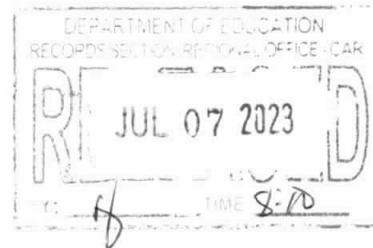




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



05 July , 2023

**REGIONAL MEMORANDUM**

No. 338-2023

**PARTICIPATION OF SCHOOLS DIVISION OFFICES TO THE 2023 NATIONAL ASSEMBLY OF EDUCATION LEADERS (NAEL)**

To: Assistant Regional Director  
Schools Division Superintendents  
All Others Concerned

1. The Association of DepEd Directors (ADD) shall convene the 4th National Assembly of Education Leaders (NAEL) with the theme Embracing the MATATAG Agenda with Integrity, Competence and Diligence (ICD), from August 21-22, 2023 at SMX Convention Center Manila, Pasay City.
2. The assembly aims to provide education leaders-participants the opportunity to understand the Matatag Agenda and the leadership skill sets necessary to carry out this Agenda.
3. Participants to this assembly are service directors, chiefs, assistant chiefs, supervising education program specialists, DepEd field personnel particularly the regional directors, assistant regional directors, schools division superintendents, assistant schools division superintendents, chiefs of the regional and division offices, regional and division supervisors, school heads and Career Executive Service Written Examination (CESWE) passers. The members of the secretariat and working committees who shall provide support in the conduct of the assembly are also authorized to participate.
4. All Schools Division Offices are allotted with a total of 128 slots with the following breakdown: Abra-16, Apayao-14, Baguio-20, Benguet-20, Ifugao-16, Kalinga-10, Mt. Province- 16 and Tabuk City-16.
5. A registration fee of Six Thousand Pesos (Php 6, 000.00) shall be charged per participant to cover training kit and honoraria of resource speakers to be paid until July 31, 2023 only through the following bank details:

Bank Name : Landbank (DECS Extension Office)  
Account Name : Association of DepEd Directors Inc.  
Account Number: 3342-1014-52

HRDD/JPA/sasha



Wangal, La Trinidad, Benguet, 2601  
Tel: (074) 422 – 1318 | Fax: (074) 422-4074  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email: [car@deped.gov.ph](mailto:car@deped.gov.ph)

DepEd-CAR: Weaver of HOPE and Transformation  
"Holistic Opportunities for all to be Performing and Excellent  
Cordilleran Learners"

6. The participants are advised to register online <https://tinyurl.com/4thNAEL> on or before July 15, 2023. To facilitate the issuance of official receipts, the Regional Coordinator shall consolidate the original copies of deposit slips of all regional participants and present them to the Registration Committee on August 20, 2023 at the venue.
7. Board and lodging shall be borne by SDO participants. Further, each SDO shall submit their list of participants on or before July 10, 2023 through email [car.hrdd@deped.gov.ph](mailto:car.hrdd@deped.gov.ph).
8. Registration fee, board and lodging and other expenses to be incurred by SDO participants in this activity shall be charged to local fund or HRD fund subject to the existing budgeting, procurement, accounting and auditing rules and regulations.
9. For more information, all concerned may contact HRDD-NEAPR Chief Jennifer P. Ande through mobile number 09190073814.
10. Immediate dissemination of and strict compliance to this Memorandum is highly enjoined.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director

