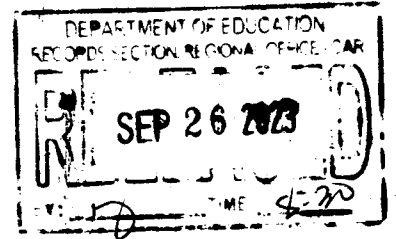




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



September 18, 2023

REGIONAL MEMORANDUM
No. 553.2023

**CONDUCT OF ADOPT- A -SCHOOL PROGRAM (ASP)
ORIENTATION AND PLANNING**

To: Assistant Regional Director
Schools Division Superintendents
Division Partnership Focal Person (SEPS-SMN)
Division Brigada Eskwela Coordinators (ESP-II-SMN)
All Others Concerned

1. Relative to OUOPS No. 2023-06-6584 on **Building Partnership and Linkages Program through Adopt A School Program**, the Department of Education-Cordillera Administrative Region through the Education Support Services Division (ESSD) will conduct an Adopt A School Program Orientation and Planning at NEAP -Regional Office Hall on **November 6-7, 2023**.

2. This activity aims to update the school heads on ASP and partnership building strategies, monitoring and evaluation of Brigada Eskwela implementation and prepare action plan to address issues and concerns.

3 Participants to this activity are the following:

No	Position	Office/SDO
16	Senior Education Program Specialist (SEPS) and Education Program Specialist 2 (Social Mobilization and Networking)	2 per division
8	Public School Division Supervisor	1 per division
8	School heads -Elementary	1 per division
8	School heads -Secondary	1 per division
10	Regional Office Personnel	ESSD
Total: 50		

4. Social Mobilization and Networking participants are required to bring their laptop for the planning.

5. Arrival of participants will be on November 6, 2023 (Day 1) at 6 A.M. First meal will be breakfast of Day 1 and last meal will be P.M. snack of Day 2.

6. Meals and accommodation shall be charged against the Building Partnership and Linkages fund while travel expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

7. For confirmation of attendance and other questions or clarifications, you may email at car.essd.gov.ph or contact Ms Mayclaire Aquino-Jimenez Regional Partnership Focal person of ESSD through her cp number 09178592657 or mayclaire.jimenez@deped.gov.ph

8. Immediate dissemination of and strict compliance with this Memorandum is desired.


ESTELA P. LEON-CARIÑO EdD, CESO III

Director IV / Regional Director 

ESSD/GCD/maj /ASP
09/18/2023