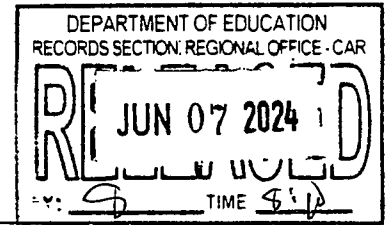




Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region



06 June 2024

**REGIONAL MEMORANDUM**

No. 367.2024

**PARTICIPANTS FOR THE CONDUCT OF WRITESHOP ON THE DEVELOPMENT OF SMOKE AND VAPE-FREE LEARNING MATERIALS FOR GRADES 7-10 LEARNERS**

To: Assistant Regional Director  
 Schools Division Superintendent  
 All Others Concerned

- The Transcending Institution and Communities Inc. (Transcend) a civil society organization in partnership with DepEd- CAR will be conducting a three-day live-in writeshop on the development of Smoke and Vape-free learning materials on June 19-21, 2024 in Prince Plaza Hotel, Legarda Rd., Baguio City. The first meal will be breakfast on June 19, 2024, and check-in is available upon arrival. Check-out will be after lunch on June 21.
- The activity's objective is to provide accurate and age-appropriate information to the learners about smoking and vaping.
- Participants for the activity are the following:

SDO	Name	SDO	Name
Regional Office	Georgina C. Ducayso	Benguet	Rosalie Anhibey
	Benjamin Dio-al		Florence Pawig
	Joane S. Bumanghat		Dominga Henry
	Fely Badival		Arnold Dumawat
Abra	Pedro Villastique	Ifugao	Joel Bodoh
	Eulalio Bosque	Kalinga	Rosemarie Dasayon
Apayao	Nenita Resusta		Mountain Province
	Leah Domingo	Baguio City	Orlando Madalla
Jeany Dupo	Raymond Bill Patacsil		
Jofel P. Nicolas	Tabuk City		Gemmeline Bumanglag
Marissa A. Wayan		Cherilyn Alison	

- Food and accommodation will be provided by Transcend while travel expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations.
- To confirm attendance, fill out the confirmation via Google Form: <https://forms.gle/L3VRgaMKHYG3ic1g6> or check the attached form below on or before June 14, 2024.



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601  
 Telephone No: (074) 422 – 1318  
 Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>



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6. Participants are advised to bring their laptops and extension cords to be used during the writeshop.
7. Attached is the matrix of the activities for your reference.
8. For any questions and clarifications, please contact Georgina C. Ducayso, ESSD-chief at 09287816074 or Joane S. Bumanghat, Tobacco Control Program focal at 09091657891.
9. Immediate dissemination of this Memorandum is desired.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director 

Enclosure: As Stated

*ESSD/GCD/jsb. " participatns for the conduct of writeshop for smoke-free and vape free reference materilas"  
June 06, 2024*

**WRITESHOP ON THE DEVELOPMENT OF SMOKE AND VAPE-FREE LEARNING MATERIALS FOR GRADE 7-10 LEARNERS**

**Matrix of Activities:**

<b>Date &amp; Time</b>	<b>Topic / Activity</b>	<b>Persons Responsible</b>
<b>June 19, 2024</b>		
10:00-11:00 pm	Arrival/Settling-in Lunch Opening Preliminaries <ul style="list-style-type: none"> <li>• Lupang Hinirang</li> <li>• Prayer</li> <li>• Cordillera Hymn</li> </ul> Acknowledgment of Participants  Welcome Message Opening Preliminaries  Statement of Purpose	Transcend
11:00-12:00 pm	Curriculum Mapping	Georgina C. Ducayso Chief, Education Support Services Division
2:00-3:00 pm	Lunch Break	
1:00-2:00 pm	Review of the SLM Template	Georgina C. Ducayso Chief, Education Support Services Division
2:00-3:00 pm	Writeshop- Development of smoke and vape-free learning materials for grade 7-10 learners	SDO
3:00-3:15 pm	Break	
3:15-5:00 pm	Continuation of the Writeshop	SDO
<b>June 20, 2024</b>		
8:00-8:30 am	Morning Energizer	
8:30-10:00 am	Presentation of sample outputs	SDO
10:00-10:15 am	Break	
10:15-12:00 nn	Continuation of Writeshop	
12:00-1:00 pm	Lunch Break	
1:00-3:00 pm	Continuation of Writeshop/Quality assurance	SDO
3:00-3:15 pm	Break	
3:15-5:00 pm	Continuation of Writeshop/Quality assurance	SDO
<b>June 21, 2024</b>		
8:00- 8:30 am	Morning Energizer	
8:30-10:00 am	Presentation of Quality assured outputs	SDO
10:00-10:15 am	Break	
10:15-12:00 nn	Continuation of Quality Assurance	SDO
12:00-1:00 pm	Lunch Break	
1:00-3:00 pm	Closing Program	Transcend