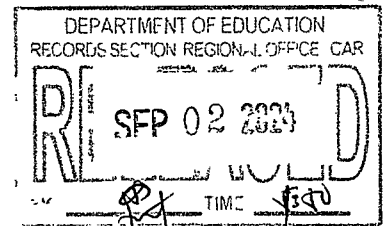




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



29 August 2024

REGIONAL MEMORANDUM

No. 581-2024

**CONTEXTUALIZED SCHOOL HEADS DEVELOPMENT PROGRAM
FOUNDATION COURSE (SHDP:FC) BATCH 3**

To: Schools Division Superintendents
All Schools Division Offices
All Others Concerned

1. This office through the Human Resource Development Division-National Educators Academy of the Philippines in DepEd-CAR will conduct Contextualized School Heads Development Program Foundation Course, Batch 3 (SHDP:FC) from October to November 2024 at a venue to be announced .
2. The contextualized SHDP:FC aims to equip school heads to lead and manage K-12 schools under the MATATAG Curriculum. The two (2) modules are anchored on the Philippine Professional Standard for School Heads (PPSH). The program will run for eight (8) days with one (1) week interval between the modules.
3. Participants for the training program shall be identified by the Schools Division Superintendents based on the following qualifications:
 - a. incumbent School Heads, Teachers-in-Charge (TICs), or Officers-in-charge (OICs) of Elementary, Secondary or Integrated Schools designated by the Schools Division Offices who **have not undergone** any School Heads Development Program;
 - b. potential school heads eligible for reclassification;
 - c. participants who are committed to prioritizing their attendance at the training program; and
 - d. willing to implement work application projects.
4. Schools Division Offices are required to submit endorsement of potential participants using the format in **enclosure 1** on or before September 16, 2024 through email address car.hrdd@deped.gov.ph. The submitted endorsements will serve as basis for the Regional office in identifying participants according to the number of slots available for the activity. Endorsed participants who can not be accommodated for Batch 3 shall be considered for the upcoming SHDP.
5. For queries and clarifications, please contact the Human Resource Development Division (HRDD) OIC Chief Rosita C. Agnasi via 09071734621 or through the email address car.neapr@deped.gov.ph.
6. Immediate dissemination of and strict compliance with this memorandum is directed.


ESTELA P. LEON-CARIÑO EdD, CESO III
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/HRDD/RCA




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 DepEd Tayo Cordillera

 <https://depedcar.ph>



Enclosure 1 of RM No. : 581.2024

**Template for endorsement of Participants for the School Heads Development
Program: Foundation Course Batch 3**

SDO _____

Priority Rank No.	Name	Sex	Position	School
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Prepared by:

HRD-SEPS (Signature over Printed Name)

Approved:

SDS (Signature over Printed Name)