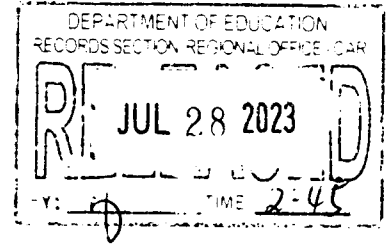




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



24 July 2023

REGIONAL MEMORANDUM

No. 404-2023

**REGIONAL FEDERATION ELECTIONS OF THE SUPREME ELEMENTARY
 LEARNER GOVERNMENT (SELG) AND SUPREME SECONDARY
 LEARNER GOVERNMENT (SSLG) SY 2023-2024**

To: Assistant Regional Director
 Schools Division Superintendent
 Division Youth Formation Coordinators
 SELG and SPLG Teacher- Advisers
 All Concerned

1. In reference to the OUOPS Memorandum No. 2023-03-372, dated May 5, 2023 re: **Interim Guidelines of the Learner Government Program (LPG) for School Year 2023-2024**, the Department of Education-Cordillera Administrative Region through the Education Support Services Division (ESSD) hereby announces the **Regional Federation Election** of Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) on **July 30, 2023** at Marist School, Marikina City.
2. This activity aims to establish students' representation through SELG/SSLG across all levels of governance for SY 2023-2024.
3. Attached herewith is the Memorandum from the Office of the Undersecretary for Operations through Bureau of Learner Support Services -Youth Formation Division (BLSS-YFD).
4. Moreover all Division Youth Formation Coordinator and Teacher Adviser are requested to assist in the registration of elected participants and to provide technical assistance to ensure the full participation of the participants.
5. For questions or concerns, please contact Ms. Mayclaire Aquino-Jimenez, () or contact the Education Support Service Division through email address
6. Immediate and widest dissemination of this Memorandum is desired.

Digitally signed by Carino
 Estela Leon
 Date: 2023.07.28 09:54:51
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ESTELA P. LEON-CARIÑO Edd, CESO III
 Director IV/Regional Director

ESSD/EHM/MAJ



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“CAR: Weaver of HO and Transformation
 *Holistic Opportunities for all to be Performing and xcellent Cordilleran
 Learners*”



Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-03-

MEMORANDUM

TO : **Undersecretaries**
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Regional Directors
Bureau and Service Directors
Regional and Division Youth Formation Coordinators
Schools Division Superintendents
Public and Private School Heads
All Others Concerned

FROM : 
Atty. REVSEE A. ESCOBEDO
Undersecretary for Operations


Dr. DEXTER A. GALBAN
Assistant Secretary for Operations


NENNETH ESPLANA-ALAMA
Director IV, Bureau of Learner Support Services

SUBJECT : **INTERIM GUIDELINES OF THE LEARNER GOVERNMENT PROGRAM (LGP) FOR SCHOOL YEAR 2023-2024**

DATE : **05 May 2023**

In accordance with Department Order (DO) no. 47 s, 2014 titled "*Constitution and By-Laws of the Supreme Pupil Government and Supreme Student Government in Elementary and Secondary Schools*", the Department of Education (DepEd) recognizes that the Student Government Program (SGP), through the Supreme Pupil Government (SPG) and Supreme Student Government (SSG), is the foremost co-curricular learner-led organization authorized to operate and implement pertinent programs, projects, and activities in all schools nationwide.

To recognize the significant roles and contributions of learner-led clubs and organizations in schools, the Office of the Undersecretary for Operations (OUOPS), through the Bureau of Learner Support Services–Youth Formation Division (BLSS–YFD), commits to provide support to all learners to instill effective leadership which shall contribute to their holistic development.

To ensure consistency pursuant to DepEd Order No. 21, s. 2019, the SGP shall be

named as Learner Government Program (LGP), while SPG and SSG will be known as the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG), respectively.

For the last three (3) school years, the said elections were conducted during the first quarter of the school year. However, with the goal to transition smoothly and prepare accordingly for the succeeding school years, the conduct of the said elections shall be moved back to the last quarter of its preceding school year.

In line with the preparations for School Year (SY) 2023–2024, the SELG and SSLG elections shall be conducted on the last quarter of SY 2022–2023 following the indicative schedule(s) below:

Suggested Date(s)	Activity
May 15 – June 2, 2023	School-Based Elections
June 5 – 16, 2023	District/Division Elections
June 16 – July 10, 2023	Regional Federation Elections
August 1, 2023	National Federation Elections

The Department ensures to provide guidance to field offices for the effective implementation of the LGP. Thus, the OUOPS issues this Memorandum titled **Interim Guidelines of the Learner Government Program (LGP) for School Year 2023-2024** which includes the following Annexes:

1. Annex A: **Constitution and By-Laws of the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG)**
2. Annex B: **Learner Government Election and Appointment Code (LGEAC)**
3. Annex C: **Guidelines and Procedures in the Election of Division and Regional Federation of Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Officers**

Through this issuance, all public elementary and secondary schools nationwide are mandated to facilitate learner-led clubs and organizations' elections and other relevant practices that will meaningfully support learners' initiatives and respond to varied contexts.

To establish the supremacy and representation of the SELG and SSLG among all clubs and organizations, it is recommended that only federations of the SELG and SSLG be established within the field offices. However, field offices may still establish federations for other clubs and organizations depending on the context of their locality, upon the approval of the Schools Division Superintendent for Division/District-level federations, and the Regional Director for Regional-level federations.

MGM/04052023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600
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Private schools, technical and vocational institutions, and higher education institutions, including state and local universities and colleges offering K-12 Basic Education Program are encouraged to implement these guidelines according to their philosophy, vision, and mission, with the approval of their respective DepEd Regional Offices. Educational schools and institutions are allowed to contextualize the guidelines according to their mandates and own structure.

The BLSS-YFD is authorized to monitor and evaluate the implementation and enforcement of this issuance and formulate other programs and activities to strengthen learner-led clubs and organizations in all elementary and secondary schools nationwide. All Regional Directors and Schools Division Superintendents, through their respective Youth Formation Coordinators and School Heads, are enjoined to support and monitor the implementation of the SELG and SSLG elections for SY 2023-2024.

All expenses incurred relative to the conduct of all activities related to SELG and SSLG elections for SY 2023-2024 shall be charged to School Maintenance and Other Operating Expenses (MOOE), local funds or other available funds subject to the usual accounting and auditing rules and regulations.

For questions or clarifications, please contact **Mr. Rovin James F. Canja**, Officer-In-Charge, Project Development Officer IV of the BLSS-YFD, through email blss.yfd@deped.gov.ph or telephone number (02) 8637-9814.

Immediate and wide dissemination of this Memorandum is desired.

Annex A.

THE CONSTITUTION AND BY-LAWS OF SUPREME ELEMENTARY LEARNER GOVERNMENT AND SUPREME SECONDARY LEARNER GOVERNMENT

Preamble

We, the learners of [name of school], imploring the aid of Divine Providence, believing in the need for a better organized Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) and in the development of the learners as future leaders of the nation, do hereby promulgate and adopt this Constitution and By-Laws of the Supreme Elementary Learner Government and Supreme Secondary Learner Government in Elementary and Secondary Schools that shall advance, implement, and maintain our goals and aspirations, embody the ideals and principles of freedom, equality, justice and democracy, and promote the welfare of all students and academic standards of our Alma Mater.

Article I

General Provisions

- Section 1 This Constitution and By-Laws shall be known as the Constitution and By-Laws of Supreme Elementary Learner Government and Supreme Secondary Learner Government of [name of school, complete address].
- Section 2 The SELG/SSLG is the government of learners entitled to enjoy rights and privileges pursuant to this Constitution and By-Laws specially to exercise the right of suffrage and participate in all SELG/SSLG programs, projects, and activities.

Article II

Name and Domicile

- Section 1 The name of this Supreme Elementary Learner Government / Supreme Secondary Government shall be known as the Supreme Elementary Government / Supreme Secondary Learner Government of [name of school] which shall hereinafter be referred to as the SELG/SSLG.
- Section 2 The seat of the SELG/SSLG shall be exercised in the school's jurisdiction.

Article III

Definition of Terms and Naming Convention

- Section 1 Terms and acronyms used throughout this Constitution and By-Laws of Supreme Elementary Learner Government/Supreme Secondary Learner Government are defined in the following:

- 1.1 **Ad Hoc** refers to a committee created for a specific or one-time purpose to address issues that fall outside the scope of other existing committees.
- 1.2 **An Absolute Majority** refers to a voting system that requires more than half of all the officers (including those officers who are absent and those present but not voting) to vote in favor of a proposition in order for it to pass. In practical terms, it may mean that abstention from voting could be equivalent to a no vote.
- 1.3 **Annual Implementation Plan (AIP)** refers to the school's detailed plan for improving learner outcomes encompassing actions, roles, responsibilities, timelines and success criteria for the next twelve (12) months, leading to the achievement of the academic goals.
- 1.4 **Bona fide learner** refers to individuals enrolled in elementary and secondary schools.
- 1.5 **Division Youth Formation Coordinator (DYFC)** refers to the designated Project Development Officer handling the Student Government Program, stationed in the Schools Division Office.
- 1.6 **External Sources of Funds** refers to the financial support or funds coming from donations and fund-raising activities.
- 1.7 **General Plan of Action (GPOA)** refers to the annual plan of co-curricular and extra-curricular programs, projects and activities crafted by the officers of the SELG/SSLG and in consultation with all school clubs and organizations.
- 1.8 **Internal Sources of Funds** refers to the financial support provided by schools but not limited to School's Maintenance and Other Operating Expenses (MOOE).
- 1.9 **Learners** refer to individuals in elementary and secondary levels who are the constituents of the SELG/SSLG.
- 1.10 **Learner Government** refers to the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) which served as the highest governing body of all learners at the elementary and secondary levels respectively.
- 1.11 **Learner Government on Elections and Appointments (LG COMEA)** refers to the governing and implementing commission that solely manages the elections and appointments of the Learner Government.

- 1.12 **Official Documents** refer to the documents duly signed and released by the SELG/SSLG, e.g., financial reports, resolutions, minutes of the meeting, official statement, activity reports.
- 1.13 **Programs, Projects, and Activities (PPAs)** refer to mandated, recommended, and initiated programs, projects, and activities.
- 1.14 **Quorum** constitutes one half plus one of the total number of officers.
- 1.15 **Registration** refers to the process of officially recognizing an individual or group as having a particular status or being qualified to perform a particular activity.
- 1.16 **Right/s** pertain to legal, social, or ethical principles of freedom or entitlement; that is, rights are the fundamental normative rules about what is allowed of people or owed to people.
- 1.17 **State of the Learner Government Address (SOLGA)** refers to the activity to be conducted in the first and last quarter of the school year highlighting the presentation of the GPOA and accomplishments of the SELG/SSLG.
- 1.18 **School Governance and Operations Division (SGOD)** of the Schools Division Office refers to the office that supports and capacitates schools and learning centers in ensuring a conducive learning environment and in compliance with quality standards of governance and operations.
- 1.19 **Term** refers to the length of time an individual holds a position; and
- 1.20 **Youth Formation Division (YFD)** of the Department of Education (DepEd) Central Office is the office that provides youth-serving units and organizations with responsive, learner-centered, youth-oriented policies, standards, guidelines, programs, and projects which shall contribute to the holistic development of learners who are value-driven, career-oriented, culturally rooted and socially responsible.

Article IV

Declaration of Principles Objectives and Policies

Section 1 The SELG/SSLG shall be the highest student governing body in the school.

- Section 2 The SELG/SSLG shall be the forefront of the learners' rights and welfare; model of the learners' excellence; and representation of good character and deep sense of moral values.
- Section 3 The SELG/SSLG shall have the power that emanates from the student body. It shall be autonomous, diplomatic, unified, and the highest democratic representative of the student body.
- Section 4 The SELG/SSLG shall uphold and adhere with the Mission Statement of the Department of Education which is *"to protect and to promote the right of every Filipino to quality, equitable, culture-based, and complete basic education where students learn in a child-friendly, gender-sensitive, culturally aware, safe, and motivating environment."*
- 1.1 The Mission Statement of the Department of Education shall serve as the guide of the SELG/SSLG in working to serve the best interest of the learners.
- Section 5 The SELG/SSLG is founded on the principles of good governance, volunteerism, participatory democracy, responsible servant-leadership, collaboration, unity, accountability, and efficiency in serving the learners.
- Section 6 The SELG/SSLG shall be committed to adhere with the core values of *Maka-Diyos, Makatao, Makakalikasan* and *Makabansa*, its principles, and ideals into action through academic, socio-civic, and leadership PPAs.
- Section 7 The SELG/SSLG shall have the following objectives to:
- 7.1 uphold the values, principles, and ideals of the Department of Education;
- 7.2 empower the learners to strive for excellence in the academics, leadership, and social responsibility;
- 7.3 encourage the learners to be proactive members of the society;
- 7.4 lead learners in developing passionate love of country, values, and competencies that will enable them to realize their full potential and to contribute meaningfully to building the nation;
- 7.5 represent the learners in the School Governing Council pertaining to the learners' concerns.
- 7.5.1 To actively participate with the school management in developing a learner-friendly, safe, and motivating learning environment;

7.5.2 To actively participate with the school management in nurturing an inclusive, service-oriented, gender-sensitive, culturally aware, and environment-conscious community;

7.5.3 To actively participate with the school management in developing self-confidence, critical thinking, problem-solving, decision-making, and learning among the learners and to provide learners opportunities to utilize these skills in contributing towards nation-building;

7.6 serve, protect, and promote the rights and welfare of every learner.

Section 8 The SELG/SSLG shall pursue, practice, and uphold at all times, the principles of good governance, the value of integrity, renouncing all forms of corruption and acts which are contrary to the rules and regulations of the school and the DepEd.

Section 9 The SELG/SSLG shall encourage open communication and dialogue with all registered student organizations, learners, and other stakeholders consistent with its principles and purposes.

Section 10 The SELG/SSLG shall provide a channel for learners' opinions, suggestions, grievances, and other concerns affecting their rights and welfare in the school.

Section 11 The SELG/SSLG shall remain accountable and transparent at all times with all its transactions involving the interest of the learners.

Section 12 The SELG/SSLG shall uphold a non-partisan and non-sectarian status.

Section 13 The SELG/SSLG shall not engage in any form of or act which constitutes as commercialization pursuant to DepEd Order (DO) No. 28, s. 2001, *Prohibiting the Commercialization of the DECS Organization Through Endorsements and Accreditation of Goods and Services* and DO 39, s. 2009, *Strict Adherence to DepEd Order No. 28, s. 2001 (Prohibiting the Commercialization of the DECS Organization Through Endorsements and Accreditation of Goods and Services)*, and other relevant laws and rules.

Article V **Membership**

Section 1 All bona fide learners of [name of school] shall be the members of the Learner Government.

Article VI

Bill of Rights of Learners

Section 1 The following rights of learners shall be exercised:

- 1.1 Every student has the right to be protected in a learning environment with zero-tolerance for violence in order to learn in an inclusive, child friendly, gender-responsive, safe, motivating, and healthy environment.
- 1.2 Every learner has the right to freely express and be heard his/her views on matters concerning him/her.
- 1.3 Every student has the right to avail of all the services offered by the SELG/SSLG which include but not limited to organizing, joining, and actively participating in clubs, organizations, groups, and other associations for purposes not contrary to existing policies.
- 1.4 Every student has the right to conduct and to actively participate in all school curricular, co-curricular, and extra-curricular activities and programs that are child-friendly and conducive to the optimum development of children's capacities.
- 1.5 Every student has the right to information on the policies, plans, programs, projects, processes, systems, and other matters concerning him/her.
- 1.6 Every student has the right to suffrage, to apply for a position, to nominate, and to be elected to office, and to exercise other electoral practices.
- 1.7 Every student has the right to responsible and independent and peaceful student elections and student publications.
- 1.8 Every student has the right to proper representation and participation to different meetings and assemblies of the school on issues affecting the welfare of the student body, to conduct child-led and peaceful meetings and assemblies; and to be heard in the decision-making processes affecting his/her education and welfare.
- 1.9 Every student has the right to recall his/her chosen SELG/SSLG representatives.
- 1.10 Every learner has the right to due process, which includes the right to be informed and the right to be heard on matters affecting him/her.

- 1.11 Every student has the right to professional competence from teachers and school administration.
- 1.12 Every student has the right to be academically evaluated based on equal and objective criteria.
- 1.13 Every student has the right to an open and regular student-teacher and student-school administration dialogue.
- 1.14 Every student has the right to express his/her concerns, views, and grievances freely and responsibly in all matters affecting him/her.
- 1.15 Every student has the right to equal, legitimate, and responsible use of adequate, safe, clean, and efficient school facilities.

Section 2 All other rights as specified in **DO No. 40, s. 2012** entitled *DepEd Child Protection Policy* and other issuances which are not specified herein are included as rights of the learners.

Article VII
Duties and Obligations of Learners

- Section 1 Every learner has the responsibility to observe and uphold the laws of the Republic of the Philippines, the school rules and regulations, and this Constitution at all times.
- Section 2 Every learner shall exercise one's rights responsibly and in good faith.
- Section 3 Every learner shall support and promote the ideals, principles, thrusts, and objectives of the SELG/SSLG, the School, and the DepEd.
- Section 4 Every learner shall uphold the principles of good governance and value of integrity.
- Section 5 Every learner shall endeavor to achieve academic excellence and shall abide by the rules and regulations governing his/her academic responsibilities.
- Section 6 Every learner shall pursue to nurture an inclusive, service-oriented, gender-sensitive, culturally aware, and environment-conscious community.
- Section 7 Every learner shall abide by the Constitution and By-Laws of the SELG and SSLG.
- Section 8 Every learner shall support the SELG/SSLG mandated PPAs and the official issuances of DepEd.