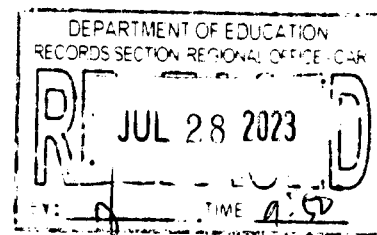




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



July 24, 2023

REGIONAL MEMORANDUM

No. 395-2023

CALL FOR NOMINATION OF PARTICIPANTS TO THE SEAMEO REGIONAL LANGUAGE CENTER (RELC) SCHOLARSHIPS FOR CALENDAR YEAR 2024

To: Assistant Regional Director
 Schools Division Superintendents
 All Other Concerned
 All Divisions

1. Pursuant to Memorandum DM-OUHROD-2023-0976, this office calls for the submission of nominees for SEAMEO Regional Language Center (RELC) Scholarship for Calendar Year 2024.

2. The course details are as follows:

No.	Courses/Programs	Course Schedule	No. of Slots	Modality	Deadline Submission
1	C111: Advanced Specialist Certificate in Teaching Listening and Speaking	January 9-26, 2024	1	Face to Face	August 11, 2023
2	C112: Advanced Specialist Certificate in Teaching Reading and Writing	January 9-26, 2024	1	Face to face	
3	MTESOL: Master of teaching English to Speakers of Other Languages	February 26, 2024 - February 14, 2025	1	Blended	
4	C113: Advanced Specialist Certificate in Language Assessment	April 2-19, 2024	1	Face to Face	
5	C419: Specialist Certificate in the Professional Development of Teachers Leaders/Supervisors	April 30-May 17, 2024	1	Face to face	
6	C103: Postgraduate Diploma in Applied Linguistics	July 2 - December 13, 2024	1	Blended	September 8, 2023
7	C423: Specialist Certificate in Technology-Enabled Language Teaching	September 3 - 20, 2024	1	Face to face	

NEAPCAR/JPA/esf



Address: Wangal, La Trinidad, Benguet, 2601
 Telephone No: (074) 422 - 1318 | Fax No.: (074) 422-4074
 Website: www.depedcar.ph | Email Address: car@deped.gov.ph

DepEd-CAR: Weaver of HOPE and Transformation
 "Holistic Opportunities for all to be Performing and Excellent Cordilleran Learners"

8	C325: Specialist Certificate in TESOL with Cambridge Teaching Knowledge (Foundation)	September 24 – October 18, 2024	1	Face to face	
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3. In view of limited slots provided for the region, the Regional Professional Development Committee (PDC) shall screen nominees based on Enclosure 1 and Enclosure 2.

4. Each SDO shall nominate one (1) nominee after evaluation of SDO PDC following the qualifications indicated in Enclosure 1.

5. Signed endorsement and attachments indicated in the Enclosure 1 and Enclosure 2 shall be sent to car.neapr@deped.gov.ph on or before the deadline indicated above.

6. For inquiries and clarifications, please contact HRDD-NEAPR through Chief Education Supervisor, Jennifer Ande at 09190073814.

7. Immediate and widest dissemination of this Memorandum is directed.


ESTELA P. LEON-CARIÑO EdD, CESO III
 Director IV/ Regional Director 

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:
Scholarship Program:
Sponsoring Agency/Organization:
Region/SIDO:
Work Station:

Remark s (✓, X, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years.	Latest rated performance rating with approved IDP
	c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	
	d. Must be holding a permanent item.	Updated Service Record
	e. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree).	Updated Personal Data Sheet
	g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	i. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).	
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges
	k. Has already finished his/her existing service obligation for a scholarship, if any	Clearance from HRDD/NEAP
	**in any case that the HRDD has no existing format, please use Enclosure 2 of this memo	
	l. Has no pending application for retirement	

m. Must be able to render his/her service obligation vis- a- vis duration of the scholarship.

SEAMEO RELC's additional requirements for admission:

a. An approved bachelor's degree (or equivalent qualifications) in Linguistics, English Language, TESOL or Education;

a. Officially certified copies of the applicant's certificates of degrees/diplomas

b. Officially certified copies of the applicant's transcripts. Where a transcript is in a language other than English, it should be accompanied by a certified translation

into English. (In the absence of a transcript, a certified statement on the degrees/academic qualifications achieved with a listing of subjects studied and subject examination results is required.)

b. At least two years of full-time English language teaching experience or experience in English language/curriculum planning and language development programmes; and

c. Candidates must meet the minimum language scores for any of the following:

Officially certified copies of current/valid IELTS or official TOEFL results for applicants from non-English medium education systems

o IELTS: 6.5;

o TOEFL: 550 paper-based; 213 computer-based; 79 internet based;

o Pearson Test of English (PTE): minimum score of 65 (with a 'Communicative' score of not less than 58) is required

o GCE O Level English: B4 and above;

o GCE A Level General Paper: C6 and above, or

o Cambridge Advanced English (CAE): C and above

o SPM 1119 English: B and above (CPK/PNG 3.00 and above)/Kepujian Tinggi and above

o STPM General Paper/English Literature: B and above (CGPA/HGMP 2.67 and above)

o Malaysian University English test (MUET): Band 4 and above

o CU TEP with a score of 65 (equivalent to IELTS 6.5) and above

o APTIS (all four macro skills) B2 and above

Note: Applicants who do not meet Criterion (c) are required to pass the RELC English selection test.

SCHOLARSHIP SCREENING FORM

Name of Teacher	
School	
Division	
Years in the DepEd	
Questions:	
Work Experience/s Related to Teaching (Indicate the highlights and duration.)	
Outstanding Accomplishments (Maximum of five, kindly put the highlights only)	
Educational Attainment (Indicate School, Program, Specialization, and Title of Thesis/Dissertation, if any.)	
What challenges had you experienced as a teacher? What did you learn from them?	
What initiatives do you plan to implement so your school/office will benefit from this program?	
How did you hear about this scholarship opportunity?	