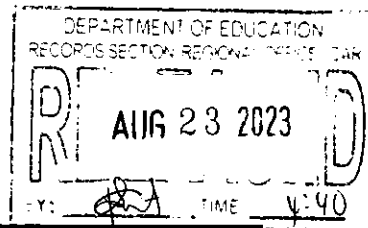




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



23 August 2023

REGIONAL MEMORANDUM

No. 473.2023

CONDUCT OF THE PROGRAM IMPLEMENTATION REVIEW (PIR) CUM HUMAN RESOURCE DEVELOPMENT (HRD) STRATEGIC PLAN WRITESHOP

To: Assistant Regional Director
 All Schools Division Superintendents
 All Others Concerned

1. Pursuant to DO No. 024, s. 2022 (Adoption of the Basic Education Development Plan 2030) and DO No. 030, s. 2021 (Multi-Year Implementing Guidelines on the Allocation and Utilization of the HRD Fund) this Office, through the Human Resource Development Division (HRDD), shall conduct the **PIR cum 3-Year HRD Strategic Plan Writeshop on August 28-31, 2023** at Santiago Cove Hotel, Sabangan, Santiago, Ilocos Sur.

2. This activity generally aims to formulate the 3-Year HRD Plan for teaching, related-teaching and non-teaching personnel with delineated coverage in the RO, SDOs, Districts and Schools to ensure integrated and aligned conduct of HRD activities.

3. Specifically, the activity aims to:
- Develop data-driven, integrated and aligned 3-Year HRD plan that is responsive to the needs of the Region;
 - Harmonize and delineate the implementation of HRD PPAs for a documented interrelated processes in the four (4) HR systems; and
 - Review and standardize the processes, forms/ templates involved in HRD programs, projects and activities.

4. Participants to the activity are as follows:

Office	Number	Total
RD/ ARD	2	2
RO HRDD/ CLMD	9	9
SDO SGOD CES/ EPS, SEPS, EPS II	3	24
SDO/ RO Support Staff		5
	Total	40

5. In preparation, SDOs shall:
- Encode the obtained IDP data via <https://tinyurl.com/PDcar2023> **before August 28, 2023**;
 - Organize and prepare employee list/ plantilla per career group with identified assigned school/ office;
 - Summarize and bring contextualized policies/ proposals/ documents pertinent to the four (4) HR systems; and
 - Bring individual laptops and extension cords.

NEAPCAR/JPA/lbl



6. For inquiries and clarifications, please contact HRDD through Chief Education Supervisor Jennifer Ande at 09190073814.

7. Immediate and widest dissemination of this Memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

For the Regional Director:


RONALD B. CASTILLO, CESO V
Director III/ Assistant Regional Director