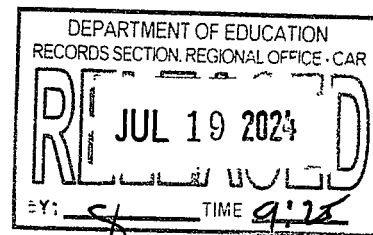




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



18 July 2024

**REGIONAL MEMORANDUM**

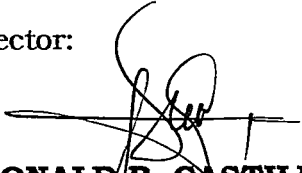
No. 468.2024

**UTILIZATION OF THE PROGRAM SUPPORT FUND OF ARH FOR FY 2024 ON  
THE REFURBISHMENT, REACTIVATION AND ESTABLISHMENT OF  
THE LEARNER SUPPORT CENTER IN SCHOOLS**

To: Assistant Regional Director  
Schools Division Superintendents  
Health Personnel  
All Others Concerned

1. This office disseminates DM-OUOPS-2024-09-05600 titled "Utilization of the Program Support Fund of ARH for FY 2024 on the Refurbishment, Reactivation and Establishment of the Learner Support Center in Schools".
2. Attached are DM-OUOPS-2024-09-05600 and Sample Works and Financial Plan (Annex A) for further inquiry.
3. All procurement relative to the school-based LSC's refurbishment, reactivation and establishment shall be subject to the usual accounting and auditing rules and regulations.
4. The Learner Support Center's comprehensive operational guidelines will be issued separately. For other reference, please access this link: <https://rb.gy/vgaz7q>.
5. For questions and further clarifications, please contact Georgina C. Ducayso, ESSD Chief at cellphone number 0928-781-6074, or Raymond S. Damoslog, Medical Officer IV through email at [raymond.damoslog@deped.gov.ph](mailto:raymond.damoslog@deped.gov.ph).
6. For information and dissemination.

For the Regional Director:

  
**RONALD B. CASTILLO, CESO V**  
Assistant Regional Director  
Officer-In-Charge

Enclosures: As Stated

ESSD/GCD/rsd. "Utilization of the Program Support Fund of ARH for FY 2024"  
July 18, 2024



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DepEd Tayo Cordillera



<https://depedcar.ph>





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

**DM-OUOPS-2024-09 25600**

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
ESSD AND SGOD CHIEFS  
ARH FOCALS/COORDINATORS  
ALL OTHERS CONCERNED

**FROM :**   
ATTY. REVSEE A. ESCOBEDO  
Undersecretary for Operations 

**SUBJECT :** UTILIZATION OF THE PROGRAM SUPPORT FUND OF ARH  
FOR FY 2024 ON THE REFURBISHMENT, REACTIVATION  
AND ESTABLISHMENT OF THE LEARNER SUPPORT  
CENTER IN SCHOOLS

**DATE :** 3 July 2024

1. Pursuant to **R. A. No. 10354**, known as the **Responsible Parenthood and Reproductive Health (RPRH) Act of 2012**, under Section 11.03 of the Implementing Rules and Regulations (IRR) states that DepEd shall provide young people in public schools with supportive environments where they have access to (a) Counseling and psycho-social support services; (b) Facilities for information on prevention of risky behaviors, including addiction; (c) Facilities for information on prevention and diagnosis and proper management/treatment of STIs; and (d) Facilities for referral to service providers on all RPRH concerns.
2. Furthermore, **DepEd Order No. 28, series of 2018 or the Oplan Kalusugan Sa Department of Education (OK sa DepEd)** defines an Adolescent Reproductive Health Education (ARH) program as a program that aims to strengthen DepEd's delivery of its mandates under the RPRH Act of 2012, through a guidance and counseling program by enhancing capacities of guidance counselors or designated homeroom guidance teachers and selected non-teaching and health personnel, and develop a referral network to service providers for RPRH concerns.
3. The Program Support Fund (PSF) for the refurbishment, reactivation, and establishment of the school-based Learner Support Center (LSC) aims to:
  - a. Provide a safe, supportive, accessible, and confidential environment for learners;
  - b. provide the supplies and equipment essential for the operations of the school-based LSC for the SDO's identified schools; and



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Cert. No. PIP 020

- c. provide orientation, training, technical assistance, and other activities related to the ARH program;
3. A Learner Support Center will serve as the center for information, providing a supportive, accessible, and confidential environment. It also provides guidance on positive sexual behaviors. It serves as a hub for learners with health, psychosocial, and RPRH concerns and other learner support services. It will also serve as an avenue for referral mechanisms to the community adolescent-friendly facility.

The LSC will be the generic name for the new and existing centers. However, the existing centers, such as the Teen Health Kiosk, Teen Center, Kabataan Center, KADA Center, TeenDig, etc, that partners and stakeholders support will retain their original brand names.

4. Structurally, schools may assign a room or corner as LSC. It can be an existing space, a separate space within the school premises, or an available room but not used as a classroom, where adolescents can congregate and receive information and services. Considering the sizes and the limited space, schools may provide a room or sufficient space for privacy and confidentiality that can be used for guidance or counseling. The center shall have the following areas, at the minimum:
- Reception area (which includes signages, way finders, etc.) It will serve as the learners' support desk, where the learner can assess queries and concerns of fellow learners and can be the point of referral to relevant support services;
  - Guidance room/ corner; and
  - Activity area which can be used for recreational activities.
5. The identified two (2) secondary schools per SDO will be provided with a program support fund amounting to P50,000.00 each to refurbish, reactivate, and establish the LSC. School Heads shall submit a signed Work and Financial Plan (Annex A) to the Schools Division Office (SDO) for reference.
6. For the procurement of supplies and equipment/ materials, please refer to the Unnumbered Memorandum entitled Implementing Guidelines on the Allocation, Utilization, Documentation, and Reporting of Program Support Funds (PSF) for the Field Implementation of the Adolescent Reproductive Health Program for FY 2024.
7. All procurements relative to the school-based LSC's refurbishment, reactivation, and establishment shall be subject to the usual accounting and auditing rules and regulations.
8. The Learner Support Center's comprehensive operational guidelines will be issued separately. For other references, please access this link: <https://rb.gy/vgaz7q>.
9. For questions and clarification, please contact **Dr. Maria Corazon C. Dumlao**, Chief Health Program Officer, and **Ms. Phanny S. Ramos**, Health Education and Promotion Officer III of BLSS-School Health Division, via email at [blss.shd@deped.gov.ph](mailto:blss.shd@deped.gov.ph), copy furnished [arh@deped.gov.ph](mailto:arh@deped.gov.ph), or telephone number (02) 8632-9935.

BLSS-SHD/PSR



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Annex A: Sample Works and Financial Plan

**WORK AND FINANCIAL PLAN FOR PROGRAM SUPPORT FUND OF ARH FOR FY 2024 ON THE REFURBISHMENT, REACTIVATION, AND ESTABLISHMENT OF LEARNER SUPPORT CENTER (LSC)**

<b>PROGRAM</b>	<b>OUTPUT</b>	<b>ACTIVITIES</b>	<b>EXPENSE ITEM</b>	<b>COSTING</b>	<b>UNIT COST</b>	<b>TOTAL AMOUNT</b>
Adolescent Reproductive Health (ARH)	a. No. of refurbished and reactivated LSC	Carpentry	(List of all materials)	(No. of units)	(Cost per unit)	
		Painting	(List of all materials)	(No. of units)	(Cost per unit)	
		Procurement of Office supplies and materials	(List of all supplies and materials)	(No. of units)	(Cost per unit)	
	b. No. of Established LSC	Reproduction/ printing of SBCC materials, e.g advocacy poster/tarp	(List of all supplies)	(No. of units)	(Cost per unit)	
		Orientation/ Training	(List of all supplies and materials)	(No. of units)	(Cost per unit)	
	<b>SUB-TOTAL</b>					