School
		Payeo Elementary School
8	Tabuk City	Pantar Elementary School
		Bulanao Central School
		Laya Integrated School
		San Julian Elementary School

#### A. Activities for Implementation

The following activities will be implemented by the pilot schools and Class-In facilitators starting from School Year 2024-2025 and will continue until further revisions are made based on the outcomes of monitoring and evaluation conducted by the Curriculum and Learning Management Team. If the pilot implementation proves successful, the program will be gradually expanded to include additional schools.

<b>Activities</b>	<b>Objective</b>	<b>Timeline</b>	<b>People Involved</b>	<b>MOVs</b>
<b>PRE- IMPLEMENTATION</b>				
<b>1. PILOT SCHOOL IMPLEMENTERS</b>				
Identification of Learners / Beneficiaries	Select learner beneficiaries for the project.	September 2024	Key Stage 1 Teachers	List of Learner-Beneficiaries
Orientation of parents and learners	Inform stakeholders about the project's goals, expectations, and their roles.	September 2024	SDO Counterparts	Schedule of Program and Activities, Attendance Sheets
<b>IMPLEMENTATION</b>				
Implementation of Class-In Lessons	<p>Deliver engaging and interactive lessons using the Class-IN platform.</p> <p>Prepare and upload digital materials (Literacy, Numeracy, Science) onto tablets.</p> <p>Conduct lessons as per the schedule.</p> <p>Utilize interactive tools and real-world examples to reinforce learning.</p>	September 2024	Teacher Facilitators and Teacher Assistants from various schools	Interactive Lessons and implementation of assessment activities

<b>Assessment</b>	<b>Type</b>	<b>Schedule</b>	<b>Person Responsible</b>	<b>MOVs</b>
1. Pre-test	Multiple Choice and other assessment strategies as applicable	Before the discussion of the 1 <sup>st</sup> lesson	Teacher Facilitator	Assessment Results
2. Quiz and other assessments as applicable	Multiple Choice (5 questions)	After the discussion of every lesson	Teacher Facilitator	Assessment Results
3. Post-Test	Multiple Choice and other assessment strategies as applicable	After the implementation of the project	Teacher Facilitator	Assessment Results
<b>POST-IMPLEMENTATION</b>				
<b>Activities</b>	<b>Objective</b>	<b>Timeline</b>	<b>People Involved</b>	<b>MOVs</b>

Monitoring and Evaluation	Monitor the implementation of the Class-In Connect  Provide suggestions for Improvement.	September 2024 onwards	Curriculum and Learning Management Division	Monitoring Results
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### B. Class-In Teacher Facilitators

Class Facilitators / Teachers will be stationed at the Teaching Center located at the DepEd-CAR Regional Office. They will be responsible for delivering classes using the interactive board and Class-In platform in a blended modality. This will include both learners attending face-to-face at the DepEd-CAR Regional Office and those learning remotely via tablets. Below are the major activities undertaken by class facilitators.

<b>Activities</b>	<b>Objective</b>	<b>Timeline</b>	<b>People Involved</b>	<b>MOVs</b>
<b>CLASS-IN TEACHER FACILITATORS</b>				
Review the lesson and prepare necessary materials for the implementation of the project.	Familiarize materials for the delivery of the lesson.	September 2024 onwards	Teacher Facilitator	Materials prepared for the implementation of the project.
Facilitate the delivery of learning	Conduct the lesson as planned.	September 2024 onwards	Teacher Facilitator	Pictures and records of scores
Prepare progress report.	Document learner progress.	September 2024 onwards	Teacher Facilitator	Progress report

### C. Teacher Assistants

Teacher assistants will be designated to each school to support learners during Class-In Sessions. Their role will include providing technical assistance throughout the sessions and ensuring active learner participation in all lesson activities.

Assigning teacher assistants to each school will be beneficial in ensuring that learners receive the necessary technical assistance, especially in navigating online platforms or digital tools during lessons. Their responsibilities will include:

- *Assisting learners with any technical difficulties that may arise during the sessions.*
- *Helping to maintain a conducive learning environment by monitoring student participation and engagement.*
- *Supporting teachers by addressing students' queries, particularly those related to technical issues, so that the lesson flow remains uninterrupted.*
- *Ensuring learners are actively participating in discussions and activities to enhance their overall learning experience.*

#### IV. LEARNING DELIVERY MODALITY

**A. Modality: Blended Learning:** Combines face-to-face instruction with online lessons via the Class-IN platform.

#### **B. Instructional Approaches:**

##### Literacy

- use of digitalized progress maps, charts etc.
- conduct of interactive reading activities (*e.g., Marungko, Spalding method*).
- other appropriate approaches

##### Numeracy

- implementation of the Concrete-Pictorial-Abstract (CPA) method.
- interactive numeracy exercises and drills.
- other appropriate approaches

##### Science

- real-world connection method.
- interactive science experiments and problem-solving activities.
- other appropriate approaches

#### **C. Tools and Resources:**

- Tablets: 554 tablets pre-loaded with digitized LRs
- Internet Connectivity: Ensure stable and reliable internet access.
- Class-IN Platform: To be used in delivering interactive lessons and assessments.
- Assessment Tools: Pre-tests, quizzes, and post-tests and other assessment strategies as applicable

#### V. IMPLEMENTATION STRATEGY

The implementation strategy is designed to optimize the teaching and learning process for Key Stage 1 learners through the use of tablets containing quality assured literacy, numeracy and science learning materials.

#### **A. Schedule of Implementation**

Blended- learning sessions for Key Stage 1 learners shall be conducted on Saturdays with the specific time slot of **forty-five minutes** for each learning area. This dedicated time allows for a concentrated and immersive learning experience without disrupting the regular school hours.

Below is a SAMPLE CLASS SCHEDULE for each grade level and learning area. **Complete schedule will be issued through a separate memorandum.**

#### **GRADE 1**

##### Reading

<b><i>Class Session No</i></b>	<b><i>Date</i></b>	<b><i>Time</i></b>
1	September 28, 2024 (Saturday)	9:00 – 9:45 AM
2	October 5, 2024 (Saturday)	9:00 – 9:45 AM

Mathematics

<i><b>Class Session No</b></i>	<i><b>Date</b></i>	<i><b>Time</b></i>
1	September 28, 2024 (Saturday)	10:00 – 10:45 AM
2	October 5, 2024 (Saturday)	10:00 – 10:45 AM

**GRADE 2**

Reading

<i><b>Class Session No</b></i>	<i><b>Date</b></i>	<i><b>Time</b></i>
1	September 28, 2024	10:45 – 11:30 AM
2	October 5, 2024	1:00 – 1:45 PM

Mathematics

<i><b>Class Session No</b></i>	<i><b>Date</b></i>	<i><b>Time</b></i>
1	September 28, 2024	1:45 – 2:30 PM
2	October 5, 2024	2:30 – 3:15 PM

**GRADE 3**

Reading

<i><b>Class Session No</b></i>	<i><b>Date</b></i>	<i><b>Time</b></i>
1	October 12, 2024	9:00 – 9:45 AM
2	October 19, 2024	9:00 – 9:45 AM

Mathematics

<i><b>Class Session No</b></i>	<i><b>Date</b></i>	<i><b>Time</b></i>
1	October 12, 2024	10:00 – 10:45 AM
2	October 19, 2024	10:00 – 10:45 AM

Science

<i><b>Class Session No</b></i>	<i><b>Date</b></i>	<i><b>Time</b></i>
1	October 12, 2024	10:45 – 11:30 AM
2	October 19, 2024	1:00 – 1:45 PM

**B. Selection of Teachers**

Teachers who are ELLN trained shall primarily teach in the process, considering their wide exposure to teaching learners in the foundational stage. Master teachers are encouraged to volunteer as class facilitators.



### **C. Incentives**

Both teacher facilitators and teacher assistants shall be granted Service Credits (SC) for the actual days of services rendered on Saturdays in accordance with DepEd Order No. 53, s. 2023 titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers" and CSC-DBM Joint Circular No. 2, s. 2015 titled "Policies and Guidelines on overtime services pay for government employees." They shall also be provided an allowance amounting to **Two Hundred Fifty Pesos (Php 250.00)** charged against the NLC downloaded funds. Food and accommodation shall be provided by the Regional Office. Travel expenses for teachers facilitators reporting for duty at the Regional Office shall also be reimbursed, subject to appropriate accounting rules and regulations.

### **D. Assessment and Feedback Strategy**

#### ***D.1 Assessment Types:***

- Pre-Test: Baseline assessment before the first lesson.  
Quizzes or other activities: Multiple-choice questions after each lesson to check comprehension or any other appropriate activities
- Post-Test: Assessment activities that measure learning

#### ***D.2 Feedback Mechanisms:***

- Immediate Feedback: Provided during lessons and quizzes via the Class-IN platform.
- Progress Tracking: Regular updates to parents and learners on performance.
- Teacher Reflection: Teachers / class facilitators will provide feedback on the effectiveness of lessons and materials.

## **VI. ROLES AND RESPONSIBILITIES**

### **A. Regional Office (RO):**

1. Provide Monitoring & Evaluation (M&E) and Technical Assistance (TA) to divisions.
2. Conduct training sessions for teachers and support staff

### **B. Division Office:**

1. Identify and support pilot schools
2. Provide Technical Assistance (TA) and Monitoring & Evaluation (M&E).
3. Collect and analyze data for reporting.

### **C. Pilot Schools:**

1. Facilitate the delivery of lessons.
2. Ensure the availability of resources (e.g., internet connectivity, conducive learning environments).
3. Report on the implementation and outcomes of the project.

### **D. Teachers/Facilitators:**

1. Prepare and deliver lessons.
2. Monitor learner progress and provide feedback.
3. Assist in the assessment and documentation processes.

**E. Parents and Learners:**

1. Actively participate in the orientation and learning activities.
2. Provide feedback on the learning experience.

**VII. SCHEDULE OF ACTIVITIES**

- Preparatory Phase
- Identification of beneficiaries.
- Orientation of stakeholders.
- Scheduling and assignment of teacher assistants.
- Implementation Phase
- Delivery of lessons in Literacy, Numeracy, and Science
- Continuous monitoring and assessment
- Evaluation Phase
- Compilation of reports
- Final assessment and feedback

**VIII. MONITORING AND EVALUATION**

The progress on the implementation of the project will be monitored and evaluated by the Curriculum and Learning Management Division (CLMD) using the existing guidelines based on the monitoring and evaluation (M & E) framework as stipulated in DepEd Order No. 29, s. 2002. Likewise, the performance indicators specified in DO 29, s. 2022 together with proficiency in key literacies like reading, mathematics and science will serve as metrics in the evaluation of this project.

**IMPLEMENTING GUIDELINES FOR THE PILOT IMPLEMENTATION OF THE  
CLASS-IN CONNECT PROJECT: ENHANCING NATIONAL LEARNING  
CAMP WITH CLASS-IN TECHNOLOGY FOR LITERACY,  
NUMERACY AND SCIENCE**

**Learning Delivery Design for Class-IN Connect Project: Enhancing National  
Learning Camp with Class-In Technology for  
Literacy, Numeracy and Science**

**I. INTRODUCTION**

*A. Project Overview:*

<b>Project Name:</b>	Class-IN Connect: Enhancing National Learning Camp with Technology for Literacy, Numeracy, and Science.
<b>Duration:</b>	September 2024 onwards (aligned with the National Learning Camp)
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<b>Locations:</b>	Wangal, La Trinidad, Benguet – Teaching Center
<b>Primary Objective:</b>	To enhance Literacy, Numeracy, and Science skills through the integration of technology using the Class-IN platform.
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<b>Advocacy:</b>	MATATAG: Bansang Makabata, Batang Makabansa.
<b>Rationale:</b>	

The Class-IN Connect Project aims to enhance the National Learning Camp (NLC) by integrating technology through the Class-IN platform. This project will focus on improving Literacy, Numeracy, and Science skills for Key Stage 1 learners (Grades 1 to 3). The project aligns with the Department of Education's strategic initiatives, including the National Learning Recovery Program (NLRP) and the MATATAG: Bansang Makabata, Batang Makabansa advocacy. It aims to address gaps in foundational skills (**Literacy, Numeracy and Science**) among Key Stage 1 learners. It also aims to provide an interactive, tech-enhanced learning environment to improve engagement and outcomes.

**II. OBJECTIVES AND EXPECTED OUTCOMES**

**A. Learning Objectives:**

- enhance foundational reading skills using digitalized materials and interactive lessons.
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**B. Expected Outcomes:**

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### III. LEARNING ACTIVITIES AND IMPLEMENTATION PLAN

Learners will be selected based on the results of assessments such as the Comprehensive Rapid Literacy Assessment (CRLA) and the Functional Literacy Assessment Tool (FLAT), along with recommendations from teachers and school heads at the designated pilot schools within the divisions.

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<b>Activities</b>	<b>Objective</b>	<b>Timeline</b>	<b>People Involved</b>	<b>MOVs</b>
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<b>1. PILOT SCHOOL IMPLEMENTERS</b>				
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<b>POST-IMPLEMENTATION</b>				
<b>Activities</b>	<b>Objective</b>	<b>Timeline</b>	<b>People Involved</b>	<b>MOVs</b>

Monitoring and Evaluation	Monitor the implementation of the Class-In Connect  Provide suggestions for Improvement.	September 2024 onwards	Curriculum and Learning Management Division	Monitoring Results
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### B. Class-In Teacher Facilitators

Class Facilitators / Teachers will be stationed at the Teaching Center located at the DepEd-CAR Regional Office. They will be responsible for delivering classes using the interactive board and Class-In platform in a blended modality. This will include both learners attending face-to-face at the DepEd-CAR Regional Office and those learning remotely via tablets. Below are the major activities undertaken by class facilitators.

<b>Activities</b>	<b>Objective</b>	<b>Timeline</b>	<b>People Involved</b>	<b>MOVs</b>
<b>CLASS-IN TEACHER FACILITATORS</b>				
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### C. Teacher Assistants

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- *Supporting teachers by addressing students' queries, particularly those related to technical issues, so that the lesson flow remains uninterrupted.*
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#### IV. LEARNING DELIVERY MODALITY

**A. Modality: Blended Learning:** Combines face-to-face instruction with online lessons via the Class-IN platform.

#### B. Instructional Approaches:

##### Literacy

- use of digitalized progress maps, charts etc.
- conduct of interactive reading activities (*e.g., Marungko, Spalding method*).
- other appropriate approaches

##### Numeracy

- implementation of the Concrete-Pictorial-Abstract (CPA) method.
- interactive numeracy exercises and drills.
- other appropriate approaches

##### Science

- real-world connection method.
- interactive science experiments and problem-solving activities.
- other appropriate approaches

#### C. Tools and Resources:

- Tablets: 554 tablets pre-loaded with digitized LRs
- Internet Connectivity: Ensure stable and reliable internet access.
- Class-IN Platform: To be used in delivering interactive lessons and assessments.
- Assessment Tools: Pre-tests, quizzes, and post-tests and other assessment strategies as applicable

#### V. IMPLEMENTATION STRATEGY

The implementation strategy is designed to optimize the teaching and learning process for Key Stage 1 learners through the use of tablets containing quality assured literacy, numeracy and science learning materials.

#### A. Schedule of Implementation

Blended- learning sessions for Key Stage 1 learners shall be conducted on Saturdays with the specific time slot of **forty-five minutes** for each learning area. This dedicated time allows for a concentrated and immersive learning experience without disrupting the regular school hours.

Below is a **SAMPLE CLASS SCHEDULE** for each grade level and learning area. **Complete schedule will be issued through a separate memorandum.**

#### GRADE 1

##### Reading

<b>Class Session No</b>	<b>Date</b>	<b>Time</b>
1	September 28, 2024 (Saturday)	9:00 – 9:45 AM
2	October 5, 2024 (Saturday)	9:00 – 9:45 AM

Mathematics

<b><i>Class Session No</i></b>	<b><i>Date</i></b>	<b><i>Time</i></b>
1	September 28, 2024 (Saturday)	10:00 – 10:45 AM
2	October 5, 2024 (Saturday)	10:00 – 10:45 AM

**GRADE 2**

Reading

<b><i>Class Session No</i></b>	<b><i>Date</i></b>	<b><i>Time</i></b>
1	September 28, 2024	10:45 – 11:30 AM
2	October 5, 2024	1:00 – 1:45 PM

Mathematics

<b><i>Class Session No</i></b>	<b><i>Date</i></b>	<b><i>Time</i></b>
1	September 28, 2024	1:45 – 2:30 PM
2	October 5, 2024	2:30 – 3:15 PM

**GRADE 3**

Reading

<b><i>Class Session No</i></b>	<b><i>Date</i></b>	<b><i>Time</i></b>
1	October 12, 2024	9:00 – 9:45 AM
2	October 19, 2024	9:00 – 9:45 AM

Mathematics

<b><i>Class Session No</i></b>	<b><i>Date</i></b>	<b><i>Time</i></b>
1	October 12, 2024	10:00 – 10:45 AM
2	October 19, 2024	10:00 – 10:45 AM

Science

<b><i>Class Session No</i></b>	<b><i>Date</i></b>	<b><i>Time</i></b>
1	October 12, 2024	10:45 – 11:30 AM
2	October 19, 2024	1:00 – 1:45 PM

**B. Selection of Teachers**

Teachers who are ELLN trained shall primarily teach in the process, considering their wide exposure to teaching learners in the foundational stage. Master teachers are encouraged to volunteer as class facilitators.



### **C. Incentives**

Both teacher facilitators and teacher assistants shall be granted Service Credits (SC) for the actual days of services rendered on Saturdays in accordance with DepEd Order No. 53, s. 2023 titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers" and CSC-DBM Joint Circular No. 2, s. 2015 titled "Policies and Guidelines on overtime services pay for government employees." They shall also be provided an allowance amounting to **Two Hundred Fifty Pesos (Php 250.00)** charged against the NLC downloaded funds. Food and accommodation shall be provided by the Regional Office. Travel expenses for teachers facilitators reporting for duty at the Regional Office shall also be reimbursed, subject to appropriate accounting rules and regulations.

### **D. Assessment and Feedback Strategy**

#### ***D.1 Assessment Types:***

- Pre-Test: Baseline assessment before the first lesson.  
Quizzes or other activities: Multiple-choice questions after each lesson to check comprehension or any other appropriate activities
- Post-Test: Assessment activities that measure learning

#### ***D. 2 Feedback Mechanisms:***

- Immediate Feedback: Provided during lessons and quizzes via the Class-IN platform.
- Progress Tracking: Regular updates to parents and learners on performance.
- Teacher Reflection: Teachers / class facilitators will provide feedback on the effectiveness of lessons and materials.

## **VI. ROLES AND RESPONSIBILITIES**

### **A. Regional Office (RO):**

1. Provide Monitoring & Evaluation (M&E) and Technical Assistance (TA) to divisions.
2. Conduct training sessions for teachers and support staff

### **B. Division Office:**

1. Identify and support pilot schools
2. Provide Technical Assistance (TA) and Monitoring & Evaluation (M&E).
3. Collect and analyze data for reporting.

### **C. Pilot Schools:**

1. Facilitate the delivery of lessons.
2. Ensure the availability of resources (e.g., internet connectivity, conducive learning environments).
3. Report on the implementation and outcomes of the project.

### **D. Teachers/Facilitators:**

1. Prepare and deliver lessons.
2. Monitor learner progress and provide feedback.
3. Assist in the assessment and documentation processes.

### **E. Parents and Learners:**

1. Actively participate in the orientation and learning activities.
2. Provide feedback on the learning experience.

### **VII. SCHEDULE OF ACTIVITIES**

- Preparatory Phase
- Identification of beneficiaries.
- Orientation of stakeholders.
- Scheduling and assignment of teacher assistants.
- Implementation Phase
- Delivery of lessons in Literacy, Numeracy, and Science
- Continuous monitoring and assessment
- Evaluation Phase
- Compilation of reports
- Final assessment and feedback

### **VIII. MONITORING AND EVALUATION**

The progress on the implementation of the project will be monitored and evaluated by the Curriculum and Learning Management Division (CLMD) using the existing guidelines based on the monitoring and evaluation (M & E) framework as stipulated in DepEd Order No. 29, s. 2002. Likewise, the performance indicators specified in DO 29, s. 2022 together with proficiency in key literacies like reading, mathematics and science will serve as metrics in the evaluation of this project.