



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
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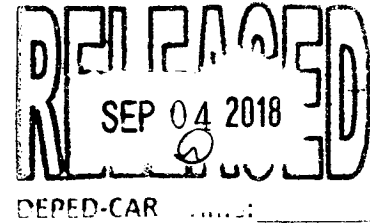


September 3, 2018

REGIONAL MEMORANDUM

No. 288-2018

To : Schools Division Superintendents
All Divisions
All others concerned



2018 PRINCIPALS' TEST REGIONAL TRAINING OF TRAINERS (RTOT)

1. This is to announce the conduct of the 2018 Principals' Test Regional Training of Trainers (RTOT) which will be on **September 11 – 13, 2018** at **RNEAP Hall, DepED-CAR Compound, Wangal, La Trinidad, Benguet.**
2. Participants to this activity are as follows:

From the Regional Office: 8	From the SDO: 24
<ul style="list-style-type: none"> ➤ RD ➤ ARD ➤ QAD <ul style="list-style-type: none"> - QAD Chief - QAD EPS (RTC) - ADAS I ➤ Regional ITO ➤ HRMO (Reg'l Evaluator) ➤ RO Cashier/Representative 	<ul style="list-style-type: none"> ➤ Information Technology Officer (ITO) ➤ HRMO (SDO Evaluator) ➤ SDO Cashier
Total: 32	

3. Participants are advised to bring their laptop for workshop purposes. Meals, lodging, and travel expenses shall be charged to DepED BHROD and ICTS Funds (Downloaded) subject to auditing and accounting rules and regulations.
4. First meal shall be dinner of September 10, 2018 for participants coming from the SDOs except for Baguio and Benguet Divisions. Likewise, last meal shall be the dinner of September 13, 2018. However, participants coming from the SDOs except from Baguio and Benguet Divisions are still entitled for the breakfast of September 14, 2018.
5. For more information, please contact the **Quality Assurance Division (QAD), DepED – Regional Office, Cordillera Administrative Region** at Telephone Number: 422 – 5187 or email us at: quad.depedcar@gmail.com
6. Immediate dissemination of this memorandum is desired.

MAY B. ECLAR, Ph.D., CESO V
Regional Director